

LUDGERSHALL TOWN COUNCIL



Minutes of the Annual Meeting of Ludgershall Town Council meeting held in the Scout Hall, Chapel Lane, Ludgershall on Tuesday 8th May 2018 at 7-00pm.

Present:	Cllr M Giles in the Chair	Cllr CA Allan
	Cllr V Dixon	Cllr O White
	Cllr AKJ Pickernell	Cllr C Giles
	Cllr J Hollis	Cllr J White
	Cllr D Downie	Cllr N Allingham
	Cllr B Dance	Cllr B Cordery
	Cllr M Williams	Cllr J Langley
Representative:	Wiltshire Council Cllr C Williams	WO1 RSM L Bull 26 Engr Regt
Public:	There was 1 member of the public	

	<u>Agenda Item</u>	<u>Action</u>
1/18-19	1. <u>Election of Chairman</u> - Cllr M Giles welcomed everyone to the Annual Meeting and asked for nominations for the Chair. Cllr B Cordery proposed Cllr M Giles continue as Chair, Cllr J Langley seconded, there were no more nominations, carried with 2 abstentions.	
2/18-19	2. <u>Resolution – to continue as Mayor or to change back to Chairman only</u> – Cllr J Langley proposed, Cllr B Dance seconded, all agreed to continue as Mayor.	
3/18-19	3. <u>Election of Vice-Chairman</u> - Cllr M Giles proposed that Cllr AKJ Pickernell continue as Vice-Chairman, Cllr B Cordery seconded, carried.	
4/18-19	4. <u>Apologies</u> were received and accepted from Cllr CD Allan (Work).	
5/18-19	5. <u>Declaration of Interests</u> – there were no declarations.	
6/18-19	6. <u>Declarations of Acceptance forms/Register of Interest Forms</u> – The Clerk had sent all Cllrs forms along with the document ‘openness and transparency on personal interests – a guide for Cllrs’. Cllrs will return correct signed forms as soon as possible to comply with the Law.	
7/18-19	7. <u>Formation of Committees/nominations to existing committees</u> – LTC Planning Committee as per the revised Terms of Reference requires a minimum of 8 Cllrs (inc. Chair and Vice Chair of FTC), the Clerk asked for volunteers to be part of this committee. Cllrs B Cordery, N Allingham, J Langley, O White, M Williams & J White along with Cllrs M Giles & AKJ Pickernell will form LTC Planning Committee. LTC Civic Events Committee also requires volunteers (inc. Chair and	

	Vice Chair of FTC), Cllrs B Cordery, CA Allan, J Langley, V Dixon, C Giles & B Dance along with Cllrs M Giles & AKJ Pickernell will form the Council part of the Civic Events Committee. Volunteers from other organizations and the public need to be tended to the Town Clerk. Existing committee changes - Cllr J Hollis from RLE to Allotments Committee and Cllr B Cordery from Allotments to RLE committee. Clerk will check with Cllr CD Allan which committees he wishes to join.	
8/18-19	8. <u>Confirmation of dates, time and place for FTC for the next year –</u> LTC will continue with these on the second Tuesday of the month 7pm at the Scout Hall.	
9/18-19	9. <u>Review of representation with external bodies and reporting of –</u> Memorial Hall, Cllrs B Cordery & O White; Scout Hall Trustee, Chair of LTC; TCAB, Chair of LTC; Tidworth Chamber of Commerce, Cllr AKJ Pickernell; Ludgershall Business Park MGMT Committee, Chair of LTC; TCAP Transport/CATG, Cllr AKJ Pickernell; TCAP Health & Wellbeing, Chair of LTC & Cllr V Dixon; Railway Steering Group, Cllrs O White, AKJ Pickernell, M Williams & B Cordery; WALC Executive Committee, Chair or Vice Chair.	
10/18-19	10. <u>General Public – Questions</u> – The fly tipping behind Beard Close and along that fence is becoming a health & safety issue. Garden rubbish, household rubbish and even furniture is being dumped over the fence. A discussion ensued as to who was responsible for this land. LTC will look into this.	
11/18-19	11. <u>Chairman’s Report</u> – The Chair and Vice Chair went to a General Data Protection Regulation presentation, although the changes come into effect on 25th May 2018 there is a 9 month lee way to get all in order. Also the multinational companies that have masses of personal data will be targeted first leaving town & parish councils at the bottom of the list. Cllr O White said that when we leave the EU will this regulation still be in effect for the UK. The Clerk stated that there is a new Data Protection Act going through parliament at the moment that is in line with the GDPR so yes the UK will still need to adhere to these guidelines. One change that will affect the Council is that apart from proposals and voting names of Cllrs will not be published. The Clerk will from now on redact any Cllrs names prior to putting on the Website or in the Parish News. The Chair and Vice Chair also attended a meeting in Salisbury where Wiltshire Council explained that many items that are carried by Wiltshire Council at the moment will be passed on to Town & Parishes, 2020 is the deadline. LTC will need to take this in to consideration when next looking at the precept.	
12/18-19	12. <u>Police Report</u> – Had been circulated. Current Priorities after the Neighbourhood Tasking Group meeting is to focus around drugs and anti-social behaviour in the town. Local Crimes; 4 burglaries, 4 thefts, 2 criminal damage, 1 public order offence & 2 drugs offences. The next NTG meeting is 23rd July 2.30pm at Ludgershall Town Council office, this is open to the public.	

13/18-19	<p>13. <u>26 Engineer Regiment</u> – WO1 RSM L Bull 26 Engr Regt; the Salisbury threat is now decreased for 26 Engrs; a large contingent is now in Estonia and Latvia with a squadron on the ranges ready to change over with them; 70 soldiers are in Canada; they are still in high readiness to back up the police (Octempra); and they are working well with cadet force at Wellington Academy. The camp is evolving and a construction site. He thanked LTC for sending condolences for the loss of one of their men, and stated they are supporting the family. They are preparing for the upcoming LTC Summer Fete. Cllr C Giles asked when the signals will be arriving, next year.</p>	
14/18-19	<p>14. <u>Wiltshire Council – Report by Cllr C. Williams</u> – Salisbury is still consuming a lot of work at Wiltshire Council and he encourages all to shop in Salisbury to bring the numbers of visitors back up. They will be having a big screen for the Royal Wedding and a televised charity bike ride. Free parking will continue on weekdays in the afternoon, weekends and bank holidays. There will be an explanation on the Boundary Commission review at the next Area Board Meeting on Monday 14th May. The Big Pledge is back helping Wiltshire get fit. Cllr D Downie asked if Cllr C Williams knew anything about the Planning Permission given to Parnham coaches. Only outline planning has been given. He also stated that a resident had complained about Tesco Deliveries causing a problem. The Clerk has also had a complaint from a resident and will bring this up at the appropriate committee. The committee briefly discussed and said this was nothing to do with LTC. Cllr CA Allan has given Cllr C Williams’ phone number to a resident who was worried about closure of a Bridleway.</p>	
15/18-19	<p>15. <u>Railway Steering Group Report</u> – No report as the scheduled meeting had been cancelled.</p>	
16/18-19	<p>16. <u>Minutes of the previous meeting held 10/04/18</u> – The minutes have been circulated. Cllr AKJ Pickernell stated that he has requested from CATG when (point 3) Hei-lin Way is scheduled for re surfacing. Also graphic posters have been distributed around the town to help deter dog fouling. Cllr M Giles proposed that the minutes be accepted, Cllr J Langley seconded, carried.</p>	
17/18-19	<p>17. <u>Correspondence a) Visit Wiltshire’s 2017 Annual Marketing Roundup</u> – LTC pay to be included in Visit Wiltshire, Cllr O White stated that the office needs a new sticker, clerk to check. b) Cllrs Briefing Notes No. 348 - has been circulated, as mentioned under point 14 information referring to Boundary Review will be explained at Area Board. c) All newsletters and reports are available to view in the office.</p>	Clerk
18/18-19	<p>18. <u>Committee Reports</u> Civic Events held 12/04/18 – Minutes have been circulated. The next meeting will now be on 11th June at 7pm in the Town Council Offices Cllr CA Allan thanked all that helped at the Easter event, the children had a lovely time and really enjoyed. Cllr CA Allan proposed that the</p>	

	minutes be accepted, Cllr B Cordery seconded, carried. Recreation Leisure & Environment held 16/04/18 – Minutes have been circulated. Cllr J Hollis proposed, Cllr CA Allan seconded, carried. Allotment, Car park & Cemetery held 17/04/18 – Minutes have been circulated. Cllr J Langley proposed, Cllr M Giles seconded, carried. Finance & Policy held 18/04/18 - Minutes have been circulated. Cllr O White queried who would police all the policies that are being brought in, Cllr AKJ Pickernell stated that all Cllrs should be monitoring within the appropriate committees. Cllr AKJ Pickernell proposed, Cllr C Giles seconded, carried. Planning held 17/04/18 , Minutes have been circulated. Cllr C Giles proposed, Cllr B Cordery seconded, carried. A discussion occurred around the covenant believed to be upon the land at the back of Parnham Coaches. Cllr C Giles and the Clerk will look in the archives for the covenant, then contact solicitors to confirm this still exists, as this will need to be notified to estate agents and buyers because the land is up for sale. Clerk to put on next month’s agenda.	Clerk
19/18-19	19. Bills for Payment – Cllr D Downie proposed, Cllr B Dance seconded, carried.	
20/18-19	20. Grants – Sunset Club – Finance & Policy Committee put forward a grant request from the Sunset Club. Cllr M Giles proposed to accept and pay, Cllr J White seconded, carried.	Clerk
21/18-19	21. Review & Confirmation of Insurance cover in respect of all insurable risks – Finance & Policy Committee put forward for acceptance. Cllr J Hollis proposed LTC accept, Cllr O White seconded, carried. Clerk will confirm with brokers and pay.	Clerk
22/18-19	22. LTC Email Policy – the policy had been circulated to all Cllrs for input. The Clerk explained that LTC needs this in place prior to Cllrs getting Council emails on their own equipment. The Council discussed, worries over the points that state anti-virus must be on equipment as this could cost the Cllr, and other issues. Cllr N Allingham suggested that the Council buy tablets for all Cllrs for council use only, other councils are doing this to comply with GDPR. A different policy would need to be written. This would also solve the issue of a data request, where by all equipment used by the Cllr would be seized by the ICO. Clerk to look in to costs with IT support contractor and put back on Agenda for next month.	Clerk
23/18-19	23. Agenda Points for next month – Parnhams covenant.	Clerk

There being no further business to discuss the meeting closed at 8.19pm, the next meeting will be on 12th June 2018, 7pm at the Scout Hall, Chapel Lane, Ludgershall.

Signed.....Date.....