

# LUDGERSHALL TOWN COUNCIL



<b>Minutes of Ludgershall Town Council meeting held in the Scout Hall, Chapel Lane, Ludgershall on Tuesday 12<sup>th</sup> July 2016 at 7-00pm.</b>		
<b>Present:</b>	Cllr White in the Chair	Cllr Giles
	Cllr M. Williams	Cllr Downie
	Cllr Hall	Cllr Pickernell
	Cllr Dixon	Cllr Langley
	Cllr Hollis	Cllr Cordery
<b>Representatives</b>	PCSO M Downham	
<b>Absent</b>	Cllr Dance	

	<u>Agenda Item</u>	<u>Action</u>
119/16	<b>1. Apologies</b> were received from WO 1 Hines & Cllr C Williams Wiltshire Council.	
120/16	<b>2. Declaration of Interests</b> – no declarations received.	
121/16	<b>3. Casual Vacancies</b> – there are now 4 casual vacancies to be filled by co-option. New Councillors need to be co-opted before the end of October 2016 otherwise Ludgershall Town Council will run with 11 councillors until the elections in May 2017	
122/16	<b>4. Chairman’s Report</b> - Cllr White had attended the following meetings – NPT police meeting, ABC Tidworth Area Board meeting and a sub committee meeting was held to discuss the re-instatement of a rail passenger service to Ludgershall. A draft report on the Railway meeting had been circulated and agreed, a formal reply to be sent to Cllr Ecclestone, Andover Town Council. Whistle for the Battle of the Somme on Friday 1 <sup>st</sup> July 2016 at 7-30am was very successful, thank you to all Cllrs who attended. The Mayor had accepted invites to the Battle of the Somme Service at Amesbury & had attended the Chief Constable of Wiltshire Police meeting in Devizes. A new Admin Assistant Mrs Karen Allingham has been appointed and she will start work on Monday 1 <sup>st</sup> August 2016. Unfortunately 12 <sup>th</sup> July 2016 Mrs Fiona Musker handed in her resignation with immediate effect. An extraordinary Finance Meeting will be called for Wednesday 20 <sup>th</sup> July 2016 to discuss the implications arising from this resignation.	
123/16	<b>5. General Public Questions</b> – no members of the public present.	
124/16	<b>6. Wiltshire Council</b> – Cllr C Williams was unable to attend the meeting due to prior meeting at County , so no report received.	

125/16	<p><b>7. <u>Police Report</u></b> – PCSO Maria Downham apologized for not being able to attend a meeting since May, a list of incidents was discussed and a copy handed to the clerk. There is a new Sergeant at Tidworth PS David Tippetts and a new Inspector Nick Mawson. The new Community Police Team is due to commence on 17<sup>th</sup> October 2016. PCSO Downham left the meeting at 7-25pm.</p>	
126/16	<p><b>8. <u>26 Engineer Regiment</u></b> – unfortunately WO1 R Hines could not attend this meeting so no report.</p>	
127/16	<p><b>9. <u>Minutes</u></b> of the previous meeting had been circulated, typing errors to be amended. After amendments Cllr White from the Chair proposed the minutes as a true record, seconded by Cllr Cordery, carried.</p>	
128/16	<p><b>10. <u>Correspondence</u></b></p> <p>a) Newsletters received from WALC, Tidworth Community Matters &amp; Clerks &amp; Council direct.</p> <p>b) Wellington Academy thank the Town Council for supporting their work experience programme and enclose an employer evaluation form for completion. The certificate has been framed and displayed in the Council Office.</p> <p>c) Being a Good Employer booklet updated 1<sup>st</sup> July 2016, remit to Finance &amp; Policy meeting.</p> <p>d) Agenda received for next TCAB meeting to be held on Monday 18<sup>th</sup> July 2016 in Enford Village Hall at 7-00pm.</p>	
129/16	<p><b>11. <u>Committee Reports Finance &amp; Policy Committee</u></b> – Cllr Giles reported on this meeting, minutes had been circulated. Two grants under S.137 will be made on approval of the minutes. A key press to be ordered for the office and PAT testing of equipment to be ordered. Cllr Giles proposed these minutes and the Bills for Payment should be approved, seconded by Cllr Langley, carried.</p> <p><b><i>Allotment, Cemetery &amp; Car Park Committee</i></b> – Cllr Pickernell reported on meeting held 21<sup>st</sup> June 2016, minutes had been circulated, it was proposed the minutes should be approved, seconded by Cllr Giles, carried.</p> <p><b><i>Recreation, Leisure &amp; Environment Committee</i></b>- Cllr Hall reported on meeting held 20<sup>th</sup> June 2016, minutes had been circulated. The clerk reported the gym equipment signs had been received and installed on the poles. A quote for electrical work by Ringway is still being chased. Cllr Hall proposed this report should be approved, seconded by Cllr Downie, carried.</p> <p><b><i>Planning Committee</i></b> – Cllr Pickernell reported 2 planning meetings held on 14<sup>th</sup> June &amp; 5<sup>th</sup> July, minutes had been circulated. The application for Castle Primary School – they were investigating to move the site of new car park after comments received from the Town Council. Cllr Pickernell proposed both reports should be approved, seconded by Cllr Dixon, carried.</p> <p><b><i>Civic Events</i></b> – Cllr Giles reported on meeting held 30<sup>th</sup> June 2016, minutes had been circulated. Volunteers to judge gardens for Ludgershall in Bloom would be requested this evening. 26 Engineer Regiment wish to exercise their right of the Freedom of the Town by marching through Ludgershall during May 2017 on a Saturday but starting from Drummond Park this time. Cllr Giles proposed this report should be approved, seconded by Cllr M Williams, carried</p>	

130/16	<p><b>12. <u>Welcome Pack for New Residents of Ludgershall</u></b>  A draft tri- fold leaflet containing phone numbers for local business, health, education, churches &amp; leisure activities was circulated. It was suggested a ‘Welcome Leaflet’ should contain information on tourism, places of interest and a map of the area. The sub-committee will discuss and investigate the suggestions and report back with a second draft leaflet..</p>	Cllr White, .Langley & Dixon
131/16	<p><b>13. <u>Noticeboard/Flagpole</u></b> – A quote of £445-00p + VAT had been received from AJK Services to: - 1) Install new noticeboard at Castle Primary School. 2) Remove old noticeboard and replace with new one on at Memorial Hall. 3) Bolt new flag pole to Memorial Hall. Cllr White from the chair proposed this quote should be accepted, seconded by Cllr Giles, carried. The clerk to request the work is undertaken before the school summer holidays.</p>	Clerk
132/16	<p><b>14. <u>Recreation Ground – Swings &amp; Table</u></b> The ¼ play equipment inspection report had only highlighted that the adult swings seats needed to be cleaned to remove bird droppings, this will be added to the Caretakers’ contract. The rusty picnic table by the adult swings was discussed and it was agreed the Clerk should issue a works order to have it removed at ground level, but leaving the concrete plinth in situ.</p>	Clerk
133/16	<p><b>15. <u>Remembrance Day Parade</u></b> 26 Engineer Regiment have confirmed the soldiers will march from Drummond Park again this year so the application to Wiltshire Council for the road closure will be the same as 2015. Bradsons the traffic management firm need to be contacted and a price obtained. This year the Town Council must have first aid cover, Cllr Pickernell will send information on first responders.</p>	Clerk Cllr Pickernell
134/16	<p><b>16. <u>Ludgershall in Bloom 2016</u></b>- The clerk had divided Ludgershall into 8 areas and requested 8 volunteers to judge 1<sup>st</sup>, 2<sup>nd</sup> &amp; 3<sup>rd</sup> in their designated area and return to the Clerk by 22nd July 2016, so that all 1<sup>st</sup> could be visited by an independent judge to come up with an overall winner for a domestic garden and winner for commercial premises. Shields and prizes would be presented at the Annual Garden Club Flower Show on Saturday 3<sup>rd</sup> September 2016 at 3-30pm.</p>	Clerk
135/16	<p><b>17. <u>Health &amp; Wellbeing Facility</u></b> – No further update.</p>	
136/16	<p><b>18. <u>Freedom of the Town</u></b>- The family have agreed the convenient date for the event will be Saturday 24<sup>th</sup> September 2016. It will take place in the Memorial Hall at 12noon. The clerk will contact Bulpitt Print Ltd for formal invitations to be printed as they need to be sent out as soon as possible. Draft wording for a scroll was circulated, the clerk will contact Shaw &amp; Sons for a quote. Shipsey’s of Salisbury will be contacted for buffet menu and costs. Amesbury Fire Station has agreed to have a Fire engine on the car park for arrival of Mr Ken Beard, MBE</p>	Clerk
137/16	<p><b>19. <u>Thematic Group</u></b> – update by Cllr Pickernell. The current Health &amp; Wellbeing Committee may be moved to come under Tidworth Community Area Board a decision will be made at the next TCAP meeting. The Community Area Transport Group has some money to spend, please put forward any projects for Ludgershall. The Economy Group are meeting with the owner/letting agent regarding site at the top of Station Road,  Blue Light day was very successful again and Recreation, Leisure &amp; Environment committee were thanked for the use of the Rec.</p>	

<b>138/16</b>	<p><b>20. <u>Any Other Business</u></b></p> <p>The Memorial Hall committee has agreed a defribulator can be installed at the front of the building and that Ludgershall 1<sup>st</sup> responders will apply to Tidworth Area Board for funding. The Memorial Hall will apply to Tidworth Area Board for funding for an extra CCTV camera to cover the area where the defribulator is installed.</p> <p>There will be no full Town Council or committee meetings during August 2016, any bills for payment received by 27<sup>th</sup> July 2016 will be paid Finance &amp; Policy meeting on Wednesday 27<sup>th</sup> July 2016.</p>	
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There being no further business to discuss the meeting closed at 8-45pm.

Signed.....Date.....