## **LUDGERSHALL TOWN COUNCIL**



| Minutes of the Recreation, Leisure & Environment committee meeting held on 18th February 2019 |                            |                     |  |  |
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| in the Council Office, 22 High Street, Ludgershall at 7-00pm.                                 |                            |                     |  |  |
| Present:  | Cllr CD Allan in the chair | Cllr AKJ Pickernell |  |  |
|   | Cllr M Giles               | Cllr J White        |  |  |
|   | Cllr D Downie              | Cllr M Williams     |  |  |
|   | Cllr CA Allan              |                     |  |  |
| Absent:   | Cllr B Cordery             |                     |  |  |

|          | Agenda Item   | Action |
|----------|---|--------|
| 80/18-19 | 1. Apologies – none.  |        |
| 81/18-19 | 2. Declaration of Interest - none   |        |
| 82/18-19 | <b>3. Minutes of Previous Meeting held 17/12/2018</b> – minutes were ratified at FTC 12th February 2019. Clerk confirmed bench is now received, committee discussed and Clerk will get preferred contractor to install at original site. Costs for installing last 8 posts on to Castle Street green without spoil disposal £220.00 with spoil disposal £260.00, committee chose with disposal, Clerk to confirm with contractor once presented to Finance committee.   | Clerk  |
| 83/18-19 | <b>4. Update on Anti-social Behaviour</b> – since the last meeting there have been 2 instances of empty drug bags found in the Rec usually close to the Teen Shelter. Saturday 16th February before 11am, it was reported that an adult and 2 children and a dog of lead were in the play area in the Rec. The man was wiping one of the children's bottom. Clerk to get CCTV viewed.   | Clerk  |
| 84/18-19 | 5. Play Areas – i) <u>Dewey's Lane</u> – Weekly & Quarterly Inspection reports most items highlighted are either in hand or awaiting quotes, the Clerk will ask LTC's Playground contractor to take a look and fix the loose or missing fixtures from the various items, whilst they are on site doing bigger jobs. Clerk also to check why the photos on the report do not go through to some p.c.'s/tablets. a) Update on new and repairs of old Play Equipment – The play area Contractor has started the work the committee agreed last month, Rivets on Skate ramps all done. Quote for reinstatement of surface below new swing in play area in the Rec – £1,200.00, the committee asked the Clerk to accept this quote but to ensure this time it is put in during the correct type of weather. Clerk will contact after presented to Finance committee. b) Quotes for repairs and potential new Skateboard Park –the Clerk updated the committee regarding costs of the repair work and then endeavoured to go over new | Clerk  |

|          | equipment costs. The committee asked the clerk to set up a meeting with              |       |
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|          | 2 of the contractors and get an extension of the quote price (1 was too              |       |
|          | expensive) so they can explain and present to the whole committee and in             | Clerk |
|          | the meantime, Clerk to look into funding/grants. Meetings suggested to               |       |
|          | start at Rec at 6.30pm and then back to office, in May/June time after FTC           |       |
|          | so that the correct Cllrs will be at the meetings. ii) <b>Pretoria Road</b> – Weekly |       |
|          | & Quarterly Inspection all items are in hand. a) Update on requested                 |       |
|          | quotes – The Clerk has received quotes from Mant Leisure for a couple of             |       |
|          | l ·  |       |
|          | items. To repair wetpour surface under multiplay unit & swings and to                |       |
|          | rubdown and treat and repaint the same units costs £4000.00. The                     | Clerk |
|          | committee asked the Clerk to accept this quote, Clerk will do once                   |       |
|          | presented to Finance committee. <b>b)</b> The Clerk had requested 6 quotes for       |       |
|          | new fencing around the park 3 companies quoted, the committee                        |       |
|          | discussed and agreed that LTC only needs to look at the Bow top fencing              |       |
|          | for Health & safety reasons. Clerk will get extensions for the quotes and            | Clerk |
|          | email committee for them to take a look and make a decision next month.              |       |
| 85/18-19 | <b>6. Recreation Ground – a)</b> Quotes for turning fence the correct way. 3         |       |
|          | quotes were requested, 2 correct quotes have been received and the                   |       |
|          | committee discussed and asked the Clerk to accept the Quote from Rob                 | Clerk |
|          | Whiting Fencing for £1500.00 +VAT after presenting to the Finance                    | o.c.n |
|          | Committee. <b>b)</b> Quotes for levelling entrance – 4 quotes had been               |       |
|          | requested only 2 received, as the cost for this work is high, Clerk to               | Clerk |
|          | request another quote and get extension of time for the 2 quotes                     | CIEIK |
|          | received.  |       |
| 06/40 40 |  |       |
| 86/18-19 | 7. Third Element of 2018 Tree Survey – The Clerk gave each member of                 | CUL   |
|          | the committee a spreadsheet with those trees that still need work doing              | Cllrs |
|          | to them and asked the committee to take a look and agree next month                  |       |
|          | ready for the Clerk to get quotes. Maps are in the office. Clerk to start            |       |
|          | planning application for pollarding the trees on Castle Street.                      |       |
| 87/18-19 | 8. Environment - Issues for Parish Steward – Cllr J White asked if the               |       |
|          | Parish Steward could remove the greenery at the base of the trees on                 | Clerk |
|          | Castle Street and the Carpark. Cllr D Downie asked if the section of                 |       |
|          | potholes on Deweys Lane which goes to the corner of Byron Close be                   |       |
|          | looked at again, Clerk will report. Highway issues – Clerk updated the               |       |
|          | committee with an issue with a street light with ivy at the base. <b>Other</b>       |       |
|          | Issues –a) Bus Shelters – the Clerk provided some ideas and costings, the            | Clerk |
|          | committee discussed and decided on 2 different types of bus shelter for              |       |
|          | the 2 sites requiring new shelters. Clerk to find out if the prices include          |       |
|          | installation and get full dimensions to ensure that the roof does not                |       |
|          | overhang the road.   |       |
| 00/10 10 |  |       |
| 88/18-19 | 9. Preferred Contractors – Electrical & Plumbing – The clerk presented               |       |
|          | firstly the Plumbing contractors 4 have been asked 2 have replied, the               |       |
|          | committee discussed and Cllr M Williams proposed that AJK services Ltd               |       |
|          | become LTC's preferred contractor for plumbing, Cllr AKJ Pickernell                  |       |
|          | seconded, resolved. The clerk then presented the Electrical contractors 3            |       |
|          | have been asked to quote 2 have replied, the committee discussed and                 |       |
| i        | Cllr C D Allan proposed that Electrit become LTC's preferred contractor for          |       |

|          | electrical work, Cllr M Williams seconded, resolved. Once these have |  |
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|          | been passed at Finance meeting Clerk will engage and ensure that the |  |
|          | chosen contractors know that if at any time their work is not up to  |  |
|          | standard LTC can change to another contractor.                       |  |
| 89/18-19 | 10. Agenda Points to be discussed for next month –                   |  |
|          | Area Board Project Public Rights of Way Improvement Programme        |  |

There being no further business to discuss the meeting closed at 8.06pm. The date of the next meeting will be **18th March 2019**.

| Signed  | Date                                   |
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