

# LUDGERSHALL TOWN COUNCIL



**Minutes of the Annual meeting of Ludgershall Town Council held in the Scout Hall, Chapel Lane, Ludgershall on Tuesday 12<sup>th</sup> May 2015 at 7-00pm.**

<b>Present:</b>	Cllr White	Cllr Giles
	Cllr Downie	Cllr Pickernell
	Cllr Langley	Cllr Hindson
	Cllr Hollis	Cllr Dixon
	Cllr M Williams	Cllr Dance
	Cllr Crane	Cllr Hall
<b>Representatives</b>	Cllr C Williams, Wiltshire Council	Jo Steele, Andover Advertiser
<b>Public members</b>	Mrs Lisa Laing	Mr Maurice Betteridge
	Janet White Clerk	Michelle Kirk Admin Assistant

	<u>Agenda Item</u>	<u>Action</u>
	<b>Election of Chairman</b> – Cllr Langley proposed Cllr White, seconded by Cllr Pickernell, no objections, carried. No other nominations received. Cllr White was duly elected Chairman. Cllr White took the Chair and went on to thank all Councillors for their support.	
<b>01/15</b>	<b>1. Resolution under Local Government Act 1972 s. 245 (6)-(9)</b> – To continue as Chairman or change to Mayor - Cllr Giles proposed that the Ludgershall is to keep Chairman and Vice – Chairman and not change to Mayor & Deputy Mayor, seconded by Cllr Crane, carried. Cllr Pickernell stated that Ludgershall is the only Town in Wiltshire without a Mayor and that the status should be discussed in the future.	
<b>02/15</b>	<b>2. Apologies for absents</b> – Received from Cllr Cordery.	
<b>03/15</b>	<b>3. Declaration of Interests</b> – Cllr White & Cllr Giles both declared an interest in Finance and Policy.	
<b>04/15</b>	<b>4. Declaration of Acceptance Forms / Register of Interests Forms</b> – The Chairman signed a declaration of Acceptance of office form. Register of Interest Forms - the Clerk reminded all Cllrs they should report any changes to their original interest forms to the office within 28 days, or amendment form available to complete at the meeting.	
<b>05/15</b>	<b>5. Election of Vice-Chairman</b> – Cllr Langley proposed Cllr Giles to be re-elected as Vice-Chairman, seconded by Cllr Pickernell, no objections carried. A declaration of acceptance form was duly signed.	

<b>06/15</b>	<b>6. Formation of Committees</b> - With the re-election of Vice– Chairman, Cllr Giles automatically becomes Chairman of Finance and Policy Committee. Cllr Crane proposed that all committees & representatives remain the same, this was agreed by all. Chairman and Vice – Chairman of committees will be elected at the beginning of each committee meeting.	
<b>07/15</b>	<b>7. Casual Vacancy</b> – Wiltshire Council confirm that 10 electors have not requested an election to fill the said vacancy, so the Town Council can now fill the vacancy by co-option. This will be an agenda item for June 2015 meeting..	
<b>08/15</b>	<b>8. Chairman’s Report</b> – Ludgershall Town Council had been represented at the following: Market Towns meeting held in Westbury on Thursday 16 <sup>th</sup> April 2015, Safe Places meeting held in Devizes on 17 <sup>th</sup> April 2015 and Visit Wiltshire held at Salisbury Racecourse on Thursday 7 <sup>th</sup> May 2015. Cllr White also attended Memorial Hall AGM committee meeting on 19 <sup>th</sup> March 2015 and was co-opted to the committee. The Chairman had received invitations and accepted to attend - Tidworth Community Area Awards held at Wellington Academy, Ludgershall on Wednesday 22 <sup>nd</sup> April 2015, and Wiltshire Council Chairman’s Reception the County Hall, Trowbridge on 30 <sup>th</sup> April 2015.	0
<b>09/15</b>	<b>9. General Public Questions</b> - Mrs Lisa Laing requested a copy of the Terms of Reference for the Civic Events Committee (item 14) to be sent by e-mail..	Clerk
<b>10/15</b>	<b>10. Wiltshire Council – Report by Cllr C. Williams</b> – Cllr Williams reported that Wiltshire Council speaks well of Ludgershall and that Jane Scott is looking forward to attending the Freedom of the Town event on May 30 <sup>th</sup> 2015. By Ludgershall being represented at Wiltshire Council functions it benefits the Town being promoted. He reported that the Community Infrastructure Levy (CIL) has been approved and will come into effect on Monday 18 <sup>th</sup> May 2015. Ludgershall will come under zone 2 – the developers will pay £55.00 per dwelling. Ludgershall Town Council can request 15% of this money for infrastructure work which would increase to 25% if Ludgershall had a Neighbourhood Plan Zone 1 for larger Towns & City – the developers will pay £85.00 per dwelling to Wiltshire Council. The Self Build scheme will not attract the CIL but this is still to be clarified. Service Family Accommodation will not attract the CIL. Tidworth Community Area Board next meeting on Monday 18 <sup>th</sup> May 2015 at Collingbourne Ducis, 7pm. Question asked regarding Time Credits – Ludgershall Town Council had requested a presentation by Mr Steve Upton but had not received a reply, it appears to have gone quiet.	
<b>11/15</b>	<b>11. Police Report</b> – 4 reports received during the month, had been circulated by e-mail, copies also available for viewing.	
<b>12/15</b>	<b>12. Minutes</b> – from the previous meeting have been circulated, the Chairman proposed these minutes to be a true record and should be signed, seconded by Cllr M Williams, carried.	
<b>13/15</b>	<b>13. Renewal of Insurance Policy</b> - LTC agreed to renew the Local Council Insurance policy from Aon for a term of 1 year for £2839.50p. It is the same	

	amount as last year. Proposed by Cllr Pickernell, seconded by Cllr Crane, carried.	
14/15	<b>14. Civic Events Committee- Terms of Reference</b> – Cllr Giles explains that Civic Events committee is a Town Council run committee and it is clearly stated in the Terms of Reference. It was agreed that it is Town Council policy to include the Crest of Ludgershall on all banners and notices of events held by LTC. Cllr Pickernell continued to say that Cllrs are proud of the crest, which helps to raise the profile of the Town.	
15/15	<b>15. Correspondence</b> – a) NALC – Local Authority Publicity – Legal Briefing about Local Authority Publicity has been received and is available for viewing in the Town Council Office. b) Newsletters, reports and other correspondence received for information during the month, are available for viewing at LTC office.	
16/15	<b>16. Committee Reports</b> – <b>Finance and Policy</b> – Cllr Giles reported on meeting held 29 <sup>th</sup> April 2015, minutes had been circulated. New charges in a Fixed Plan have been confirmed with British Gas for our electricity supply at the Rec, daily standing charge is 22.780 pence per day and the unit charge is 10.956 per kWh. <b>Bills for payment</b> see list total 7921.12 (appendix A) and also a transfer of £5000.00 from Business 30 day account into the current account was requested. Cllr Giles proposed this report should be approved and cheques signed, seconded by Cllr Langley, carried. <b>Allotment, Cemetery, and Car Park</b> – Cllr Pickernell reported on meeting held 21 <sup>st</sup> April 2015, minutes had been circulated. The repair of the height barrier in the car park is ongoing having been reported to our insurance company and waiting a quote from a local company working for Parking Facilities. Cllr Pickernell proposed this report should be approved, seconded by Cllr Hollis, carried. <b>Recreation, Leisure and Environment</b> – Cllr Dance reported on meeting held 20 <sup>th</sup> April 2015, minutes had been circulated. Cllr Dance proposed this report should be approved, seconded by Cllr Crane, carried. <b>Planning</b> – Cllr Crane reported on meeting held 28 <sup>th</sup> April 2015, minutes had been circulated. Cllr Crane proposed this report should be approved, seconded by Cllr Pickernell carried. Cllr Crane gave thanks to all Councillors for their support at Planning meetings during the last year.	
17/15	<b>17. Thematic Group Update</b> – Update by Councillor Pickernell – The development of the link road between Ludgershall and Tidworth has commenced, but work will probably take 12 – 18 months to complete. Once the above road is operational, Weight Restriction signs will be erected at both ends of Butt Street and will be displayed in different languages. It has been agreed to move the proposed pedestrian crossing in Perham Down to the A3026 outside of Wellington Academy allowing students to cross safely to Somme Road. A new footpath is being constructed down Somme Road up to the married quarters in Perham Down and then cross the road due to landownership. Health group is very strong with a number of representations on the	

	<p>committee from local doctors and dentist surgeries.</p> <p>Economy Group is investigating the benefits of Neighbourhood Plans with the Core Strategy now adopted by Wiltshire Council. Cllrs are advised to look at Core Strategy and land available for development.</p> <p>TCAP Blue Light Day will be held on Monday 29<sup>th</sup> June 2015 in Tidworth during the morning then at the Rec Ludgershall during the afternoon, could permission be requested from R,L &amp; E committee.</p>	Clerk
<b>18/15</b>	<p><b>18. Shadow Campus</b> – no update available as it appears no funding available from Wiltshire Council and Ludgershall are unlikely to have a campus, please remove from monthly agenda.</p>	Clerk
<b>19/15</b>	<p><b>19. Any Other Business</b> – Cllr Giles wishes to investigate the benefits of having a Mayor for ceremonial duties, elected each year, but to continue with a Chairman for meetings, also to upgrade our regalia, remit to July agenda for discussion.</p> <p>The clerk reminded Cllrs of Visit Wiltshire passport vouchers available for a free visit to locations in Wiltshire. Please contact the office to choose the location and you are required to give a short report including photos of your visit and also obtain a leaflet on the venue if possible.</p>	Clerk

There being no further business to discuss the meeting closed at 8.30pm

Signed.....Date.....