

LUDGERSHALL TOWN COUNCIL



Minutes of the Recreation, Leisure & Environment committee meeting held on 19th November 2018 in the Council Office, 22 High Street, Ludgershall at 7-00pm.

Present:	Cllr CD Allan in the chair	Cllr AKJ Pickernell
	Cllr CA Allan	Cllr J White
	Cllr M Giles	Cllr B Cordery
	Cllr D Downie	

	<u>Agenda Item</u>	<u>Action</u>
54/18-19	1. Apologies –Cllr M Williams (Holiday) the committee resolved to accept these apologies.	
55/18-19	2. Declaration of Interest – none.	
56/18-19	3. Minutes - from previous meeting dated 15th October 2018 have been circulated and approved at Full Town Council meeting.	
57/18-19	4. Update on Antisocial Behaviour – The Clerk updated the committee, mainly empty drug bags 3 different occasions found around the Rec and around Bonfire night glass was found, all cleared by contractor.	
58/18-19	<p>5. Play Areas –</p> <p>i) Dewey’s Lane – Quarterly Inspection Reports – discussed. Most items are out for quotes for repair. A couple of new ones appear to be items that had been attended to a couple of months ago, Clerk to check with inspector. Loose fittings found on some items Cllr CD Allan will check.</p> <p>a) Update on new and repairs of old play equipment & suggestions – Committee asked clerk to change the quote for the dip under the double green gates from concrete to wet pour. Not all quotes are in Clerk to chase and give deadline. b) Update on Skateboard Park – Cllr M Giles will ensure rivets are repaired. Clerk will arrange meeting with at least 4 Skate Board companies, Cllr CD Allan and herself and have spec ready committee would like the whole surface refurbished/replaced. Cllr CD Allan will supply dates available.</p> <p>ii) Pretoria Road – Quarterly Inspection Reports – discussed. Committee asked Clerk to get quote for removing spinner and making surface good from Mant Leisure. Clerk to ask Mant Leisure to check one of the swing seats when they are next around. Committee asked Clerk to get a quote for repairing wet pour around the edges of the swings. The Clerk explained that fencing around play areas must come up to a certain standard and recommendations are to have arch/bow top, committee did not see the need for this expense. Clerk to continue acquiring quotes for replacement of the whole fence, not including gate, but as this needs a</p>	<p>Clerk Cllr CD Allan</p> <p>Clerk Cllr M Giles</p> <p>Clerk & Cllr CD Allan</p> <p>Clerk</p>

	new closure mechanism to include this in the quote requests.	
59/18-19	6. Recreation Ground – i) Signs for dog fouling fines – The clerk showed the committee the proposed signs. Committee asked clerk to include min. fine will be £75. And also to have a couple that state the dog warden patrols here. The cost of each sign will be £22.50 + VAT the committee resolved to order 12 signs not just for the Rec but to use in other areas of LTC land. ii) Scattering of ashes – the request was discussed. Committee asked Clerk to reply with ‘this is a one off’ and please can the inform us of the date proposed prior to the event.	Clerk Clerk
60/18-19	7. Environment a) Highway issues – none. b) Other issues – i) Report on Footpath (Ludg3) – the clerk has queried with agencies requested in last month’s minutes however nothing has been done. Committee asked clerk to write to Cllr C Williams requesting a written report on what is happening with this footpath. ii) Castle Street parking – Clerk is waiting on quote to increase the posts further around the grassed areas. Clerk to chase.	Clerk Clerk
61/18-19	8. Office/Committee obligations – the Clerk thanked all that have helped over the last year with getting quotes etc. However, as this is contrary to LTC’s standing orders, please can all Cllrs refer to the office from now on. All correspondence regarding quotes/tenders and invoices should be sent/addressed to the Town Clerk. If a Cllr knows of a company that should be asked to send in a quote please give the details to the Clerk. If more than one company used for obtaining quotes then these should be sent in the post with the same spec and received back in a sealed envelope for opening in the meeting. Larger tenders please see Standing Orders.	
62/18-19	9. Agenda Points to be discussed for next month – <ul style="list-style-type: none"> Parish Steward to go back on agenda under environment – ready for Cllrs Issues to be raised, Clerk will report leaves in bus shelter this month. 	Clerk

There being no further business to discuss the meeting closed at 7.55pm. The date of the next meeting will be 17th December 2018.

Signed.....Date.....