

LUDGERSHALL TOWN COUNCIL



On 4 April 2020, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7 May 2021.

FINANCE AND POLICY COMMITTEE

Notice is hereby given that a meeting of the above committee will be held on
WEDNESDAY 23rd December 2020 at 7-00pm

This meeting will be held online using Microsoft Teams. The press and members of the public are welcome to join the meeting by following this link:

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+44 20 3855 6208,974503980#](tel:+442038556208974503980) United Kingdom, London

Phone Conference ID: 974 503 980#

Please check with your network providers as charges may be applied.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 16th day of December 2020

Signed: *Karen Allingham*

Clerk of Ludgershall Town Council

AGENDA

- 1. Apologies for absence**
- 2. Declaration of Interest (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest).**
- 3. Minutes of previous meeting held 26th August 2020 – see attached (any items that have been discussed via email have either been voted at FTC or are on the agenda below to discuss)**
- 4. Finance a) Statement to end month 8, discuss (see attached), b) long term investment updates- discuss further investment as agreed in LTC's investment strategy (see attached)**
- 5. Committee Reports – see attached. To discuss any finance or policies issues that have arisen within the committee meetings.**
- 6. Bills for payment (Received to date)**
- 7. Correspondence –**
- 8. Grants –**
- 9. External Audit formal completion notice (see attached)**
- 10. HR/Peninsula – renewal/end of contract 9th April 2021 (see attached)**
- 11. 2021/2022 Budget/Precept (see attached) To discuss & vote on choices to be put forward to FTC in January 2021.**
- 12. Review of Policies – a) Disciplinary Policy (no changes), b) Grievance Policy (no changes) – see attached policies, please read, these two policies need readopting.**

- 13. New Policy – Co-option Policy** – see attached, the section in red is for F & P to decide, different councils have different ways of voting
- 14. Renewal of DBS certificates** – they do not actually expire but best practice is to renew periodically - Wiltshire Councils policy is that employees that require a DBS for their job role have a new DBS processed every 3 years - discuss
- 15. Review of Terms of Reference** – the Finance & Policy & Staffing terms of reference changes were agreed by F & P however the changes cannot be completed until either 6 months from 11/08/20, FTC May 2021 or Finance Committee decide to bring this to the next FTC as a motion to change under Standing Order point 11 para a.
- Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature.**
- 16. Staffing a) Salaries** (attached) **b) Training** (attached) **c) Office** – nothing to report
- 17. Agenda Points to be discussed for next month**

Date of next meeting 27th January 2021