

LUDGERSHALL TOWN COUNCIL



Minutes of the Recreation, Leisure & Environment committee meeting held on 20th May 2019 in the Council Office, 22 High Street, Ludgershall at 7-00pm.

Present:	Cllr CD Allan	Cllr AKJ Pickernell
	Cllr M Giles	Cllr J White
	Cllr D Downie	Cllr CA Allan
	Cllr B Cordery	Cllr M Williams
	Cllr V Dixon	

	<u>Agenda Item</u>	<u>Action</u>
001/19-20	1. Election of Chairman – Cllr B Cordery proposed that Cllr CD Allan be re-elected as Chairman, there were no further nominations. Seconded by Cllr AKJ Pickernell, all in favour, carried.	
002/19-20	2. Election of Vice Chair – Cllr CA Allan proposed that Cllr B Cordery be re-elected as Vice Chair, there were no further nominations. Seconded by Cllr M Giles, all in favour, carried.	
003/19-20	3. Apologies - none	
004/19-20	4. Declaration of Interest - none	
005/19-20	5. Minutes of Previous Meeting held 15/04/2019 – these had been circulated to the Committee for perusal and no further points were raised.	
006/19-20	6. Update on Anti-social Behaviour – Admin updated the Committee on the anti-social behaviour reported to the office and the Police.	
007/19-20	7. Play Areas – Contract renewal for play areas & small works – The Committee discussed the renewal of the contract for Odd Job Barry. All agreed that the contract should be renewed. i) <u>Dewey's Lane</u> – Weekly & Quarterly Inspection reports – these had been previously circulated to the Committee. All the equipment is rated as low or very low risk. Cllr V Dixon as new to the Committee asked what action is taken from the reports; Cllr CD Allan advised that if there is anything dangerous that causes a Health and Safety Risk it must be attended to immediately. The Skate Park was also discussed as there is damage to the ramp. It is believed the Clerk is in the process of sourcing possible funding by way of a Grant to assist with the cost of upgrading. Cllr M Giles and Cllr CD Allan will go and look at the damaged section and fix themselves if possible. Admin also advised that Mant Leisure will be	Cllr M Giles/Cllr CD Allan

	<p>attending to the corner of the conipave next week. ii) <u>Pretoria Road</u> – Weekly & Quarterly Inspection reports – these had been previously circulated to the Committee. The Committee were advised that the cradle swing is damaged and Cllr M Giles and Cllr CD Allan agreed to go and have a look at that before they go to the Skate Park. Admin went on to advise the outcome of Land Registry Search made; no-one owns the land and they hold no records. The Committee re-iterated that the minutes of the special meeting held in 1992 at Kimpton Parish Council must be accessed for further information to be gleaned. Clerk to access records and report back.</p>	Clerk/Admin
008/19-20	<p>8. Recreation Ground – a) Main vehicle entrance – Cllr CD Allan opened the sealed quote from Willmont Building Services, Admin provided the quote from Mant Leisure (sent via email) and advised that Rocon had not been able to quote a question remained unanswered and they wanted an extension until Friday 7th June. The Committee discussed at length the quotes provided and it was agreed that Admin can give an extension to Rocon, check with Mant leisure if the quote is for an electronic gate and if so, can we ask for a quote for a manual gate and lastly, as Willmont were unable to attend the meeting the quote has not bene based on the correct specification, so they need to meet with Cllr CD Allan up at the Rec to discuss the Council’s requirements. Admin to arrange. b) Bin fixings need repairing – admin was advised that Cllr B Dance has the special tool required to fix the bins and he will bring it into the office. Admin to ask Beechfields to secure the bin. c) Update on broken tap on rec- admin advised the committee that the repair was undertaken last Friday and is waiting for feedback from Cllr B Dance in relation to the quality of workmanship before considering the company used as a preferred contractor. d.)Skate park meeting date- the committee confirmed that they would like the two remaining companies that quoted for the skate park extension to attend the July 2019 committee meeting to fully explain their quotes- office to arrange. e.)Brick built Storage and toilets first discussions- Cllr J White provided a copy of a proposed building that includes a very large storage unit and two public toilets. The committee agreed that such a building would be a great asset to the Town and requested that the office obtain some ballpark figures to work from. Admin to obtain and report back at next meeting.</p>	<p>Admin</p> <p>Cllr B Dance/Admin</p> <p>Cllr B Dance</p> <p>Admin</p> <p>Admin</p>
009/19-20	<p>9. Environment- Issues for Parish Steward- none</p> <p>Highway/footpath issues – i) Footpath ownership update of meeting- Admin confirmed that the notes from the meeting at the beginning of April are still to be typed and issued. ii) Bins for footpath 3 update- Admin advised the committee that Aster have provided verbal consent for 3 bins to be added anywhere along footpath 3. This needs to be confirmed in writing and an email is currently awaited. Theses bins are being provided and installed by Wiltshire Council and LTC will be responsible for emptying them. Admin asked the committee to confirm whereabouts along the path they would like the bins located. The</p>	Admin

