

LUDGERSHALL TOWN COUNCIL



Minutes of Ludgershall Town Council meeting held in the Scout Hall, Chapel Lane, Ludgershall on Tuesday 12th January 2016 at 7-00pm.		
Present:	Cllr White in the Chair	Cllr Giles
	Cllr M Williams	Cllr Hindson
	Cllr Downie	Cllr Hall
	Cllr Langley	Cllr Dixon
	Cllr Pickernell	Cllr Hollis
	Cllr Cordery	Cllr Burgon
Representatives:	Cllr C Williams, Wiltshire Council	WO1 RSM Hines, 26 Engineer Regt
	Joanne Steele (Andover Advertiser)	PCSO M Downham
Member of Public	Mrs C Giles	
Absent:	Cllr Dance	Cllr Allan

	<u>Agenda Item</u>	<u>Action</u>
1/16	1. Apologies – a written apology received from Cllr Crane requesting 3 months leave of absence from the Town Council and Memorial Hall duties due to personal issues. After discussion a vote was taken, 10 in favour of granting the request with 2 abstentions, carried.	
2/16	2. Declaration of Interest – Cllr Burgon & Cllr Giles declared an interest in Bills for Payment relating to travel expenses.	
3/16	3. Chairman’s Report – Ludgershall Town Council was represented at the following meetings: - Joint Tidworth & Pewsey Area Board re Everleigh Recycling Centre. TCAP Health Forum, Youth Club Trustee’s Meeting & Police NTG Meeting. The Chairman had accepted invitations to attend the Wellington Academy Carol Service at Tidworth Garrison Church & School Christmas Concert in Tidworth Garrison Theatre where 690 local children were entertained by the Royal Artillery Band. The Chairman thanked Cllr’s who had also attended the above meetings. A letter had been received from Lt Col C W Battey, 26 Engineer Regiment introducing himself as the new Commanding Officer of the Regiment until April 2016. Lt Col Battey would appreciate a meeting to discuss a closer working partnership for the mutual benefit of the local community. WO1 Hines commented on the joint cycle path project in Somme Road with Wiltshire Council and that he hoped Lt Col Battey would attend the February	

	2016 Town Council meeting.	
4/16	4. General Public – Questions – No Public questions.	
5/16	5. Wiltshire Council -Report Cllr C Williams who chaired the joint Tidworth & Pewsey Area Board meeting to discuss Everleigh Household Recycling Centre commented that no decision to close this facility has been made, the consultation covered all Recycling centres in Wiltshire as part of the Wiltshire Council's budget process as savings have to be made. Everleigh is an older site with no compactor facility which means more visits to exchange the skips by Hills, however it is not the most expensive site calculated on head of population. Cllrs who had attended the Area Board meeting were disappointed with the Cabinet members approach. LTC voted that Everleigh site should remain open and asked Cllr Williams to vote against Wiltshire Council's budget proposal. Next Tidworth Area Board meeting will be held at Wellington Academy on Monday 18 th January 2016.	
6/16	6. Police Report –The civilian who compiled and circulated the Police Incident Reports has retired, so PCSO Downham gave a monthly update of reported incidents. Attempts will be made for the police to attend Town Council meetings if duties allow. PCSO Downham left the meeting at 7-25pm	
7/16	7. Minutes from the previous meeting had been circulated. Cllr White from the Chair proposed the minutes to be a true record and should be signed, seconded by Cllr Cordery, carried.	
8/16	8. Correspondence a) Wiltshire Council – Temporary Closure at Meade Road, Ludgershall on 16 th February to carry out footway reconstruction work, kerbing and ironwork adjustment. The clerk reported this work has been completed before due date. Everleigh Recycling Centre – has already been discussed under Wiltshire Council report. Challenges of 2016 – Wiltshire Council are holding a series of meetings across the County to discuss changing demographics, rising demands and reduction in funding. Please advise the clerk if you wish to attend. b) Police & Crime Commission – Consultation on the cost of policing in 2016-2017 and a 1,9% increase is being considered which amounts to 6p per week for the average Band D property. The consultation runs until 2 nd February 2016 and feedback can be given through the website www.wiltshire-pcc.gov.uk Local priorities in the Tidworth & Amesbury NPT areas is tackling issues of drug dealing particularly to younger children, a pot of money has been identified from the Drug Forfeiture Fund, a bid will be submitted but if successful Tidworth NPT will be seeking match funding. The outcome of the bid should be known around 20 th January 2016. c) Youth Adventure Trust – working with the most vulnerable and disadvantaged young people, 6 of the 80 young people who joined in 2015 are from Wellington Academy. A representative from the Town Council is invited to attend an activity day or camp during 2016. No statutory funding is available so financial support is being requested. Remit to Finance & Policy meeting for discussion.	

	<p>d) Railway Halt – a letter has been received from Andrew Edwards proposing that Wiltshire Council together with Tidworth Town Council, Network Rail, the MoD, SW Trains fund a joint study into the possibilities of establishing a passenger railway service to Ludgershall. LTC are already working with Andover Town Council and Claire Perry MP is aware of the issue.</p> <p>e) Newsletters, reports & any other correspondence received during the month are available for viewing at the Council Office.</p>	
9/16	<p>9. Committee Reports</p> <p>Finance & Policy – Cllr Giles reported on meeting held 30th December 2015, minutes had been circulated. The new Fixed Term Deposit with Nationwide is ongoing and the maturity of our Lloyds 1 year fixed term has been credited to our current account. An order of 50 new lapel badges for Cllrs has been recommended costing £216.00p + VAT, however there is concern that Town Council should be included on the badge, the clerk will request the amended draft design and if the quote will change. Website the domain name has been transferred to Ludgershall Town Council, so completion of website can now proceed. Bills for Payment – See list total £ £13860-06p, plus a transfer from current account of £70,000.00p into the Business 30 day account. Cllr Giles proposed this report should be approved and cheques signed, seconded by Cllr White, carried.</p> <p>Allotment, Cemetery & Car Park –Cllr Pickernell reported on meeting held 15th December 2015, minutes had been circulated. A number of allotment rents are still outstanding, tenants have until 31st December 2015 before a warning letter is sent giving 14 days to pay or the plots will be repossessed. Cllr Pickernell proposed this report should be approved, seconded by Cllr Hollis, carried.</p> <p>Recreation, Leisure, & Environment – Cllr Hindson reported on meeting held 14th December 2015, minutes had been circulated. Sovereign Play Equipment, have notified the committee that extra safety surface is required under one piece of gym equipment and the clerk negotiated a cost of £293-00p +VAT, it was agreed outside of committee for the extra to be included as installation commenced yesterday. The two security lights have been turned slightly to illuminate more of the Rec and play area. Cllr Hindson proposed this report should be approved, seconded by Cllr Burgon, carried.</p> <p>Planning – Cllr White reported on meetings held 8th & 30th December 2015, minutes for both meetings had been circulated. Cllr White proposed both reports should be approved, seconded by Cllr Giles, carried.</p>	
10/16	<p>10. Bell Street Allotment Boundary Fence – the garden of 6 Hyson Crescent backs onto the allotment boundary fence and during December 2015 the resident removed 4 concrete posts and chain link fencing of allotment fence to install a new fence defining the boundary of his property without consulting the Town Council. The allotment committee requested the original fence is reinstated to form the continuous allotment boundary fence. A reply from resident states he would be happy to reinstate fence as long as the Town Council can confirm a similar letter has been sent to other property owners who have removed boundary fence. Cllr White and Cllr Giles will make a site visit and report back before any further action.</p>	Cllr White & Cllr Giles

11/16	11. <u>Town Council Clock Project</u> – The Chairman has contacted Peter Unwin, Chairman of WW1 Committee looking for their support. Peter Unwin has sent an e-mail to the WW1 committee members to confirm if they support the proposal, no further response to date.	
12/16	12. <u>Community Facility</u> – Cllr White needs to hold a Town Council sub-committee meeting before 27 th January 2016 so that our proposals can be discussed at the next Steering Group meeting. Cllr Giles, Burgon, Langley, Downie & White agreed to meet in the Council Office on Monday 18 th January 2016 at 2pm.	
13/16	13. <u>Christmas Motifs</u> – Timber has been purchased to make some racking to store the lights in the container. A working party required to help move the lights, the clerk to e-mail dates when transport is available. 26 Engineer Regt could provide man power for 2 hours on a Tuesday evening.	
14/16	14. <u>Ludgershall Youth Club Building</u> – Cllr Giles, White & Pickernell attended a meeting with the Trustees and their solicitor. Damage to the building while still being leased to Wiltshire Council is being investigated by the Trustee's solicitor. The trustees are still looking into the permission for Co-op to use their grounds as an overflow car park. The building must be used for youth activities only up to 21 years of age and the current Trustees are looking to replace themselves with new Trustees who can be anyone with an interest in running the building under the Charity Commission's rules.	
15/16	15. <u>Visit Wiltshire Website</u> – Town Council has been asked to review their entry on the VisitWiltshire website and send amendments by 29 th January 2016. The entry was agreed but maybe our proposed walking tours could be mentioned.	
16/16	16. <u>Administrative Assistant</u> – Job vacancy, 4 applications received and interviews being held on Friday 15 th January 2016 in the Council Office from 2pm.	
17/16	17. <u>Standing Orders & Financial Regulations</u> – Internal Audit report recommends a review of both documents, a small sub-committee required, Cllrs Hindson, Burgon, White, Giles & Langley volunteered to attend a meeting on Thursday 4 th February 2016 in the Council Office at 2pm.	
18/16	18. <u>Thematic Groups</u> – Update, Health & Social Care now have a representative from the Military Hospital on the committee. Wiltshire Council require a Champion for Older People or Carers, TCAP Coordinator has agreed to undertake this work. The Link Scheme have 3 extra drivers to help carry out this excellent work. Youth Leader Wendy Higginson is still interested in using the Youth Building under the new Trustees.	
19/16	19. <u>Any Other Business</u> (For information only) Aster Communities still having funding for Community projects up until March 2016, the Town Council will submit an application for 2 more flower planters in High Street. Chairman reported that 26 Engineer Regt made him very welcome at the Boxing night, it was a most enjoyable evening.	
	There being no further business to discuss the meeting closed at 8-30pm.	

Signed.....Date.....