

LUDGERSHALL TOWN COUNCIL



Notice is hereby given that a Full Town Council Interim meeting will be held on Thursday 28th July 2022 at 7-00pm at 1d Castledown Business Centre, Ludgershall, SP11 9FA

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this: 22nd day of July 2022

Signed: *Karen Allingham*

Town Clerk

AGENDA

THIS MEETING WILL BE RECORDED.

- 1. Apologies for Absence**
- 2. To Receive Declaration of Interests**
- 3. All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct**
- 4. Previous Minutes for ratification – in agenda pack**
- 5. Planning Applications:**
 - a) PL/2022/05181 – Proposed ground and first floor extension at 2 St Catherines, Simonds Road, SP11 9RH
 - b) PL/2022/04539 – Amended plans at 46 Astor Cres, Ludgershall, SP11 9RF
- 6. Planning Enforcements:**
 - a) ENF/2022/00641 – alleged unauthorised removal of roof and chimney at 203 Andover Road, Ludgershall, SP11 9NG
- 7. Planning Decisions:**
 - a) PL/2022/04430 – Proposed works to trees in a conservations area at 2 Castle St, Ludgershall, SP11 9QR. Decision, no objection.
 - b) PL/2022/0452 – Proposal to remove tiled pitched roof from existing rear extension. Replace with flat roof decked with tiles and add a metal railing to create a balcony. Remove bedroom window and add French doors for access to proposed balcony. Withdrawn by applicant.
- 8. Allotments to discuss – any appropriate paperwork in agenda pack – Lead Cllr L Wilkins/admin VR**
 - a) Deweys Lane report, b) Bell Street report, c) Hedge by plot 1 Bell St update
- 9. Cemetery to discuss – Lead Cllr E Williams/Admin NT**
 - a) Garden of Remembrance ideas for marking new area, b) Move Tap and provide water butt update, c) Headstone borders maintenance, quote in agenda pack, d) Levelling of graves, quote in agenda pack
- 10. Gardens, planters & War Memorial – Lead Cllr O White/Admin VR**
 - a) Encroaching bushes from Jubilee Gardens at 1 Recreation Road- info in agenda pack, b) Watering equipment update, c) Flagpole discuss
- 11. Carpark & Toilets – Lead Cllr Cllr O White/Admin NT**
 - a) Overhaul of electrics inc. lights on trees to discuss, b) Stop cock repair info in agenda pack, c) Problem with underground pipes to discuss, d) Grass Strimming around car park, update re contractor – update in agenda pack

- 12. Play areas to discuss – Lead Cllr J White/Admin VR** - a) Play area contractor update on new contacts- in agenda pack, b) Quotes for wet pour repair under swings etc. in agenda pack, c) Fence and new entrance around Pretoria Road play park update and new quotes – in agenda pack, d) Accessible roundabout update and new quotes – in agenda pack
- 13. Recreation ground – Lead Cllr J White/Admin VR** - a) Install Manhole update, b) Update on new Bins, c) Request for bin inserts from contractor, update, and quote – in agenda pack
- 14. Skate Park – Lead Cllr J White/Admin NT** a) Graffiti update on what can be done to clear it – in agenda pack, b) ITT for increasing size of skatepark update
- 15. Multi Use Games Area (MUGA) – Lead Cllr J White/Admin NT** - a) Update re design company and quotes – in agenda pack
- 16. Paths/Right of ways – Lead Cllr J White/Admin NT** - Cllrs will be given one or 2 paths to walk/check preferably in pairs, maps will be emailed or printed in office for pick up Wednesday 3rd August
- 17. Environment – Lead Cllr J White/Admin VA** - a) Parish Steward/Sparkle Team – update in agenda pack, b) Complaint re hedge corner of Central St & Short St update in agenda pack, c) Winter preparations email in agenda pack with grit bin locations
- 18. Trees – Lead Cllr N Gregory/Town Clerk** - a) Update on trees in Rec overhanging Rawlings Court properties – in agenda pack, b) Update on leylandii on side of rec – in agenda pack, c) Survey require quotes
- 19. Future Events to discuss - Lead Cllr S McShane/all staff** -a) Remembrance Sunday – update, b) Christmas Lights – testing & permission c) Switch on event update and ideas, d) Santa Sleigh e) Best dressed Christmas window, f) Residents Christmas lights photos for Facebook, g) Christmas Fayre joining with all Ludgershall Groups update – need first date for meeting
- 20. Finance – Lead Cllr M Williams/Town Clerk** - a) Statement to end of Month 3, will be sent via email to Cllrs 26th July, b) Longer Term Savings report in agenda pack, c) Any urgent requests for payment will be sent via email to Cllrs before 4pm on the day of the meeting.
- 21. Internal Audit Report** – in agenda pack for ratification
- 22. Policy Reviews** – none this month
- 23. Grant Request** – none this month
- 24. Memorial Hall** – discuss and vote on any decisions needed
Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature.
- 25. Staffing – Lead Cllr M Williams/Town Clerk** - all appropriate paperwork in agenda pack, a) Salaries, b) Training, c) Office
- 26. Agenda Points for next month – Please note that the Council cannot lawfully consider or determine any matter which is not specified on the agenda of this summons.**

Next FTC meeting 8th August 2022

Agenda items to the Clerk 7 days before the meeting.