

LUDGERSHALL TOWN COUNCIL



Minutes of Ludgershall Town Council meeting held in the Scout Hall, Chapel Lane, Ludgershall on Tuesday 13th June 2017 at 7-00pm.		
Present:	Cllr M Giles in the Chair	Cllr AKJ Pickernell Vice Chair
	Cllr J Langley	Cllr B Cordery
	Cllr V Dixon	Cllr O White
	Cllr J Hollis	Cllr J White
	Cllr C Giles	Cllr N Allingham
	Cllr B Dance	Cllr CA Allan
	Cllr CD Allan	Cllr D Downie
Representative:	Cllr C Williams – Wiltshire council	WO1 RSM R Hines – 26 Engr
Public:	2 members of the public	

	<u>Agenda Item</u>	<u>Action</u>
26/17-18	1. Apologies were received and accepted from Cllr M Williams (work).	
27/17-18	2. Declaration of Interests – Cllr O White declared an interest in point 11 under bills for payment.	
28/17-18	3. General Public – Questions – A member of the public asked if Ludgershall Town Council knew when the roundabout at Tidworth would be open, as the lorries coming through Ludgershall around by Castle Street are getting quite dangerous. Cllr C Williams stated that it should be completed late autumn, but the roundabout may be located in a different area. They also enquired about what was happening with Bourne Valley Practice, as it is now shut until further notice. Cllr AJ Pickernell has said that it is a health and wellbeing issue but will bring it up at the next CCG meeting. There are spaces at the Castle Practice.	All Cllrs
29/17-18	4. Chairman’s Report – May 2017 – Attended the Life skills exhibition at the Garrison Theatre, Tidworth Area Board and the Tidworth Chambers of Commerce. Along with other councillors he sent off and welcomed back 26 Engr from their charity bike ride to Besancon and congratulated them on their success.	
30/17-18	5. 26 Engineer Regiment – Report by WO1 R Hines - Somme Road currently has traffic lights and there will be an increase in traffic as construction work takes place on the new Army Barracks. Both regiments are deployed at the moment between Canada and Salisbury Plain.	

	<p>WO1 RSM R Hines enquired about the pedestrian crossing going outside the Officer's Mess in Perham Down and asked is it too late to have this crossing moved, as it would be more suitable near the nursery and HIVE. Cllr C Williams will contact DIO and stated that WO1 RSM R Hines should contact the Lovells Office as well. There have been some reports from the married quarters stating that they have had a lot of charity workers knocking on the door at unusual hours. They do have extra patrols going round at the moment. WO1 RSM R Hines thanked LTC, the public and the Crown pub for the amazing welcome back from 26 Engr's charity bike ride to 19 Regiment Du Genie in Besancon. They raised £3000.00 which will be split between The Stars Appeal and Veterans in Action. The Mayor of Besancon thanked LTC for the framed scroll. 19 Regiment Du Genie and the Mayor of Besancon will be invited to attend the freedom parade and will also at some point invite LTC's mayor to visit Besancon.</p>	
31/17-18	<p>6. <u>Wiltshire Council – Report by Cllr C. Williams</u> - Cllr C Williams has a new title, Portfolio holder for Community and Youth, taking a bigger interest in youth services. Cllr J Hollis stated his concern for all the houses being built in Ludgershall and the loss of local facilities.</p>	
32/17-18	<p>7. <u>Police Report</u> – This has been circulated by email to all Cllrs.</p>	
33/17-18	<p>8. <u>Minutes of the previous meeting held 10/05/17</u> – The minutes have been circulated proposed by Cllr M Giles, seconded by Cllr J Langley, and carried.</p>	
34/17-18	<p>9. <u>Correspondence a) WW1 Commemoration Tree Planting project</u> – an email was received by Marc Read about WW1 commemoration tree planting. Cllr M Giles suggested that we could plant a tree for every soldier who died in WW1 that was named on our Ludgershall war memorial. Cllr C Giles suggested that we could plant them on the grass at Castle Street to help deter the issues there with parking. WO1 RSM R Hines stated that 26 Engr would like to get involved with this and asked that they be kept updated. b) All newsletters and reports are available to view in the office</p>	
35/17-18	<p>10. <u>Committee Reports</u> Finance & Policy held 31/05/17 – Minutes have been circulated. Under point 6 reads Dr Carlton Brown should read Dr Carlton Brand. Under point 17 Councillors names being used should be an agenda item on Full Town Council but is not, Cllr M Giles put it under agenda point 18a. Cllr AJ Pickernell proposed, Cllr B Cordery seconded, carried. Allotments, Cemetery & Car Park held 16/05/17 – Minutes have been circulated. Cllr J Langley asked that the Council agree that the Allotment, Cemetery and Car Park committee could purchase a hose, to help maintain the plants in the Rose Garden and the War Memorial. Cost to be no more than £110.00. Purchase was agreed. Cllr J Langley proposed, Cllr V Dixon seconded, carried.</p>	

	<p>Recreation, Leisure and Environment held 15/05/17 – Minutes have been circulated. Cllr J Hollis mentioned that after the resurfacing of the play park had been completed, youths were caught in the park, carving their names into the new surface and taking chunks out of it. Cllr J White asked the Admin Assistant if the contract for the company that had completed the resurfacing at the play park could be shown at the next R, L and E meeting. Leaving equipment and materials around the park unattended and not locked away was very unsafe. Cllr J Hollis proposed, Cllr C Giles seconded, carried.</p> <p>Civic Events held 25/05/17 – Minutes have been circulated. Under point 5 reads Cllr B Pratt should read Cllr B Cordery. Cllr CA Allan asked that any volunteers for Ludgershall in Bloom and the summer fete could let the office know. Cllr CA Allan proposed, Cllr C Giles seconded, carried.</p> <p>Planning held 16/05/17 - Minutes have been circulated. Cllr C Giles proposed, Cllr J Langley seconded, carried.</p>	
36/17-18	<p>11. Bills for Payment – Cllr O White enquired if the new fans for the office had been PAT tested, it was stated that new equipment doesn't need to be tested within the first year of purchase. Admin Assistant to look into this. On the last bill it should read wreath instead of reef.</p>	Admin Assistant
37/17-18	<p>12. Grant requests a) Royal British Legion - Cllr B Dance stated that the RBL were requesting a grant for £200.00 to go towards getting a standard. It had been accepted by the Finance and Policy Committee now put to the Full Council, all agreed. b) Sunset Club - A request for £350.00 was accepted by the Finance and Policy Committee now put to the Full Council, all agreed. c) Youth Club – A grant for £500.00 was requested to go towards the refurbishment of the Youth Club. This was accepted by the Finance and Policy Committee now put to the Full Council, all agreed. d) St James Church – A grant for £650.00 was accepted by the Finance and Policy Committee now put to the Full Council, all agreed.</p>	
38/17-18	<p>13. Area Board Issues a) Parking issues Elaine House/Pearl House, Andover Road – Town Clerk raised the issues with Tidworth Area Board, still ongoing, but it was stated that Elaine House/Pearl house is on private land so that there is not much that can be done by LTC and WCC.</p> <p>b) Mounting pavement and regular use of another resident's driveway, Andover Road – Town Clerk raised the issue with Tidworth Area board who are currently looking into it and have passed it onto the Highways Agency. Cllr AJ Pickernell suggested that the chair of planning has a look at the information.</p>	
39/17-18	<p>14. Defibrillator update – Admin Assistant stated that the Defibrillator case was now in place and all LTC need to do now is organize training so that LTC can be on the accreditation scheme by South Western Ambulance Service. Admin Assistant had one quote of £375.00 for training a group of 9-12 people from South Western Ambulance and one quote from EFA Training of £250.00 plus VAT for them to host the</p>	

	<p>training. South Western Ambulance Service stated the pack we received from the British Heart Foundation is designed for people with little or no training and that LTC could do the training themselves. Admin Assistant stated that she and the Town Clerk are happy to host the training themselves for Cllrs who are interested. The Admin Assistant and the Town Clerk would also maintain the defibrillator themselves, so that LTC doesn't have to fund any maintenance costs for it.</p>	
40/17-18	<p>15. <u>LTC Newsletter</u> – Admin Assistant read out some ideas from the Town Clerk that could go into the newsletter and asked that if any Cllrs had any ideas they should let the office know. The Admin Assistant advised that it would be herself and the Town Clerk that would produce this newsletter. It was agreed it would be a quarterly publication.</p>	
41/17-18	<p>16. <u>Business Cards for Councillors</u> – Cllr N Allingham asked if Cllrs get their own business cards with their names on them to hand out at events. LTC uses a standard business card that Cllrs can write their names on. These are available from the office.</p>	
42/17-18	<p>17. <u>Council chosen charity for the year</u> – There are 4 charities in Ludgershall. Cllr M Giles asked that LTC have a think about which one to support for the year and to be discussed at the next FTC.</p>	
43/17-18	<p>18. <u>Councillor Training</u> - LTC have received an email from Wiltshire Association of Local Councils offering courses for new and existing Cllrs. Tidworth Town Council stated that we could hold one together which would reduce the costs. Councillors to advise the office if they were interested in this training.</p> <p>a) <u>Using Councillors names</u> – It was asked at the Finance and Policy meeting if Councillors are happy to have their names used in minutes or would they prefer the minutes to state 'a councillor'. Cllr J Langley stated that we are open to the general public and they have a right to know who the Cllrs are. All agreed that LTC should use Cllrs names on public documents as LTC are an open and transparent Council. Cllr CD Allan suggested having photographs of Cllrs on the noticeboards/website so that residents can see who their Cllrs are. Cllr M Giles suggested that LTC get in contact with Mark Fell to do new photographs for all Cllrs, but that these were to be held in the office.</p>	All Cllrs
44/17-18	<p>19. <u>Agenda Points for next month</u></p> <ul style="list-style-type: none"> • CCTV – Cllr D Downie stated that with all the issues happening at the Rec and the Jubilee gardens, it is now time to take action. LTC will be discussing CCTV at the next R, L and E meeting on the 20th June 2017. 	

There being no further business to discuss the meeting closed at 8.44pm, the next meeting will be 11th July 2017, 7pm at the Scout Hall, Chapel Lane, Ludgershall.

Signed.....Date.....