

LUDGERSHALL TOWN COUNCIL



Minutes of Ludgershall Town Council meeting held in the Scout Hall, Chapel Lane, Ludgershall on Tuesday 10th October 2017 at 7-00pm.

Present:	Cllr M Giles in the Chair	Cllr CA Allan
	Cllr D Downie	Cllr B Cordery
	Cllr V Dixon	Cllr O White
	Cllr J Hollis	Cllr J White
	Cllr CD Allan	Cllr N Allingham
	Cllr B Dance	Cllr AJK Pickernell
	Cllr C Giles	Cllr J Langley
Representative:	PCSO M Downham	WO1 RSM 26 Engs L Bull
	Wiltshire Council Cllr C Williams	
Public:	2 members of the public	

	<u>Agenda Item</u>	<u>Action</u>
109/17-18	1. Apologies were received and accepted from Cllr M Williams (Holiday).	
110/17-18	2. Declaration of Interests – Cllr O White, under point 10 Finance & Policy Minutes, & Cllrs C Giles & CD Allan on point 11 Bills for Payment	
111/17-18	3. General Public – Questions – A question was raised about a private property on Perham Crescent, a resident has blocked the entrance/exit view of another’s driveway making it dangerous for that resident. Have had problems with this resident before and family member was aggressive. Unfortunately as this is private property LTC cannot help but advice was given to register this with the police.	
112/17-18	4. Chairman’s Report – Cllr M Giles stated it had been a quiet month, he attended Salisbury Cathedral for the Saafa Passchendaele service, and attended the service and dedication of the new Ludgershall branch of Royal British Legion at St James Church.	
113/17-18	5. Police Report – The PCSO M Downham was unable to attend, however the Clerk had circulated the report. Target Patrols in August were around the Mughal Tandoori due to Anti SB. Local crimes were 5 x ASB, 1 Drug offence, 1 Robbery, 11 thefts (mostly shoplifting), 5 x Criminal damage and 3 Road Traffic Collisions. The Clerk updated the committee to a spate of thefts of lead from old buildings within Ludgershall.	
114/17-18	6. 26 Engineer Regiment – Report by WO1 RSM L Bull – not a lot of	

	change has happened this month, troops will be deployed to Estonia soon. All is ready for the Freedom Parade and Fete on the 14th October and well on the way for Remembrance Sunday.	
115/17-18	7. <u>Wiltshire Council – Report by Cllr C. Williams</u> – fairly quiet this month, Full Wiltshire Council next Tuesday. He has received a letter from Castle Primary referring to the speed limit outside the school, they would like it reduced to 20mph. Unfortunately the road is half owned by WC and half by Aster Communities. He has referred to CATG. Castle Primary do have a traffic plan in place. There are issues to the drainage at Everleigh Recycling Centre and a new layout is needed. Cllr C Williams will forward correspondence to clerk. Wiltshire have received a prestigious Gold Award for integrations with the Forces.	Cllr C Williams
116/17-18	8. <u>Minutes of the previous meeting held 8/08/17</u> – The minutes have been circulated. Cllr M Giles proposed, Cllr B Dance seconded, carried.	
117/17-18	9. <u>Correspondence</u> a) Tidworth Garrison and St Michaels Remembrance Day Service – had been circulated. b) Event re Dementia Friendly Communities – had been circulated, Cllrs Pickernell, C Giles & CA Allan volunteered to participate. c) Wiltshire Parking charges consultation – had been circulated. d) CATG issue signage Rawlings Court - clerk to put on RLE agenda. e) Email from Capt RLF Hines – had been circulated. f) All newsletters and reports are available to view in the office.	
118/17-18	10. <u>Committee Reports</u> Recreation Leisure & Environment held 18/09/17 – Minutes have been circulated. Cllr J Hollis proposed, Cllr C Giles seconded, carried. Allotment, Car park & Cemetery held 19/09/17 – Cllr J Langley thanked all those that had helped with the clearing of the car park. Cllr J Langley proposed, Cllr N Allingham seconded, carried. Planning held 19/09/17 – Minutes have been circulated. Cllr C Giles proposed, Cllr V Dixon seconded, carried. Finance & Policy held 27/09/17 – Minutes have been circulated. Cllr Pickernell pointed out the section on Deputy Mayor Regalia and the necessity for it. The Committee discussed, Cllr J Langley proposed LTC should go ahead and get the regalia, Cllr O White seconded, Cllr A Pickernell proposed, Cllr B Cordery seconded, 12 for 2 against, carried. Cllr O White mentioned item 6 (<i>Due to changes in Data Protection, Freedom of Information and the need for full control by LTC of their website/email/IT support. The Clerk is in the process of writing a specification and will send out to 4 companies, including the current one, to quote.</i>). Cllr O White informed LTC that it was his son-in-law who had installed the website in Jan 2016 and he felt the website was up to a good standard. The issues are that the office cannot manage the site wholly without asking permission from the contractor on a lot of items, and also password	

	setting should be purely done by LTC office. Cllr O White said that the contractor would offer training if needed. However this does not correct the issues. The committee discussed and concluded that the situation did not afford LTC to be in full control of its website and email and to update the system due to the changes in Data Protection was needed. Cllr O White asked why the printer had not been repaired, unfortunately even if it had the prohibitive cost of ink replacement made it too costly to run. Cllr M Giles proposed that the minutes were a true recording of the meeting, Cllr CD Allan seconded, 12 for 2 against, carried	
119/17-18	11. <u>Bills for Payment</u> – Cllr CA Allan proposed, Cllr C Giles seconded, carried.	
120/17-18	12. <u>Ill Health Liability Insurance (through) Pension Fund</u> – this had been circulated. Clerk asked LTC if they wanted to opt out of this insurance. The committee decided not to opt out as this is funding itself.	
121/17-18	13. <u>External Auditors Report</u> – The clerk reported that the External Auditors Report had come back and LTC has a ‘clean bill of health’ with no comments.	
122/17-18	14. <u>Transfer of play areas to local councils</u> – WC are asking local councils to take on more Play Areas, LTC would have 5 additional to add to the rounds of maintenance etc. RLE committee felt it would be too expensive to run and would end up with LTC putting up the precept to cover these. The committee discussed and decided not to take the play area on, Cllr C Giles proposed, Cllr B Dance seconded, carried.	
123/17-18	15. <u>LTC Risk Assessments for year 2017/2018</u> – The Clerk has updated the Risks Assessments for LTC due to the inclusion of CCTV units going up on the Rec. Signed by Clerk & Chairman.	
124/17-18	16. <u>Land Behind Perry’s Cottage – Update</u> – Clerk still looking for old information, Chippenham archives does not have it. Cllrs C Giles & CA Allan offered to help Clerk look for them.	Clerk
125/17-18	17. <u>CCTV/DBS checks</u> – Clerk & Chairman has signed up to WC Umbrella Organisation to enable the checks to take place. Clerks asked for 4 volunteers who will be responsible to get information off of the CCTV for the Police if needed. Cllrs J Langley, N Allingham, B Dance & B Cordery volunteered. Clerk will contact when information ready and Contractors will train in CCTV once it’s installed.	Clerk
126/17-18	18. <u>Christmas Lights</u> – 3 quotes for installation of the lights had been circulated, Cllr CA Allan explained about the payments so far for new lamp posts lights. The Clerk pointed out that one quote appeared not to be NIC/EIC approved and recommended not to choose them. The Committee discussed and after a show of hands Sparkx Electrical was chosen. Clerk to accept quote.	Clerk

127/17-18	19. <u>Agenda Points for next month</u> – None were given.	
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There being no further business to discuss the meeting closed at 8:15pm, the next meeting will be 14th November 2017, 7pm at the Scout Hall, Chapel Lane, Ludgershall.

Signed.....Date.....