

LUDGERSHALL TOWN COUNCIL



Minutes of Ludgershall Town Council meeting held in the Scout Hall, Chapel Lane, Ludgershall on Tuesday 11th April 2017 at 7-00pm.

Present:	Cllr O White in the Chair	Cllr M Giles Vice Chair
	Cllr J Langley	Cllr B Cordery
	Cllr V Dixon	Cllr K Hall
	Cllr J Hollis	Cllr J White
	Cllr C Giles	Cllr M Williams
Absent:	Cllr C Steers	
Representative:	Cllr C Williams – Wiltshire council	
Public:	3 members of the public	

	<u>Agenda Item</u>	<u>Action</u>
	Before the meeting started Cllr O White asked for a minute silence for Alderman Ken Beard MBE. Ludgershall Town Council observed. The funeral will be held at Ludgershall St James Church on the 4 th May at 11:00am	
270/17	1. Apologies were received and accepted from Cllr D Downie (work), Cllr A J Pickernell (Holiday) and WO1 RSM R Hines (Holiday).	
271/17	2. Declaration of Interests – Cllr O White declared an interest in point 12 under finance. Cllr J Hollis and Cllr M Giles declared an interest in point 9a.	
272/17	3. General Public – Questions – Mr. Olufunwa explained that Wellington academy are having their summer festival on the same day as Ludgershall Town Council and suggested that we work together. Mr. Olufunwa showed the committee the stalls and events they have confirmed and that in fact they are slightly different to Ludgershall Town Councils and LTC would compliment their stalls/events. Last year they had around 600 visitors to the event. The committee agreed that this could be a great success and just what Ludgershall needs to boost ideas and make the event different. Every other year the event could be held between Wellington academy and the Ludgershall Rec, starting at Wellington academy. Cllr B Cordery stated that not everyone from Ludgershall would want to walk up to Wellington Academy, and that the Ludgershall summer fete should be held in Ludgershall. Cllr C Giles suggested using mini buses as LTC have done in the past for other events. Mr Olufunwa stated that Wellington could organize two buses to carry people from Ludgershall to the academy and that he could send out a survey to all the parents of students at Wellington	

	academy to see what their thoughts would be on having a joint fete. Cllr O White suggested that we make a decision after we have heard back from the survey. All agreed.	
273/17	4. <u>Presentation from Lovells' ref MOD House Build</u> – Representation from Lovells could not attend, they will attend the next Full Town Council meeting in May.	
274/17	5. <u>Chairman's Report</u> – Cllr O White attended the army job fair at Tidworth Leisure centre a great community event, TCAB at the Garrison Theatre, Railway steering group, Rotary club presentation and the rule of law service at Salisbury cathedral.	
275/17	6. <u>26 Engineers Regiment – Report by WO1 RSM R Hines</u> – None.	
276/17	7. <u>Wiltshire Council – Report by Cllr C. Williams</u> – After last year's pledge 'road to Rio', this year will be 'road to London' as the World athletics will be happening in London. Wiltshire is the 3 rd most active county in the country. Cllr C Williams will be attending the Eastern area planning committee on the 20 th April, of which residents can attend to hear about the castle club proposals and decisions. Wiltshire annual report will be moved to the annual town council meeting. Cllr J Hollis asked about the replacement of bins in Ludgershall, they are missing one outside of the Queens Head that should have been replaced under an insurance claim. Cllr C Williams has raised and is awaiting an answer. Cllr C Williams stated that Wiltshire Council will not replace any damaged or missing bins. But if LTC wanted to replace those bins, Wiltshire Council would empty them. Mr Eley came into the LTC office and suggested that it would be a good idea to have a retail park on Drummond Park. Cllr C Williams will look into this, however it would be better placed on Ludgershall Business Park. There has been movement on Drummond Park, grass has been cut and concrete/wooden blocks put in place.	
277/17	8. <u>Police Report</u> – 20 th March Collis Terrace – unknown suspects gained entry to property. Items stolen and enquires ongoing. 20 th March Old Common Way – unknown suspects gained entry to property. Items stolen and enquires ongoing. 20 th March - unknown suspects gained entry to garden. Caused damage to property within the garden and enquires ongoing. 28 th March Primrose Road – Suspect tried to gain entry to the property by trying the front door, enquires still ongoing. PC Wileman and PSCO Maria Downham will be attending the Annual Town Council to give an overview. Cllr O White mentioned ASB at Ludgershall Castle and will be asking for volunteers to check.	
278/17	9. <u>Grant Request</u> – a) Men's Shed – Still awaiting quote from the electrician. b) Scout Hall – Have requested a grant for £1000.00 to go towards the cost of their new boiler, which was £3000.00. The Finance committee decided it was a bit too high and suggested an amount of £500.00. It was agreed. Cllr	Clerk

	M Giles Proposed, Cllr M Williams seconded. Clerk to raise payment.	
279/17	10. Minutes of the previous meeting – Under point 17, the minutes needed to be corrected to add in a / through the minute number. Cllr C Giles Proposed, Cllr V Dixon seconded.	
280/17	<p>11. Correspondence</p> <p>a) Highways and Transport Newsletter April 2017 – For gully emptying this means that the council will empty blocked gullies that: are causing house flooding or a road safety issue within hours following a report and that may cause future house or road safety flooding, in addition to the scheduled visits, following a report. The council will endeavor to visit all gullies once every two years and is currently building a log of the condition of its gullies. Litter bins will not be replaced by Wiltshire Council, if damaged or go missing. But if LTC wishes to purchase bins that meet Wiltshire Council’s requirements and place them in the same spot as previous, they will continue to empty them. Clerk suggested making residents more aware of My Wiltshire app, and asked if it could be put on the facebook page and LTC’s Website. All agreed. Clerk also to send out an email to all councillors showing them how to use My Wiltshire to report issues.</p> <p>b) Road Closure – All councillors were sent the details.</p> <p>c) Waiting restrictions does Ludgershall have any requests? – Cllr O White suggested that we request for lines to be painted from the corner of Butt Street round to the Fire station and on the opposite side going round to enter the start of Deweys Lane. Also on the other side beginning of Deweys lane round to just outside the Queens Head pub. All agreed. Clerk to request.</p>	<p>Clerk</p> <p>Clerk</p>
281/17	<p>12. Committee Reports</p> <p>Finance & Policy Committee – Minutes and bills for payment have been circulated. Under point 6 Cllr O White thought that it wasn’t a true reflection of what happened in the meeting, he wanted the full statement that the clerk had read out to be published in the minutes. As this is considered a personal matter this does not have to be published, but the clerk will forward a copy of the statement to all councillors to view. Cllr M Giles proposed, Cllr B Cordery seconded, 2 councillors abstained, carried.</p> <p>Allotment, Cemetery & Car Park Committee – Minutes have been circulated, Under point 5d should read write instead of right. Cllr M Giles proposed, Cllr V Dixon seconded with this change, carried</p> <p>Recreation, Leisure & Environment – Minutes have been circulated, under point 7 should read behaviour instead of behavior. Cllr J Langley proposed, Cllr C Giles seconded with this change, carried.</p> <p>Civic Events Committee – Minutes have been circulated, under point 10 it didn’t read correctly, it should read ‘Ludgershall flower show will be on the 12th August 2017. Clerk to contact the garden club to see what help they</p>	

	require from Ludgershall Town Council regarding Ludgershall in Bloom'. Cllr M Williams proposed, Cllr J Hollis seconded with the changes, carried.	
282/17	13. <u>Sale of land at back of Perry's Cottage – update</u> – Awaiting deeds to send to the solicitors so LTC can register the land behind Perrys cottage at a cost of £200.00. Clerk to organize a pre-planning meeting with Wiltshire Planning to see if LTC would be able to develop the land or not. Cllr C Williams suggested we find out if we can have a pre-planning meeting first before we pay the £200.00 to have the land registered. Clerk to find out.	Clerk
283/17	14. <u>Resolutions for - a) Dignity at Work /Bullying and Harassment Policy</u> – Cllr M Giles stated that we needed something to protect our staff if any issues should arise. Cllr V Dixon stated this could have helped with past issues with the Council as this is not just for staff. Cllr B Cordery proposed adopting this policy, Cllr K Hall seconded, carried. b) <u>Forming of a Staffing Committee and Terms of Reference</u> – Cllr M Giles has suggested that the chair of Finance and Policy, the chair of Recreation, Leisure and environment and the chair of Allotments, cemetery and carpark will make up the 3 members that form the staffing committee. Cllr O White asked what would happen in terms of disciplinary, and that the staffing committee wouldn't be able to do this. Cllr M Giles had sought advice from Katie Fielding and stated that the staffing committee would appoint an appeals committee separate to the staffing committee, if needed. Cllr C Giles proposed the adoption of the terms of reference for this staffing committee, Cllr J Hollis seconded, carried.	
284/17	15. <u>Chairman's Charity</u> – Each year the chairman has a fund for travelling, events and entertainment expenses any monies left over at the end of the financial year, Cllr O White would like to donate to the Youth Club.	
285/17	16. <u>Railway re-instatement update</u> – As the franchise for Southwest trains have now changed, the meeting that was arranged in May will be changed, to give the new company a chance to settle in.	
286/17	17. <u>Defibrillator update</u> – Awaiting a quote from AJK for installing the defibrillator.	
287/17	18. <u>Regular Litter Picks</u> – After the success of the Great British Clean, it was discussed at the civic Events committee that we should do a clean-up every 3 months, the first one starting on the 9 th June 2017. Everyone agreed.	
288/17	19. <u>Any Other Business –For information only</u> - Cllr O White stated that Cllr C Steers and Cllr K Hall will not be standing for Councillors this year. They were thanked by LTC for their work on the Council for Ludgershall.	

There being no further business to discuss the meeting closed at 8.25pm, the next meeting 10th May 2017.

Signed.....Date.....