

LUDGERSHALL TOWN COUNCIL



Minutes of Ludgershall Town Council meeting held in the Scout Hall, Chapel Lane, Ludgershall on Tuesday 11th September 2018 at 7-00pm.

Present:	Cllr M Giles in the Chair	Cllr CA Allan
	Cllr V Dixon	Cllr O White
	Cllr M Williams	Cllr C Giles
	Cllr J Hollis	Cllr J White
	Cllr B Dance	Cllr N Allingham
	Cllr B Cordery	Cllr J Langley
	Cllr AKJ Pickernell	
Representative:	Wiltshire Council Cllr C Williams	WO2 Brown of 26 Engr Regt
	WO1 Bull of 26 Engr Regt	

	<u>Agenda Item</u>	<u>Action</u>
	Before the meeting started Cllr M Giles asked for a minute silence for Mr J Calder who was previous Chairman of Ludgershall Town Council. LTC observed.	
80/18-19	1. Apologies were received and accepted from Cllr CD Allan – work, Cllr D Downie – family.	
81/18-19	2. Declaration of Interests – none	
82/18-19	3. General Public – Questions - none	
83/18-19	4. Chairman’s Report – Chairman recently presented trophies at the Garden Clubs annual show on 1/9/18. Considering the recent hot weather the standard of produce was very high.	
84/18-19	5. Police Report – the report had been circulated, the Clerk reported target patrols still in the Dewey’s Lane area and Mughal Restaurant and that there had been 1 x asb nuisance, 2 thefts and 1 drug related incident.	
85/18-19	6. 26 Engineer Regiment – WO1 Bull declared there is a new Commanding Officer, Lt Col Turner in post who sent his apologies. The infrastructure in new housing estate and on barracks is growing and troops at 26 Engr Regt are still on high readiness with 30 days’ notice to move. They are currently deployed in Estonia with a view to moving also to Latvia, and are on trade training in Germany. At the end of October there will be a regimental boxing night and 26 Engr Regt have been very	

	<p>successful winning the Royal Engrs wake boarding championships. Thanks were given to the council and Ludgershall residents/businesses for their hospitality to the troops for their recent work on the Centenary Garden. WO2 Brown was introduced, he was representing the Garrison Commander at the meeting.</p>	
86/18-19	<p>7. <u>Wiltshire Council – Report by Cllr C. Williams</u> – Initial consultation for railway strategy is in place all over county with correspondence to David Philips Senior Transport Planner. Ludgershall railhead is within the consultation. Cllr Williams cut the ribbon on the Queen’s wall in Tidworth 7/9/18. Boundary review consultation was explained there will still be 98 Wiltshire Cllrs the average population per Cllr is due to increase from 3400 to 4291 in 2024 and the divisional boundaries will need to be rewritten. Cllr C Williams asked for LTC’s input with the consultation. Tidworth area board will be held on Mon 17th Sep 18 at the Memorial Hall in Ludgershall. Cllr J Hollis asked Cllr C Williams about the state of play with Everleigh Tip regarding the recycling of wood, Cllr C Williams will look into this. Cllr Williams informed LTC that consultations on the Everleigh Recycling Centre are now over the information will be analyzed and then cabinet will make a decision. Cllr Williams to report back.</p>	Cllr C Williams
87/18-19	<p>8. <u>Memorial Hall Committee Report</u> – Cllr B Cordery has resigned from the Memorial Hall Committee, LTC must have 2 reps on the Committee there were no volunteers to take the position, and Clerk asked Cllrs to contact the office if they felt they could fill this space. Cllr O White declared that the Scout Master had been invited to meetings and will now be attending. The committee members have worked hard on taking out the hedge and installing new fence and reshaping the fir tree. The roof repairs are due to begin 1st October 2018. Work has started on the front of Perrys Cottage, costs have increased by £1900 due to the extra problems revealed during the works. Internal repairs need doing and with these problems the rent is reduced at the moment. The hall is being used 4 nights a week, there was a successful wedding fayre held on 09/09/18 and the committee are working hard to making the hall sustainable.</p>	
88/18-19	<p>9. <u>Minutes of the previous meeting held 14/08/18</u> – the minutes have been circulated. Clerk requested for the notes from the last police meeting to be forwarded to the office. Cllr M Giles proposed these minutes be accepted, Cllr N Allingham seconded, carried.</p>	
89/18-19	<p>10. <u>Correspondence</u> a) Wiltshire’s Towns and Villages – Cllrs had nothing to report, clerk just to change LTC’s email address. b) All newsletters and reports are available to view in the office.</p>	Clerk/Admin

<p>90/18-19</p>	<p>11. <u>Committee Reports</u> Civic Events 16/08/18 – Cllr CA Allan proposed, Cllr M Williams seconded, carried. Recreation, Leisure & Environment held 20/08/18 –Cllr M Williams proposed, Cllr N Allingham seconded, carried. Question was raised about materials left over from works, refund in process. Allotment, Cemetery & Car Park held 21/08/18 – Cllr J Langley proposed, Cllr CA Allan seconded, carried. Finance & Policy held 29/08/18 – Cllr M Giles proposed, Cllr J Langley seconded, carried. There was a question as to why the costings were so high for overtime. The Clerk explained the accumulated hours for previous Admin Assistant being only 15 hours per week meant the remaining 10 hours needed to be covered, therefore classed as overtime on clerk’s regular hours. New admin assistant also attended training prior to start date and so this has also been documented as over time. The Clerk requested that if there are any questions regarding staffing matters that in the future these should be referred to the staffing committee.</p>	
<p>91/18-19</p>	<p>12. <u>Bills for Payment</u> – Cllr M Giles proposed Cllr B Cordery seconded, carried. Cllr J White asked a question about the recently purchased indoor curling set. This had been agreed by Finance under Grants and ratified in a previous month. The agreement with the grant requester is that the set will be made available to other groups in Ludgershall.</p>	
<p>92/18-19</p>	<p>13. <u>Commemorative Trees – any ideas and updates</u> – Clerk updated council that trees have been ordered. LTC discussed the siting of the trees, no decision made, however this must be made at next FTC.</p>	<p>Cllrs</p>
<p>93/18-19</p>	<p>14. <u>Second container site-</u> Cllr J Langley stated it was a brilliant idea to place the second container to the right of the entrance to Deweys Lane Allotment, behind the allotments. An apple tree could be in the way but this can be replanted late Autumn early Winter if necessary. Cllr O White claimed this would be an eyesore, better to put it further back near Garden Club shed, Cllrs N Allingham & AKJ Pickernell agreed. Cllr CA Allan suggested painting the container, Cllr Dixon questioned the amount of space needed and Cllr M Giles confirmed there is enough space for the container to go in the proposed site and called a vote. Cllr B Cordery proposed, Cllr CA Allan seconded, 7 for, 5 against, 1 abstained, carried with a view to sourcing camouflage for the container. Cllr CA Allan will now investigate costs and liaise with Clerk.</p>	<p>Cllr CA Allan/Clerk/Admin</p>
<p>94/18-19</p>	<p>15. <u>New policies regarding GDPR – Privacy Notices, email notice and Policy for Email/Tablet use</u> – Cllrs asked questions regarding</p>	

	<p>certain points within the Policy for Email/Tablet or own hardware use, the Clerk answered. These policies have all been written using SLCC & NALC as a basis. The committee discussed (Cllr C M Williams left the meeting and returned a minute later) The clerk asked the Cllrs to agree wordings as they were necessary for GDPR, Cllr J Langley proposed, Cllr B Dance seconded, 8 for, 3 against, 2 abstained, carried. Clerk/Admin to put Privacy Notice on Website and ensure all Council emails have the agreed disclaimer notice. All other policies agreed will be used in the future.</p>	Clerk/Admin
95/18-19	<p>16. <u>Sale of land behind Perrys Cottage update</u> – Through correspondence with solicitors, 1 search is left to finalise, for registering the land. After which the sale can go ahead. Once monies received, LTC will take any costs incurred and the remainder will be spent on repairs to Perry’s Cottage.</p>	
96/18-19	<p>17. <u>Section 106 sports pitches monies update</u> – Clerk updated that Wiltshire Council have sent information, legal wording has been agreed and she is now waiting on return of information from Wiltshire Council. Monies promised by end of September.</p>	
97/18-19	<p>18. <u>Police viewing CCTV</u> – It was suggested at finance meeting if police want to see CCTV they should not have to request in advance. Committee discussed and agreed unless deemed serious and needed urgently police should request in writing to access CCTV. Therefore this will be dealt with on a case by case basis.</p>	
98/18-19	<p>19. <u>Agenda Points for next month</u> – Cllr asked if the public pc’s in the office are protected from inappropriate viewing, Clerk assured that all necessary precautions have been taken and this need not be a topic at next month’s meetings.</p>	

There being no further business to discuss the meeting closed at 8.08pm, the next meeting will be on 9th October 2018, 7pm at the Scout Hall, Chapel Lane, Ludgershall.

Signed.....Date.....