

## LUDGERSHALL TOWN COUNCIL



**Minutes of the Recreation, Leisure & Environment committee meeting held on 20<sup>th</sup> August 2018 in the Council Office, 22 High Street, Ludgershall at 7-00pm.**

<b>Present:</b>	Cllr B Cordery in the chair	Cllr M Williams
	Cllr CA Allan	Cllr J White
	Cllr M Giles	

	<b><u>Agenda Item</u></b>	<b><u>Action</u></b>
<b>34/18-19</b>	<b>1. Apologies</b> – Cllrs AKJ Pickernell & D Downie (Holiday) & Cllr CD Allan (working) accepted.	
<b>35/18-19</b>	<b>2. Declaration of Interest</b> – none.	
<b>36/18-19</b>	<b>3. Minutes</b> - from previous meeting have been circulated and approved at 14th August 2018 Full Town Council meeting. There was a query regarding the work on Castle Street grass areas. The Clerk had not put the quote amount in the minutes and apologized. Within the meeting on 18th June 2018 the committee discussed that the clerk had been trying to get quotes for some time and only one quote had been received and that this particular quote had a split between labour and materials and if LTC ordered the materials direct that LTC could claim back the VAT of £562.38. The committee asked the clerk to try to get another quote for comparison but had agreed that if the original quote was accepted to order the materials direct. As minutes are not meant to be discussions but decisions the Clerk had not minuted the whole conversation. The Clerk confirmed that the committee had received a copy of the quote as requested, ready for the following meeting, on 11th July via email and that the quote was split between labour and materials. No other comparison quotes were received and the committee asked the Clerk to accept said quote in a speedy manor. Another question was asked regarding the contractors work, why was there materials left over from the work? A report from the contractor was that normally he would buy a couple of spares, but on this occasion due to the overgrowth of grass on to a paved area which he had to cut back this meant that he had more items left over than normal. The Clerk has calculated these items to add to £318.35 not inc. VAT. The committee asked the clerk to request a refund for the over ordered items.	Clerk
<b>37/18-19</b>	<b>4. Update on Antisocial Behaviour</b> – The Clerk updated the committee, mainly empty drug bags on 16 different occasions found either at the teen shelter or the entrance to Byron Close. Also fire damage of the teen shelter was reported to the police. CCTV – 2 cameras appear to be looking at the same area, contractors will be called in to alter.	Clerk

38/18-19	<p><b>5. Play Areas –</b>  <b>i) Dewey’s Lane</b> – Weekly Inspection Reports/Quarterly inspection report – as discussed previously the double green gates that go from the skateboard area to the play park have a large dip under them, filling in with soil or the matting will only be a temporary solution. Clerk to ask for quotes to pave or tarmac the area for a more permanent solution.</p> <p><b>a) Update on new and repairs of old play equipment &amp; suggestions</b> – Clerk to check back to see what decision was made re the base of the Teen Shelter. On quarterly report the surface under the outside basket swing has been marked as an installation defect. Clerk to contact contractor. <b>b) Update on Skateboard Park damage &amp; request for improvements</b> – Cllr M Giles will ensure rivets are repaired. Committee to look at a more durable surface for the long term, however in the short term repair of the top of the ramp will need to be done. Clerk will liaise with Cllr CD Allan. Cllr M Giles will ask CEM if the area board youth fund would help with repairs and expansion.</p> <p><b>ii) Pretoria Road – Weekly Inspection Reports/Quarterly inspection report</b> – fencing and gate need repairing or renewing, to go onto precept for next year.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr M Giles</p> <p>Cllr CD Allan &amp; Clerk</p> <p>Cllr M Giles</p>
39/18-19	<p><b>6. Recreation Ground -</b>  <b>a) Bin by old swing area – update on use</b> – still in use, leave in situ.  <b>b) Container</b> – The committee understand the need for a second container, however, the Rec is not the best situation. Dewey’s Allotment has a section that is not used as plots and could be the right size if a gate could be put in the front for easy access. Cllrs M Giles &amp; B Cordery will take a look and measure up.  <b>c) Rawlings Court resident’s request</b> – a resident has complained to Wiltshire Council about trees that are overhanging her garden. The Trees are LTC’s. Clerk to arrange a visit to the site by Cllrs CD Allan &amp; CA Allan.</p>	<p>Cllrs M Giles &amp; B Cordery</p> <p>Clerk</p>
40/18-19	<p><b>7. Tree Survey – work to be completed by six months from date of survey</b> – Clerk updated committee on works. Committee asked Clerk to get quotes for next section of works, Clerk will add to Allotments request after meeting.</p>	<p>Clerk</p>
41/18-19	<p><b>8. Environment</b>  <b>a) Highway issues – i) Andover Road request for a Traffic Speed Survey</b> – Committee discussed and agreed that there is a need for the survey to be carried out again. The last one was in December 2016. Clerk to request and site opposite telephone exchange.  <b>b) Other issues – i) Resident suggestion to put a dog waste bin on Short Street where the green is, near wooden houses</b> – Cllrs have checked the area and felt there was not a need, and also this is an Aster Communities site rather than a LTC or Wiltshire Council site.</p>	<p>Clerk</p>
42/18-19	<p><b>9. Trade Skilled Contractors List</b> – The Clerk asked if any Cllrs know of any skilled contractors that she could add to LTC’s list, whether they think LTC will have it already or not, please pass the information to the office.</p>	<p>All Cllrs</p>
43/18-19	<p><b>10. Agenda Points to be discussed for next month –</b></p> <ul style="list-style-type: none"> <li>• Access to footpath (Ludg 1) going through the new Grandby</li> </ul>	

	Gardens site access is not defined. Clerk to investigate and put on next month's agenda. <ul style="list-style-type: none"><li>• General rights of way/Wiltshire Council ownership of land</li><li>• Budgets</li></ul>	Clerk
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There being no further business to discuss the meeting closed at 7.55pm. The date of the next meeting will be 17<sup>th</sup> September 2018.

Signed.....Date.....