

LUDGERSHALL TOWN COUNCIL



On 4 April 2020, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7 May 2021.

FINANCE AND POLICY COMMITTEE

Notice is hereby given that a meeting of the above committee will be held on
WEDNESDAY 24th February 2021 at 7-00pm

This meeting will be held online using Microsoft Teams. The press and members of the public are welcome to join the meeting by following this link:

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+44 20 3855 6208,809265428#](tel:+442038556208809265428) United Kingdom, London

Phone Conference ID: 809 265 428#

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Please check with your network providers as charges may be applied.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 18th day of February 2021

Signed: *Karen Allingham*

Clerk of Ludgershall Town Council

AGENDA

1. **Apologies for absence**
2. **Declaration of Interest (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest).**
3. **Minutes of January's meeting held 3rd February 2020** – see agenda pack.
4. **Finance a) Statement to end month 10**, in agenda pack - discuss, **b) CCLA communication update** – in agenda pack information only.
5. **Committee Reports** – in agenda pack to discuss any finance or policies issues that have arisen within the committee meetings.
6. **Bills for payment** (Received to date)- presented at meeting.
7. **Correspondence – a) S137 expenditure limit for 2021-2022** – in agenda pack for information only **b) Legal Topic Notes – updates** in agenda pack for information only
8. **Cleaning Contractors Tender Evaluation** – full details will be sent to committee via Ms teams after date of receipt of tenders midday 22nd February 2021
9. **Grants** – Memorial Hall – in agenda pack information to discuss

10. **Review of Policies – *Social Media Policy*** – see agenda pack, please read through as this will be a completely revised policy, for both staff and Cllrs.
11. **New Policy – *Compassionate Leave*** - see agenda pack for discussion.
12. **Possibility of Returning to Face-to-Face meetings** – in agenda pack for discussion.
Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature.
13. **Staffing *a) Salaries*** (see agenda pack) ***b) Training*** (see agenda pack) ***c) Office*** – nothing to report.
14. **Agenda Points to be discussed for next month.**

Date of next meeting 31st March 2021