

LUDGERSHALL TOWN COUNCIL



Minutes of Ludgershall Town Council meeting held in the Scout Hall, Chapel Lane, Ludgershall on Tuesday 10th April 2018 at 7-00pm.

Present:	Cllr M Giles in the Chair	Cllr CA Allan
	Cllr V Dixon	Cllr O White
	Cllr AKJ Pickernell	Cllr C Giles
	Cllr J Hollis	Cllr J White
	Cllr D Downie	Cllr N Allingham
	Cllr B Dance	Cllr B Cordery
	Cllr M Williams	Cllr J Langley
Representative:	Wiltshire Council Cllr C Williams	
Public:	There was 3 members of the public	

	<u>Agenda Item</u>	<u>Action</u>
225/17-18	1. Apologies were received and accepted from Cllr CD Allan (Work).	
226/17-18	2. Declaration of Interests – Cllr M Giles declared an interested in point 12 Bills for Payments.	
227/17-18	3. General Public – Questions – <ul style="list-style-type: none"> • A resident mentioned that someone had fallen in a pothole in Hei-lin Way and had gone to hospital. Cllr C Williams said that they will need to report this to Wiltshire Council Highways. The resident asked when the road surface there would be mended, Hei-lin Way is on the waiting list for 2018/19. Cllr C Williams reiterated the need for residents to report potholes on the MyWiltshire app directly. • Another resident mentioned that the amount of dogs mess in Ludgershall was disgusting. Cllr C Giles said that LTC has noted this. This is a difficult thing to tackle and Wiltshire only have 1 dog warden. Reporting on the MyWiltshire app needs to be done. 	
228/17-18	4. Chairman’s Report – On 4th March, in full regalia, he attended the Rule of Law, Mayors/Barristers from the whole of Wiltshire attended and the procession was over 150. On 12th March he attended the Wiltshire Association for Local Councils’ Board meeting where discussions on the intensity and amount of changes that Councils are going through regarding Data Protection and Freedom of Information were had. At Area Board on 26th March, discussed the integration of	

	local Gurkhas when they retire, they would like to be part of the community. 30th March was LTC's Easter Event, this was well supported & received. And then on 3rd April was the Ludgershall Town Annual Meeting, he thanked all that attended, it was very well supported.	
229/17-18	5. <u>Police Report</u> – Had been circulated. Current priorities are being reviewed. Local Crimes within the Ludgershall/Faberstown area: there were 10 thefts & 5 Criminal Damage. There was a discussion on the increase in criminal activity, mainly thefts from Co-op. Cllr AKJ Pickernell will bring up at NTG meeting on 16th April.	Cllr AKJ Pickernell
230/17-18	6. <u>26 Engineer Regiment</u> – WO1 RSM L Bull 26 Engr Regt has sent apologies, on leave.	
231/17-18	7. <u>Wiltshire Council – Report by Cllr C. Williams</u> – Cllr C Williams shared that there was no official annual report as yet. Attention has been mainly on Salisbury after the poisoning incident. They are encouraging people to get back to Salisbury to help with rejuvenation. He thanked all those who attended the Great British Clean Up. The beautiful Mosaic in Wellington Academy won 1st Place in Wiltshire Life Awards. He reminded Cllrs to support the Wellington Academy with their dinner events, next one is on 24th April, he will forward details to Clerk. He thanked Cllr AKJ Pickernell for the Tea Dance that was put on on behalf of the Area Board, it was well supported and enjoyed.	
	Point 8 was moved to after Bills for Payment – no objections.	
232/17-18	9. <u>Minutes of the previous meeting held 13/03/18</u> – The minutes have been circulated. Cllr M Giles proposed, Cllr M Williams seconded, with one objection, carried.	
233/17-18	10. <u>Correspondence a) Cllrs Briefing Notes No. 343-347</u> - have been circulated. b) All newsletters and reports are available to view in the office.	Clerk
234/17-18	11. <u>Committee Reports</u> Civic Events held 8/03/18 – Minutes have been circulated. Cllr CA Allan thanked all that helped at the Easter event, the children had a lovely time and really enjoyed. Cllr CA Allan proposed, Cllr J Langley seconded, carried. Recreation Leisure & Environment held 19/03/18 – Minutes have been circulated. Cllr J Hollis proposed, Cllr CA Allan seconded, carried. Allotment, Car park & Cemetery held 20/03/18 – Minutes have been circulated. Cllr J Langley proposed, Cllr V Dixon seconded, carried. Finance & Policy held 28/03/18 - Minutes have been circulated. Cllr AKJ Pickernell proposed, Cllr B Cordery seconded, carried. Planning held 13/02/18 , Minutes have been circulated. Cllr C Giles proposed, Cllr CA Allan seconded, carried. 13/03/18 Minutes have been circulated. Cllr C Giles proposed, Cllr N Allingham seconded, carried. & 28/03/18 - Minutes have been circulated. Cllr C Giles proposed, Cllr B Dance seconded, carried.	Clerk

235/17-18	<p>12. Bills for Payment – Cllr B Dance queried the office rent, clerk explained that this was a quarterly bill not monthly. Cllr J Hollis asked what the Cash for Petty Cash was for, Clerk explained that this was the initial set up of the new Petty Cash service that the office will have. Cllr B Dance proposed, Cllr J Hollis seconded, carried with 1 abstention.</p>	
236/17-18	<p>8. Rose Garden/Pillar Clock – decision on LTC’s contribution – The Clerk briefly explained the basic costs/fundraising that the LGWCG have targeted. Cllrs C Giles & CA Allan went into a little more depth re the fundraising. Cllr M Giles then stated that therefore there will be a shortfall where LTC will be looked upon to fulfill. LTC has funds of £3200.00 for a Pillar Clock, the committee then discussed LTC’s contribution and to whether this money could be used in a different way. As discussed previously a lectern and a bin that is made in the same way as the benches that will be installed in the Rose Garden would cost around £1000.00, and therefore any monies left over could help with the shortfall. The priority is for the garden to be finished prior to Remembrance Sunday 2018. Cllr M Giles then asked for a vote: Pillar Clock received 4 votes and Lectern, bin and shortfall received 10, carried Lectern, bin and shortfall. Cllr O White felt that there had not been enough discussion on the matter. Cllr J White would like to propose that LTC pay for the Lectern, bin, shortfall & the Pillar Clock. The vote taken now stands and this discussion cannot be brought up for another 6 months. LTC can relook at this in October 2018, by that time costs/fundraising for the Rose Garden should be at a better stage to know what the shortfall, if any, will be needed by LTC. In the meantime whilst the garden is being refurbished electrical ducting can be placed in case the Pillar Clock can be put in in the future. The Clerk called for a resolution to change the name of the earmarked budget heading of £3200 from Pillar Clock to Rose Garden refurbishment, Cllr B Dance proposed, Cllr D Downie seconded, carried with 2 against. The Clerk then asked, as it has been suggested to help with the fundraising, that all major bills come through the Town Council for payment (this will mainly be the Resin surface). LTC can reclaim VAT, and then the LGWCG will forward fundraising to LTC to cover, leaving any shortfall to LTC as agreed. All the Committee agreed this was a sensible way of going forward. The Clerk has asked to see 3 quotes if possible for the resin surface. Also the Clerk has confirmation that LTC’s insurer will cover those volunteers who are not tradesmen, however, she will need a full list of volunteers & copies of the tradesmen volunteers’ insurance policies. A request to LGWCG will be sent.</p>	<p>Clerk</p> <p>Clerk</p>
237/17-18	<p>13. Agenda Points for next month – Cllr O White reported that a Railway Steering Group meeting will be held on 4th May, called by Claire Perry MP. Details will be forwarded to those involved and</p>	

	reported at next FTC.	
Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda item will be closed to the public due to its confidential nature.		
238/17-18	14. Briefing from Staffing Committee – Cllr AKJ Pickernell & the Clerk updated the committee regarding the situation of the Admin Assistant’s sickness. Cllr AKJ Pickernell asked that anything heard during this meeting not be talked about outside of the meeting. The Staffing committee and the Clerk have handled the situation to the best of their abilities and now ask LTC to agree to engage an HR & Employment Law company that can ensure all communications are correct. They will also assess current documentation i.e. contracts & employment policies and ensure these are up-to-date. Cllr AKJ Pickernell stated that going forward with the Clerk’s job evaluation and any future HR needs, the staffing committee will feel they have the correct and legal backing. The cost is £103.75 per month. The committee discussed in detail after many questions, the committee agreed the need for help. Cllr O White proposed LTC engage Peninsula, Cllr M Williams seconded, carried. Clerk to sign contract.	Clerk

There being no further business to discuss the meeting closed at 8.23pm, the next meeting will be on 8th May 2018, 7pm at the Scout Hall, Chapel Lane, Ludgershall.

Signed.....Date.....