

## LUDGERSHALL TOWN COUNCIL



### Minutes of the Recreation, Leisure & Environment committee meeting held on 15th April 2019 in the Council Office, 22 High Street, Ludgershall at 7-00pm.

<b>Present:</b>	Cllr CD Allan in the chair	Cllr AKJ Pickernell
	Cllr M Giles	Cllr J White
	Cllr D Downie	Cllr CA Allan
	Cllr B Cordery	Cllr M Williams

	<b><u>Agenda Item</u></b>	<b><u>Action</u></b>
<b>100/18-19</b>	<b>1. Apologies – none.</b>	
<b>101/18-19</b>	<b>2. Declaration of Interest - none</b>	
<b>102/18-19</b>	<b>3. Minutes of Previous Meeting held 18/03/2019 –</b> minutes were ratified at FTC 9th April 2019. The Clerk reminded the committee that at the next Area Board meeting, 15th May, there is going to be a workshop regarding Pathways and please could as many of them that are available attend. The committee agreed. There were no other comments.	Clerk
<b>103/18-19</b>	<b>4. Update on Anti-social Behaviour and CCTV equipment –</b> since the last meeting there have been no instances. The Car park committee have requested costs for CCTV to be installed and costs to use a 4g router that will enable the office to view recordings via a phone line, in the office. At the same time the office has asked whether this could also be installed on the system at the Rec. The initial cost will be a little higher than the annual £395 for a 4gb monthly limit because of the installation cost. The committee discussed and Cllr CA Allan proposed that LTC have this system installed, Cllr B Cordery seconded, all in favour, carried, clerk will gather costs for Finance meeting.	Clerk
<b>104/18-19</b>	<b>5. Play Areas – i) <u>Dewey's Lane</u> –</b> Weekly Inspection reports, mainly items that are due to be attended to. <b>a)</b> Update on repairs of play surfaces the cracking of the surface under the multi play unit will be repaired next week, after Easter school holidays. <b>b)</b> Update on conipave edging under double green gates – the contractor stated that there is some adjoining play equipment surfacing (matting) which has to be cleared. The committee discussed and asked the Clerk to inform the Contractor that this was only matting which was for under the gate, so should have been removed when doing the conipave, and can Mant Leisure get this cleared and make good the conipave so the corner is no	Clerk

	longer missing. ii) <b>Pretoria Road – a)</b> Update on repairs of old Play Equipment, the Clerk confirmed that these repairs are in the process of being completed. b) Update on Ownership & Memorandum of Agreement – the Clerk had reviewed paperwork in the archives, and could find some information regarding the land but no definitive ownership. The committee requires more clarification and asked the clerk to contact the Wiltshire archives for minutes relating to the boundary changes in 1992.	
105/18-19	<b>6. Recreation Ground – a)</b> Main vehicle entrance – the chair will give appropriate dates to the Clerk to set up a meeting with 3 potential contractors. b) Funfair- once the work on the entrance is completed the Chair asked this subject to go back on the agenda. c) Bin fixings need repairing – the bin has been vandalized, only the fixings are needing repair. The committee asked the clerk to ask Beechfields to do the repair, but Cllr CA Allan will try to obtain a tool that will help in this process prior to the Clerk contacting them. d) The tap on the rec has a broken compression joint, Clerk to appoint a plumber.	Clerk/Cllr CA Allan  Clerk
106/18-19	<b>7. Third Element of 2018 Tree Survey – quotes received</b> - the committee discussed and agreed that Tree Techniques quote of £1450 plus VAT was the best and that they had been happy with their previous work. After Finance Clerk/admin to accept quote and ask for itemized invoice.	Clerk/Admin
107/18-19	<b>8. Environment - Issues for Parish Steward</b> – Matters that were raised are for the MyWiltshire app and Aster Repairs Line – hole appearing in the middle of Andover Road as you cross the traffic lights, Pot hole in front of Bell St bus stop, & a hole in the road by kerb at the bottom of Meade Road just going in to the car parking area. Also Flytipping – a mattress has been left on the green at the bottom of Coronation Road and armchairs on Bell Street. <b>Highway/footpath issues</b> – i) Additional funding – the Clerk updated the committee with the list of items sent to Wiltshire Highways to be completed under additional funding. ii) Footpath Ownership update – the committee had a meeting on 3rd April with W.C. and Aster Communities, notes from this meeting have not been completed as yet, however W.C. have promised 3 litter bins for footpath 3, they will supply and fit if LTC will empty. The committee asked the Clerk to ask Aster Communities if they will allow W.C. to install a bin on their part of the footpath, and if so then the committee will look into the best locations for them and add to LTC’s contractor for emptying. <b>Other Issues –i)</b> Bus Shelters – quotes on going. ii) Wiltshire Council ‘sparkle team’ – the clerk updated the committee regarding W.C. offer to provide a cleansing team to carry out streetscene activities for 2 days this month and will then be 4 days per quarter of year. iii) CIL monies received, where to use it? – Clerk updated the committee of the receipt of £925.30 for CIL which can be used in specific areas. Committee to think and bring back to meeting next month.	Clerk  Clerk  Clerk
108/18-19	<b>9. Agenda Points to be discussed for next month –</b>	

	<ul style="list-style-type: none"><li>• Skate park meeting date</li><li>• Junes meeting will begin at the Rec.</li></ul>	
--	--	--

There being no further business to discuss the meeting closed at 7.48pm. The date of the next meeting will be **20th May 2019**.

Signed.....Date.....