

LUDGERSHALL TOWN COUNCIL



FINANCE AND POLICY COMMITTEE

Notice is hereby given that a meeting of Finance & Policy committee will be held on **Wednesday 4th January 2017** in the Council Office, 22 High Street, Ludgershall at **7-00pm.**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 30th December 2016.

Signed: *K. Allingham*

AGENDA

- 1. Apologies** for absence
- 2. Declaration of Interest.**
(Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest).
- 3. Minutes** of last meeting
- 4. Financial Statement**
- 5. Bills for payment** (Received to date)

Aster Living – Office Security	Direct Debit	£33.12p
Virgin Media Business – Council Offices	Direct Debit	£84.42p
British Gas- Public toilets	Direct Debit	£81.46p
Caretaker – Play area	Standing Order	£399.00p
Post Office	Debit Visa	£13.20p
Barker Son & Isherwood – Perrys Cottage	Debit visa	£50.00p
Mr J Sparrow – photos of Santas Sleigh	Paid 15/12/16	£13.92p
Wiltshire Council – Non-domestic rates Car park		£469.00p
Wiltshire Council – Non-domestic rates Council Office		£240.00p
Pear Technology Services Ltd		£120.00p
Mrs K Allingham – mileage training		£26.94p
Accounting Solutions – November accounts		£262.94p
*Grist Environmental – skip		£228.97p
*Urgent Payments to raise at Finance & Policy		
- 6. Internal Audit Report**
- 7. Salaries/update on office staff**
- 8. Nationwide Fixed Term – renewal information**
- 9. S137 – a) Update of form.**
- 10. Neighbourhood plan**
- 11. Perrys Cottage – update**
- 12. Correspondence – a) Revenue Budget Monitor Wiltshire Council
b) Email from History Centre in Chippenham**
- 13. Committee Reports**
- 14. Face Book General**
- 15. Computer/Email backups**
- 16. Scottish Power renewal**
- 17. Any Other Business (for information only)**