

LUDGERSHALL TOWN COUNCIL



Minutes of Ludgershall Town Council meeting held in the Scout Hall, Chapel Lane, Ludgershall on Tuesday 12th November 2019 at 7-00pm.

Present:	Cllr M Giles in the Chair	Cllr B Cordery
	Cllr V Dixon	Cllr C Giles
	Cllr AKJ Pickernell	Cllr O White
	Cllr M Williams	Cllr CA Allan
	Cllr B Dance	Cllr J White
	Cllr J McConnell	Cllr J Langley
Representatives:	WO1 Marc Elliott – 26 Engineer Regiment	Cllr C Williams of Wiltshire Council
Public:	1 x member of the public	

	<u>Agenda Item</u>	<u>Action</u>
128/19-20	1. Apologies – were received from Cllr N Allingham, Cllr D Downie and Cllr CD Allan. The committee resolved to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.	
129/19-20	2. Declaration of Interests – none	
130/19-20	3. General Public – Questions – The member of the public present asked for an update on the 7.5 tonne weight restriction that has been put into effect. Cllr C Williams advised that the restriction is now officially in place, but the situation has been exacerbated by A303 closures that are diverting traffic from Andover to Tidworth. The official stance is that there has to be time allowed for the new limit to ‘bed in’ however it was suggested again that LTC instigate Lorrywatch through Adrian Hampton at Wiltshire Council (LTC have a meeting with him in December). Cllr M Williams advised that he has seen many lorries at night blatantly ignoring the signage and feels that the signs are too small. The member of the public went on to advise that he has been into Drivers Relief who confirmed that they are fully onboard with the weight restriction and have advised all their drivers accordingly. They are also taking note of number plates and companies and reporting them.	Admin/Clerk
131/19-20	4. Chairman’s Report – Cllr M Giles advised he has recently attended the Royal Wootton Bassett Garden of Remembrance opening. This was held a week earlier than usual and was a good event. He had also been personally invited to attend the 26 Engineer Boxing evening and offered his thanks to WO1 Elliott for the invitation and for hosting an excellent evening.	
132/19-20	5. Police Report – This had been circulated to the Councillors prior to	

	<p>the meeting. There have been 2 incidents of criminal damage, 1 bike theft and 4 incidents of shoplifting in the Co-Op store during October 2019. Cllr M Giles advised that he spoken with two Police Officers at the Area Board event and had reported that there are two vehicles that back up really close to the toilet block in the car park so their number plates cannot be read. There is then activity involving young people on bicycles carrying satchels etc. If anyone sees such activity can they please take a photograph and notify the Police. LTC to check CCTV and Cllr C Williams advised this will be taken to the next Neighbourhood Tasking meeting.</p>	<p>Office Cllr C Williams</p>
133/19-20	<p>6. <u>St James' Church report</u> – There is no update as Rev Tim Laundon was not present at the meeting.</p>	
134/19-20	<p>7. <u>26 Engineer Regiment report</u> – WO1 Marc Elliott reported that he and the Commanding Officer of 26 Engineer Regiment had recently visited Estonia where it was very cold. All the troops are now back in the UK. There have also been soldiers in South Africa learning about the history and culture and they are also now back in the UK having had a great learning experience and have many stories to tell. The Regiment Boxing evening was a great night with some good boxing and they are now preparing for the next competition against the Navy. WO1 Elliott advised he had also attended the Wellington Academy Service of Remembrance on 8th November 2019 and reported that it was an excellent service. He also went on to thank Ludgershall Town Council and the residents of Ludgershall for the Remembrance Day event and the tremendous support offered. The families and soldiers all felt very welcome and all were relieved that it was a dry day. WO1 Elliott also commented that the Reception at the Memorial Hall was very well done and that the newly refurbished hall was looking great too. All at 26 Engineer Regiment are looking forward to Christmas. Cllr C Williams offered his thanks to 26 Engineer Regiment for the parade. LTC also wanted to record their thanks to Carl's Catering for the lovely food on the day. It was also noted that the advance road closure signs hadn't been put out as they should have been. This was an oversight on the part of the Council.</p>	
135/19-20	<p>8. <u>Garrison Engagement report</u> – Lt Col Nick Turner sent his apologies as he was unable to attend the meeting. Any questions to be forwarded to him through WO1 Elliott. No questions were raised.</p>	
136/19-20	<p>9. <u>Wiltshire Council report</u> – Cllr C. Williams reported that there is to be a full meeting at the end of the month. He has been notified that the increase to Council Tax for next year is likely to be around 4% for Wiltshire residents - made up of 2% inflation and an additional 2% social increase. With reference to the planned re-surfacing of Andover Road between 2nd and 7th December, this has now been put back until Spring 2020 due to other road closures affecting the area. The office need to remove the road closure sign in the office window and update the Facebook page and website. The next Area Board meeting is due to be held at Netheravon and Cllr C William hopes that</p>	<p>Admin/Clerk</p>

	<p>members of LTC will attend. As an Armed Forces Champion for Wiltshire Council there has been a training session arranged for Friday 22nd November at the Garrison Theatre in Tidworth from 9.30am – 12pm. It was originally only offered to Wiltshire Councillors but Cllr C Williams would like to open it up to members of LTC and asked that he is notified if you would like to attend. He will send over the email invitation to the office for it to be sent out to all Councillors. There is a link to book oneself in using the Eventbrite website. He has also given an interview to BBC Wiltshire Radio recently and talked about the great relationship that Ludgershall Town Council have with the military community. Cllr M Giles asked if it is possible that Wiltshire Council have any sound detection equipment as very noisy vehicles travel down Andover Road that must be above the acceptable decibel level. Cllr C Williams advised he will ask the question at the next Area Board meeting.</p>	<p>Cllr C Williams/Admin</p> <p>Cllr C Williams</p>
137/19-20	<p>10. Memorial Hall Committee Report – Cllr B Dance reported that the bookings remain steady. There is a new floor in the entrance hall, up the stairs and in the landing which is non-slip vinyl. Lots of positive comments have been received about how nice it looks inside – excellent re-decoration. The skylights have been replaced on the stage with UPVC double glazed units. There was also an attempted break-in at Perry’s Cottage last Friday night (8th November). The tenant managed to scare them off, but the door was broken and has now been repaired. The cottage is due to be painted but the contractor was due to come back on 16th August and still hasn’t returned.</p>	
138/19-20	<p>11. Minutes of the previous meeting held 8/10/19 – had been circulated prior to the meeting. No comments were made. Cllr M Williams proposed the minutes, Cllr CA Allan seconded, the committee resolved to accept these minutes as true and accurate, under the LGA 1972 Section 99 and Sch 12 para 41.</p>	
139/19-20	<p>12. Correspondence – Cllr M Giles advised the Committee that the Parish Steward on his recent visit has completed virtually all the jobs on the list and a few have been put on the MyWiltshireApp at his request. Weed spraying can only be done in the summer months. There is a new date for the WALC Charing Skills course that many Councillors signed up to last year, but when the Clerk went to book was already full ! The new course is on Friday 17th January at the Royal Wootton Bassett Rugby Club from 9am – 4pm. Cllr M Giles urged as many as possible to take up the offer. Admin to email details to all Councillors again for a response on numbers. Admin also advised that the Notice of Election has been put on Facebook and onto our Notice Boards at the request of Wiltshire Council.</p>	Admin
140/19-20	<p>13. Committee Reports – Civic Events held 10/10/19 have been circulated, Cllr J Langley proposed the minutes, Cllr J McConnell seconded, the committee resolved to accept these minutes as true and accurate, under the LGA 1972 Section 99 and Sch 12 para 41. Cllr</p>	

	<p>J White asked that LTC send an official “Thank you” to Wellington Academy for the excellent Remembrance Service held on the previous Friday. Admin to send an email. Recreation, Leisure & Environment held 21/10/19 have been circulated. Cllr B Dance proposed the minutes, Cllr J Langley seconded, the committee resolved to accept these minutes as true and accurate, under the LGA 1972 Section 99 and Sch 12 para 41. Allotment, Cemetery and Car Park held 15/10/19 have been circulated. A question was raised regarding the CCTV. Admin confirmed that at present the 4G router is not working so playback footage cannot be viewed remotely in the office. LTC’s IT Contractor and the Technical Specialist from Premier Fire Security had a meeting last week to try and resolve this and a booster aerial was proposed as a possible solution. It has been confirmed that the Virgin internet service is not the cause of the issue as previously thought. It was suggested by Cllr M Williams that LTC seek compensation from Premier as the service they have provided is not sufficient and we are paying for something that cannot be used. All agreed – Admin to contact Premier in relation to this. A discussion then followed about when CCTV should be viewed and by whom i.e only those personnel as specified in the CCTV policy. Cllr CA Allan proposed the minutes, Cllr M Williams seconded, the committee resolved to accept these minutes as true and accurate, under the LGA 1972 Section 99 and Sch 12 para 41. Planning held 8/10/19 and 4/11/19 have been circulated. Cllr C Giles proposed the minutes, Cllr M Williams seconded. The committee resolved to accept these minutes as a true record, under the LGA 1972 Section 99 and Sch 12 para 41. Cllr C Williams confirmed that he has already called in the Crawlboys Lane development and the Micropub and no decisions have been made yet. Finance & Policy held 30/10/19 have been circulated. Cllr O White asked a question about the Amazon purchases on the Bills For Payment referencing glowing toys to be sold at the Christmas Fayre. Cllr CA Allan advised this will be voted on at the next meeting, Clerk to confirm details at the next meeting. Admin clarified that if VAT is not re-claimed on the purchases then the Council can sell the goods for a profit to help recover the monies spent buying Christmas presents. Cllr J White asked if LTC would be liable if the toys injured a child – Clerk/Admin to check. Minutes proposed by Cllr J McConnell, seconded by Cllr J Langley. The committee resolved to accept these minutes as a true record, under the LGA 1972 Section 99 and Sch 12 para 41.</p>	<p>Admin</p> <p>Admin</p> <p>Clerk/Admin</p>
<p>141/19-20</p>	<p>14. Bills for Payment - these have been passed to the Committee. Cllr B Dance proposed these bills be paid, Cllr J Langley seconded. The committee resolved to pay these bills under the LGA 1972 Section 150. Admin to make payments.</p>	<p>Admin</p>
<p>142/19-20</p>	<p>15. CIL monies received – vote required – Cllr M Giles advised the Committee that LTC have received CIL monies from the Elmay House site. The decision on how/where to allocate the funds had been</p>	

	taken to the Finance and Policy Committee who felt it should be a Full Town Council decision. Cllr M Williams proposed that the funds are split with 60% going towards the new fence at Pretoria Road Play Park and the remaining 40% towards the cost of the Rec entrance. This was seconded by Cllr J White, all in favour. Clerk to arrange.	Clerk
143/19-20	16. <u>Proposed removal of phone kiosks – consultation with Councils</u> – The documents received via a Wiltshire Council Briefing Note had already been circulated by email for consideration. BT have proposed that one phone kiosk in Ludgershall be removed (in Wood Park) as it was only used 5 times in the past 12 months. The Committee discussed this and Cllr M Williams proposed that LTC look to purchase the kiosk for £1 (as offered by BT) and to install a defibrillator in it. All in favour, Admin to reply with the proposal to purchase the kiosk.	Admin
144/19-20	17. <u>Andover Road – drain covers and proposed works in December 2019</u> – As previously advised the works have been delayed and will not take place until Spring 2020. Cllr M Giles asked that the drain and manhole covers are the same height as the road surface to reduce road noise.	
145/19-20	18. <u>VE Day – 8th May 2020</u> – This matter has been brought to the Full Council for a vote on whether it should remain a Civic Events Committee matter or be a Full Town Council Event. This is a nationwide day of celebration/remembrance and every town and village in the UK will be doing something. After a discussion all Councillors were in favour of this being a Full Town Council event and all items relating to this will now be on the FTC agenda.	
146/19-20	19. <u>Christmas lunch/do</u> – Cllr CA Allan asked if the Councillors would like to have a get together for Christmas – Admin advised she had contacted The Queens Head to ask for details. Some Councillors have Christmas meals to attend through most of December, so a decision was made to have a meal together in January – to be discussed further at the December FTC meeting. Admin to add to agenda for next month.	Admin
	Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature. The member of the public present left the meeting at this point.	
147/19-20	20. <u>London Bridge Protocol</u> – This document had been circulated to all Councillors prior to the meeting. The Finance and Policy Committee had made decisions and the proposed document is what has been sent out. As the Finance and Policy Committee minutes were ratified earlier in the meeting no changes can now be made to the document, nor can it be discussed for the next 6 months. Admin to add to the FTC agenda for May 2020.	
148/19-20	21. <u>Agenda points for next month</u> – none	

There being no further business to discuss the meeting closed at 8.08pm, the next meeting will be on **10th December 2019**, 7pm at the Scout Hall, Chapel Lane, Ludgershall.

Signed.....Date.....