

LUDGERSHALL TOWN COUNCIL



**Notice is hereby given that an FTC Interim meeting will be held on
Thursday 28th September 2023 at 7-00pm at The Council Office, 10-12 High Street,
Ludgershall**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this: 22nd day of September 2023

Signed: *Karen Allingham*

Town Clerk

AGENDA

THIS MEETING WILL BE RECORDED.

1. **Apologies for Absence** 1 min
2. **To Receive Declaration of Interests** 2 mins
All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct
3. **Previous Minutes for ratification – dated 31st August 2023 & Co-option 14th August 2023 & Action list** 8 mins
4. **Correspondence – Identifying space for a heritage skills training centre** 3 mins
5. **Allotments - Lead Cllr N Gregory/admin VR** 18 mins
– any appropriate paperwork in agenda pack including office reports on both allotments
a) Deweys Lane report, b) Bell Street report, c) Update on Troughs need installation quote, d) Alternative to Notice boards, e) Entrances into Bell St allotment from homeowners' gardens- discuss g) Changes to rules - discuss
6. **Cemetery - Lead Cllr E Williams/Admin CB –** 15 mins
any appropriate paperwork in agenda pack *a) Entrance walls Overgrowth around walls trimming – quote b) Entrance walls cleaning update, c) Entrance Gates update, d) Headstone border re bark update e) Cemetery Rules – discuss f) Cemetery information leaflet update – what is/is not permitted*
7. **Gardens, planters & War Memorial - Lead Cllr O White/Admin CB –** 2 mins
any appropriate paperwork in agenda pack *a) Gates – update, b) Update on blue plaques*
8. **Carpark & Toilets - Lead Cllr O White/Admin CB -** 3 mins
any appropriate paperwork in agenda pack *a) Overhaul of Electrics including lights & Tree lights - update b) Cleaning behind grids and tissue removal update*
9. **Play areas - Lead Cllr J White/Admin VR -** 3 mins
any appropriate paperwork in agenda pack *a) Small works update b) Wet pour under swings - update c) Pretoria Road play park fence painting update*
10. **Recreation Ground - Lead Cllr J White/Admin VR –** 3 mins
any appropriate paperwork in agenda pack *a) Household rubbish in LTC bins*
11. **Skate Park - Lead Cllr J White/Admin CB –** 2 mins
any appropriate paperwork in agenda pack *a) skate park extension update b) skate park repair of ramp - update*
12. **Resistance gym equipment update - Lead Cllr J White/Admin CB** 1 min
any appropriate paperwork in agenda pack *a) Any updates*

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| 13. Paths/Right of ways - Lead Cllr J White/Admin CB - | 2 mins |
| any appropriate paperwork in agenda pack | |
| 14. Environment - Lead Cllr J White/Admin VR | 5 mins |
| any appropriate paperwork in agenda pack <i>a) Parish Steward, b) Portable SID</i> update, <i>c) Cllr Run Litter pick day Castle and Church area</i> - updates, <i>d) Banners reinstall, e) Baptist burial site</i> update, <i>f) Bench on Andover Road</i> - update | |
| 15. Queens Memorial Bench – Cllrs to decide position. | 5 mins |
| 16. Events 2023– | 15 mins |
| any appropriate paperwork & EPD’s in agenda pack – <i>a) Halloween- Social Media & Colouring competition</i> update <i>b) Remembrance Sunday</i> - discuss <i>c) Christmas lights switch on-</i> discuss i) quote for installation & removal, <i>d) Christmas fayre</i> – discuss <i>e) Santa Sleigh round, f) other Christmas items</i> i) Resident light competition ii) Business best dressed window, iii) Hunt the Elves? iv) Christmas Cards or emails? v) Santa post box? | |
| 17. Cllr Training | 2 mins |
| 18. Office – a) quotes for notice board – in agenda pack | 2 mins |
| 19. Upgrading CCTV at Rec and Carpark – a) quote from installer- in agenda pack | 5 mins |
| 20. Website – update on suggestions and preparing specifications | 15 mins |
| 21. Agenda Points for next month – Please note that the Council cannot lawfully consider or determine any matter which is not specified on the agenda of this summons. | |

Next FTC meeting 9th October 2023.

Next Interim meeting 26th October 2023

Agenda items to the Clerk 7 days before the meeting.