

LUDGERSHALL TOWN COUNCIL



Minutes of the Recreation, Leisure & Environment committee meeting held on 16th July 2018 in the Council Office, 22 High Street, Ludgershall at 7-00pm.

Present:	Cllr CD Allan in the chair	Cllr M Williams
	Cllr B Cordery	Cllr D Downie
	Cllr M Giles	Cllr J White
	Cllr CA Allan	

	<u>Agenda Item</u>	<u>Action</u>
23/18-19	1. Apologies – Cllr AKJ Pickernell (other meeting) accepted.	
24/18-19	2. Declaration of Interest – none.	
25/18-19	3. Minutes - From previous meeting have been circulated and approved at 10th July 2018 Full Town Council meeting. The Clerk updated the committee about the car parking on double yellow lines by Drivers Relief, PCSO has spoken to them and they moved vehicle and agreed not to park there in the future. Clerk has written to Rawlings Court resident re overhanging trees, and has no reply as yet.	
26/18-19	4. Update on Antisocial Behaviour & CCTV actions – The Clerk updated the committee regarding ASB within the Rec, many incidents of LTC’s contractor finding empty drug bags, silver foil wraps, many empty alcohol bottles & cans, broken glass which injured a dog & a damage from a couple of fires. Cllrs have taken a look at the CCTV footage from last week. All ASB is reported to Lucy Wileman PC, however does not appear on the monthly police report. Committee asked Clerk to find out how this can happen.	Clerk
27/18-19	5. Ground Maintenance Check – As there had been a few complaints as to the standard of work, the Clerk had written to the contractors, she read the correspondence out and apology from contractor. Clerk suggested that the committee keep an eye on the work in future and she will get a weekly timesheet from the contractors so that the committee know where to check.	Clerk
28/18-19	6. Play Areas – i) Dewey’s Lane – Weekly Inspection Reports/Annual ROSPA report – The committee have walked around the play park at the beginning of this meeting, the only equipment that needs work is the play surface surrounding the multiplay unit & the skate board ramp. a) Update on new and repairs of old play equipment & suggestions – LTC’s contractors have completed works requested and have tested a small area around the surface of the multiplay unit. LTC to contact them re this test. The new	Clerk

	<p>basket swing to replace the teen swing is still on order, Clerk will investigate.</p> <p>b) Update on Skateboard Park damage & request for improvements – there are 26 rivets that need replacing, Cllr M Giles will complete. Discussions on sections of the skateboard park as due to wear and tear they will soon need replacing/mending. Remember for precept. Clerk to give contact details to Cllr CD Allan.</p> <p>ii) Pretoria Road – Weekly Inspection Reports/Annual ROSPA report – Quotes for replacing the perimeter fence have been requested. This play park is another consideration for precept.</p>	<p>Clerk</p> <p>Cllr M Giles</p> <p>Clerk</p> <p>Cllr CD Allan</p>
29/18-19	<p>7. Recreation Ground - The committee have walked around the rec at the beginning of this meeting, items that were noted for work to be carried out were; i) 3 paving slabs under bench inside play park are loose, all paving slabs under bench by skate park are loose and bench loose one end. Cllr CD Allan to find a company that can repair. Clerk will write to contractor who originally fixed this and ask for refund. ii) East side hedge needs cutting back, contractors will do between October and December. iii) The Leylandii hedge & part of pathway that is owned by Parnham's needs cutting back. Clerk will need to write to them. iv) Sign in hedge needs removing and placing on gate. v) Rusted sign frame needs removing, to be put in skip or container.</p> <p>a) Bin update – new bin in place but not completely fixed, Cllr CD Allan to sort.</p> <p>b) Container - Civic events need a second container to hold all the equipment for fetes, funds for this will come from Civic committee. They are asking RLE to site in Rec. Suggested bottom end of Rec near Parham's to aid those Cllrs who set up for events. Worries about children climbing on and hurting themselves. Discussion on alternatives. Clerk to put on next month's agenda.</p> <p>c) Hedge next to Dingle Dell - Hedge owned by Dingle Dell needs to be trimmed, not LTC's responsibility, Cllr D Downie will speak with owner.</p>	<p>Cllr CD Allan</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr CD Allan</p> <p>Clerk</p> <p>Cllr D Downie</p>
30/18-19	<p>8. Quotes for tree felling and maintenance after survey – Four quotes had been circulated prior to meeting, committee discussed, Tree Technique were chosen, they were cheapest but also previous work with LTC has been to a high standard. Allotments committee need to agree, and on to Finance committee, then Clerk will accept quote.</p>	<p>Clerk</p>
31/18-19	<p>9. Environment</p> <p>a) Highway issues – i) Castle Street parking on grass issues – update on quotes – 5 quotes were applied for, only 2 actually received, 1 of which is only part of the spec, therefore the committee decided Lucas Landscapes' quote is to be accepted. Clerk to get a start date asap and ensure work is carried out swiftly and to the quote. Most of costs will come from CIL monies received, agree at Finance the remainder costs.</p>	<p>Clerk</p>
32/18-19	<p>10. Other Issues – i) Bench at bottom of Central Street – update – 2 styles and costs were shown to the committee. Committee agreed to keep the bench in the same like as others around the Town. The cost of the bench will be covered by Lillywhite family, Cllr M Williams to update them. Clerk</p>	<p>Cllr M Williams</p>

	to order bench and then contact Wiltshire Council to remove broken bench. Clerk to also contact 26 engs and ask for help with fixing of the new bench.	Clerk
33/18-19	11. <u>Agenda Points to be discussed for next month</u> – <ul style="list-style-type: none"> Ensuring correct contractors (not Cllrs) completing repairs – Clerk asked committee to look out for recommended tradesmen and get contact details. The office should hold a list of tradesmen for ease of access when repairs are needed. Clerk will ask on website/social media & volunteers from the Centenary Gardens project. 	Clerk & Cllrs

There being no further business to discuss the meeting closed at 8.10pm. The date of the next meeting will be 20th August 2018.

Signed.....Date.....