

## LUDGERSHALL TOWN COUNCIL



**Minutes of the Recreation, Leisure & Environment committee meeting held on 16th October 2017 in the Council office, 22 High Street, Ludgershall at 7-00pm.**

<b>Present:</b>	Cllr Hollis in chair	Cllr J White
	Cllr M Giles	Cllr M Williams
	Cllr CD Allan	Cllr A Pickernell
	Cllr D Downie	Cllr CA Allan

	<u>Agenda Item</u>	<u>Action</u>
42/17-18	<b>1. Apologies</b> – none.	
43/17-18	<b>2. Declaration of Interest</b> – no declarations received.	
44/17-18	<b>3. Minutes</b> - from previous meeting had been circulated and approved at 10th October 2017 Full Town Council meeting. Item 5 re grass cutting the clerk contacted Wiltshire Council and they confirmed that at present they will still be cutting the verges, cross road and road entrances at least once a year.	
45/17-18	<b>4. Update on Antisocial Behaviour</b> - since the last meeting in September it has been very quiet. The Clerk updated the committee on other police matters, the robbery at Co-op and a car theft.	
46/17-18	<p><b>5. Play Areas – Date for Annual Inspection</b> – at last month’s meeting the committee had voted to add the annual ROSPA inspection to both play parks and asked the Clerk to find out when in the year the inspections will take place. The Clerk reported that Wiltshire is September and Hampshire is May, the committee chose May. Clerk to action.</p> <p><b>i) Dewey’s Lane – a) Quotes for issues highlighted by Inspection</b> – the Clerk has been in contact with Sovereign re the Dip Bars again, they have repaired but are unable to provide a permanent solution. Cllrs came up with an idea, Clerk to ask Sovereign if they can comply and arrange a visit with a Cllr on site to explain. Regarding the multi play item (which was installed in 1997) with slide and climbing wall, the clerk has contacted the company that installed this play equipment. They have quoted to re fit a new rope ladder. It will be £1216.00 and to replace the climbing wall with a rope ladder would be in excess of £2000. The committee had also asked for prices of new equipment, the same company has some good deals on at the moment. Clerk asked the committee to look at their website and come back with ideas in the meantime, Clerk to ask company to come in to visit site and show what they can do. The clerk is still in the process of</p>	<p>Clerk</p> <p>Clerk</p>

	<p>finding a play surface company that has the appropriate certification that can be called upon to do repairs as and when, she will report back at the next meeting. The committee realises that a lot of the play equipment is in need of repair or replacement and will be budgeting accordingly.</p> <p><b>ii) Pretoria Road – a) Quotes for issues highlighted by Inspection</b> – The committee discussed the gate, fence and surface issues and as per Dewey’s Lane play park the committee realises that a lot of the play equipment is in need of repair or replacement and will be budgeting accordingly.</p>	Clerk
47/17-18	<p><b>6. Recreation Ground</b></p> <p><b>a) Ongoing work to repair signs</b> – Cllr M Giles will bring in to the office the signs in question – 4 for dog walking area and a sign to go at Byron Close entrance. It was also noted that the sign at Central St entrance is completely faded. There are a number of discrepancies on other signs. Cllrs to check and make a list of what needs doing. <b>b) Loose slabs under bench by skateboard park</b> – Clerk awaiting quote. <b>c) Concrete area near swings at the bottom of the Rec</b> – Clerk awaiting quote. <b>d) Disabled kissing gates for Rec</b> – Clerk showed prices of different types of gates, Cllr’s preferred the galvanized steel and asked clerk to get full costs with installation and coating included. <b>e) Skate ramps missing fixings</b> – Cllr J Hollis and Cllr B Dance have refitted 42 rivets and have 5 more to finish. They reported that Cllrs should keep an eye on the top of the ramp as this is slightly bowed.</p>	<p>Cllr M Giles</p> <p>Cllrs</p> <p>Clerk</p> <p>Clerk</p>
48/17-18	<p><b>7. Environment</b></p> <p><b>a) Keeping Ludgershall Tidy – i) Parish Steward - update</b> – the Clerk has one item to give them for next visit to strim Church Lane. <b>ii) Working party to walk the footpaths</b> – clerk asked when would be the best time to do this, committee said spring, clerk to put on Feb agenda but in the meantime to obtain an up-to-date version of the map. <b>b) Highway issues – i) Castle Street parking on grass issues</b> – Clerk showed the committee some more examples and costs, committee felt the best one was posts and chains. Clerk to get quotes for this from a couple of companies and maybe combine costs with the kissing gates in 6 d) above for a discount. <b>ii) Parking Issues at Queens Head</b> – Cllr’s reported that this issue has been pretty clear now and reduced drastically on Weds evenings. Committee very pleased, no further action. <b>iii) Signage at Deweys Lane/Byron Close</b> – committee discussed and felt the best way forward was for resident to put sign on their wall. Cllr Downie to speak to resident. No further action. <b>iv) New street name incorrect</b> – Clerk awaiting Wiltshire Council’s response. <b>v) Sign for Rawlings Court</b> – Clerk reported a request from CATG for LTC to match fund the cost for a no through sign, the committee felt this was a highway issue and should therefore be Wiltshire Council not LTC, Clerk to inform CATG. <b>c) Other issues i) Bench at bottom of Central Street update</b> – ongoing - awaiting quote from Men’s Shed are waiting on costs for the wood - Lillywhite family want to contribute. <b>ii) Commemoration Trees</b> – Clerk has spoken with Wiltshire Council and they</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>have agreed the area in front of the old Corunna Barracks on the grass verge can be utilized for the trees. Clerk is to submit information to Community Engagement Manager by end of October. Cllr CD Allan to measure area for the information, Clerk to check which trees will be used LTC would prefer Cherry. 26 Engrs had indicated they wanted to help in the installation of the trees, Clerk to check this is allowed within the parameters of the project. <b>iii) Repair/replace Bus shelters</b> – the committee discussed the state of 2 of the bus shelters (1 opposite the mission hall and 1 by Bell Street on the side of Bell Street), they are LTC’s responsibility. Suggestions were made that a high pressure cleaner could be used, perhaps a bin cleaning company. Also perhaps toughened glass rather than Perspex would be better and not discolour. Cllrs suggested that seats could be built in especially to the Bell Street one as this appears to be the most used. Cllrs suggested a fabricator, Clerk to source. <b>iv) Pavement improvement Andover Road</b> – area board have a small amount of monies to use on Pavements, Cllr M Giles informed the committee that this has not been used and suggested that LTC request that between Central Street and Mead Road on the Andover Road be put forward to use these monies. The committee agreed, Clerk to action.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
49/17-18	<p><b>8. Precept for 2018/19</b> – The Clerk mentioned that the contract for LTC’s Ground Maintenance is due for renewal in Feb 2018, the committee asked the Clerk to get 3 quotes. The current budget for this committee is £14,205 to cover utilities/janitorial/inspections/health &amp; Safety/repairs &amp; maintenance. The committee suggested to increase the Maintenance side by £795. The Clerk will speak to the Accountant and reallocate part of the monies that were earmarked for the Hall to a new earmarked fund for Play Equipment. The committee to think about how much.</p>	<p>Clerk</p>
50/17-18	<p><b>9. Agenda Points to be discussed for next month</b> – none</p>	

There being no further business to discuss the meeting closed at 8.30pm. The date of the next meeting will be 20th November 2017.

Signed.....Date.....