

LUDGERSHALL TOWN COUNCIL



Minutes of the Recreation, Leisure & Environment committee meeting held on 21st October 2019 in the Council Office, 22 High Street, Ludgershall.

Present:	Cllr CD Allan in the chair	Cllr M Giles
	Cllr V Dixon	Cllr CA Allan
	Cllr M Williams	Cllr B Cordery
Absent:	Cllr D Downie	
Representatives:	Charles Mant – Mant Leisure	

	<u>Agenda Item</u>	<u>Action</u>
039/19-20	1. Apologies – from Cllr J White, the committee resolved to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.	
040/19-20	2. Declaration of Interest – none.	
041/19-20	3. Minutes of Previous Meeting held 16/09/2019 – these had been ratified at FTC on 8 th October 2019, no further comments were made.	
042/19-20	4. Update on Anti-social Behaviour – Admin updated the Committee on the anti-social behaviour reported to the office since the last meeting. There have been 3 empty drug bags found in the Rec over the last month. The Police have been notified.	
043/19-20	5. Play Areas – Service Agreement Quote – The Committee discussed with Charles Mant the proposed Service Agreement. It was clarified that none of the extra works specified on the separate quote for repairs (identified as necessary following the ROSPA annual inspection) would fall inside this agreement. The Service Agreement would become effective once all equipment has been bought back up to standard. (Voting for the Service Agreement will be at a later date as no voting took place at the meeting). There was some confusion as to whether the above works proposed totalling £4360 exc. VAT had been agreed previously. Once previous meeting Minutes had been checked it was confirmed that they had not been agreed and/or passed through Finance. After much discussion about budgets it was requested that all Committee meetings in future have a section on the agenda for budgets despite Admin advising that the information is provided monthly at the Finance Committee meeting. Admin to take this proposal to the Clerk. It was concluded that the repairs to be done will be decided once the	Admin

	<p>Finance meeting has been held and the remaining budget established.</p> <p>i) <u>Dewey's Lane</u> – Weekly Inspection reports – Bow Top fence damage – Admin showed the meeting the photograph taken by Cllr CD Allan detailing the damage that has been done to the bow top fence. This has been noted in previous meetings and no-one has been able to find a mobile welder to come out and fix it. The Committee asked Charles Mant if this can be done by Mant Leisure? Charles asked for the details to be emailed over the next day and he will arrange for this to be done at the end of the week (hopefully). Admin to send email. The quote for the bin repair from Beechfields – Option 2 from his quote previously agreed has not had a price added - £120.00. The Committee agreed to get this done immediately as there is already budget provision made. Admin to instruct Beechfields to proceed.</p> <p>ii) <u>Pretoria Road</u> – Weekly Inspection reports – repairs now confirmation of ownership received – The Committee looked at the proposed works to play equipment there (totalling £750 exc. VAT)) and once budgets have been established this can go ahead now that it has been confirmed that the land belongs to LTC. The Committee also agreed to the proposed fence works on the Mant Leisure quote totalling £2800.00 exc.VAT as no other fencing would be required and this is a cheaper solution to the problem. To be taken to the Finance meeting for agreement. Cllr B Cordery also asked Admin to ensure the Mant Leisure quotes are emailed out to the Finance Committee with the agenda so they can look at the proposal. Admin to ensure attachment is sent.</p>	<p>Admin</p> <p>Admin</p> <p>Admin</p>
<p>044/19-20</p>	<p>6. Recreation Ground – a) update on Rec entrance – The RLE Committee, Finance Committee and FTC had previously agreed that the groundworks will be carried out by Mant Leisure and following agreement by Resolution they have now been instructed to go ahead. The Committee asked when the works are likely to go ahead? Charles Mant advised that it will be at least a couple of weeks work. Cllr CD Allan suggested that we look at the weather conditions in January 2020 and make a plan to possibly commence works in Spring 2020 as no-one is going to need access to the Rec until after May 2020.</p> <p>b) Maintenance contract for Skate Park – Admin advised the Committee that Evolution Skate parks have quoted £350 excluding VAT per inspection to carry out preventative maintenance inspections on the skate ramp equipment as per the maintenance schedule (previously issued to Councillors). The Committee confirmed quarterly Inspections should be carried out. These will commence once the Skatepark surface replacement works have been carried out (once agreed through Finance).</p>	
<p>045/19-20</p>	<p>7. Environment- Issues for Parish Steward/'Sparkle Team':- anything to add – The footpath alongside the Mughal Restaurant, Weed spraying in the Memorial Hall Car Park and the Car Park outside the Mughal. Admin to add to list.</p> <p>Highway/footpath issues – Paths for All steering group update. The Committee had received the Minutes of the meeting held on 2nd October 2019 and no further comments were</p>	<p>Admin</p>

	made. The Committee asked if the office have written to the house with the overgrown hedge that is obscuring the Bus Stop sign on Andover Road. Admin confirmed a letter has been sent to the house on the corner of Biddesden Lane as requested however on driving past it seems that the hedge is now very neat. The Committee requested a letter is sent to the property on Andover Road in the corner of the Pretoria Road layby as that is also obscuring the Bus Stop sign. Admin to send letter. Highways Newsletters - August and September 2019 (both received in the last month) – Both publications had been forwarded to the Committee - no further comments were made.	Admin
046/19-20	8. Devolved Services – Admin advised that this is being discussed at the next 5 year plan subcommittee meeting being held in November. No decisions can be made regarding spending so anything affecting the domain of this Committee will be passed over for discussion in future meetings. Adrian Hampton from Wiltshire Council is attending a meeting regarding Devolved Services with LTC in December 2019.	
047/19/20	9. Agenda Points to be discussed for next month – Drain covers on Andover Road to be added to FTC agenda for November 2019.	

There being no further business to discuss the meeting closed at 8pm. The date of the next meeting will be **Date of next meeting 18th November 2019.**

Signed.....Date.....