

LUDGERSHALL TOWN COUNCIL



Minutes of the Recreation, Leisure & Environment Committee held on Wednesday 22nd January 2014 in the Council Chambers at 7-30pm.

Present: C’lIr Crane in the Chair, C’lIr Allan, C’lIr Betteridge, C’lIr Dance, C’lIr M Williams, C’lIr Laing, C’lIr White & C’lIr Unwin.

1. **Apologies** were received from C’lIr Downie (work).

2. **Declaration of Interest:** No declarations of interest were made.

3. **Minutes** – no minutes for December meeting as insufficient members to form a quorum.

4. **Matter Arising** - none.

5. **Play Areas** ¼ inspection and repairs of equipment by S D Playgrounds – a vote was taken and carried that SD Playgrounds continue with ¼ inspections but the clerk to investigate another firm to undertake repairs as they felt there could be a possible conflict of interest. Annual Inspection of equipment was discussed but this will not be pursued.

a. Dewey’s Lane

i) Swing seat still needs replacing, C’lIr Crane is now unable to undertake this work due to a bad back, C’lIr Betteridge volunteered to fit new seat.

ii) Repairs to wet pour under the roundabout has been completed.

iii) CCTV - a solar power model to be purchased by C’lIr White & Ludgershall Fire Brigade approached to install on the lighting column in the play area.

b. Pretoria Road

i) Repairs to wet pour carried out.

ii) Concrete from old picnic table removed.

iii) Trap hazard removed from entrance gate. C’lIr Crane complained this work had been undertaken without a vote being taken by his committee. He had fitted a temporary measure which worked and was being monitored before a permanent measure was fitted. Although the costs of repairs carried out were not overpriced it was a matter of principle and a breakdown in communication. C’lIr White stated as the work had been invoiced the firm who carried out the repairs would be responsible in the case of an insurance claim.

6. Recreation Ground

a) Installation of new litter bin, the clerk had concerns after the removal of damaged bin as the anchor mechanism had been left in the ground and could be a trip hazard. C’lIr Crane is unable to undertake this work now as stated above so he will approach Mr T Down to obtain a cost to fit the new bin.

b) The application to the PCC Innovation Fund in partnership with the local police has been unsuccessful for funding of a new youth shelter. The reason given that LTC should have match funded the project from the precept. Originally the local police came to Town Council asking for their support if they applied. It was agreed to keep the the application details on file.

- c) The replacement slats for rainbow picnic table have been received along with replacement screws and drill bit. The committee will undertake to fit these new parts.
- d) Adult swings – C’lir Dance has some metal to be fitted between the uprights of the A frames to stop access, however the clerk still has concerns regarding trip hazard where rubber matting has been exposed.

7. Environment

a) Grit Bins – as the committee had not given the required details, the clerk has now submitted a report via My Wiltshire app with photos of all bins that need replenishing. Unfortunately due to the flooding etc throughout the county the work force have all been required to deal with flooding related problems.

8. Christmas Lights

a) Atkins reply why columns 6 & 8 in Andover Road could not have Christmas lights fitted:
 1) Height of attachment must be above traffic signal head. 2) The proximity of the decorations to the pedestrian crossing signal head. 3) Color of the decoration, i.e. does not contain colors red, amber, green which could cause confusion.

b) Festive lights- clerk has not received correct invoice made out to Ludgershall Town Council as instructed from November 2013 full Town Council meeting, C’lir Allan will investigate.

c) If motifs are to be fitted to lighting columns for December 2014 then the column numbers need to be identified. October 2013 the cost per column was £136-65p to install the required isolator and waterproof socket but must be carried out by Wiltshire Council contractor. A form SL3 will need to be completed with all the details of motifs, brackets & height of motif on the column.

The committee has £3500 earmarked for purchase, install/taking down of all Christmas lights including the Memorial Hall.

Tidworth Town Council has some column motifs for sale the clerk to ask for more details.

d) A complaint received by e-mail at the disappointment in the Christmas lights displayed in Ludgershall this year. The clerk to reply columns were only a temporary measure for this year and Memorial Hall lights it was only the 2nd year these were used. C’lir Allan left the meeting.

9. Financial Regulations

The clerk explained the control in LTC Financial Regulations regarding the cost of work that Chairman of spending committee are allowed to put in place in the case of an emergency and also the procedure when obtaining quotes for capital projects above the threshold amount of £2500. C’lirs can read the information on their usb sticks.

10. Any Other Business

C’lir Crane reported several broken rivets on the skateboard equipment, he has the gun, rivets, drills and willing to lend to another committee member to undertake these repairs, C’lir White & C’lir M Williams volunteered to carry out this work.

The clerk reminded C’lirs of meeting dates for week commencing 27th January 2014, she also asked if any further C’lirs wished to be registered to attend the JSA event on 10th February 2014 at Wellington Academy, C’lir Laing wishes to attend.

C’lir Crane requested to see a draft copy of minutes prior to Finance & Policy meeting. There being no further business to discuss the meeting closed at 9-15pm.

Signed.....Date.....