

LUDGERSHALL TOWN COUNCIL



Minutes of the Recreation Leisure and Environment meeting held on 21st December 2020 remotely using Microsoft Teams at 7pm.

Present: Cllr J White, (Chair), Cllr M Williams, Cllr V Dixon, Cllr CA Allan, Cllr P Burgon (Vice-Chair), Cllr D Downie.

Absent: Cllr M Giles

Public: No members of the public attended the meeting

AGENDA ITEM

013-20/21: 1. Apologies – Cllr B Cordery. The Committee resolved to accept these and record under the LGA 1972 Section 99 and Sch 12 para 40. Admin advised that Cllr D Downie would be joining the meeting as soon as he finished work.

014-20/21: 2. Declaration of Interest – none.

015-20/21: 3. Minutes of the previous meeting held 17/08/2020, ratified at FTC 07/09/2020. No further comments were made.

016-20/21: 4. Update on Anti-social Behaviour – Admin showed the spreadsheet detailing all the anti-social behaviour dating back to the last meeting. This has mainly occurred in the Recreation ground with empty drug bags being left and there was a spate of bottles being smashed around the Teen Shelter during the October half-term period. This is always cleared up the next day by our Contractor when he reports any issues, and they are then reported to the Police.

017-20/21: 5. CCTV upgrade – quotes received /update – A copy of the quote from Premier Fire Security had been circulated prior to the meeting which showed the cost to add an ANPR camera in the Car Park, move the spare camera to the Recreation Ground for additional coverage and for the wireless bridge to be added to the Recreation Ground system. Despite being over 3 months out of date Premier had confirmed that the prices remain valid. However, another local company – Roland Security came to site in October to discuss options to obtain what LTC are looking for and they think they have a different solution that is currently being tested and they will send us over a quotation as soon as possible (Admin spoke with them last week). Item to be carried forward to next meeting.

018-20/21: 6. Granby Gardens Open Space and Play Area request/update - an email from Foreman Homes had previously been circulated to the Cllrs explaining that if LTC wishes to adopt the play area it would incorporate the play area itself together with associated inspections and repairs, emptying of bins, maintenance of seating and cutting of grassed areas to the whole central area. This is currently all done by a Management Company that Cllr J White has sent details of to the office. The Cllrs considered the request, and all voted in favour of not taking on this play area at the present time. Admin to notify Foreman Homes accordingly.

019-20/21: 7. Update on ownership of rear alleyway at Bell Street from Wiltshire Council regarding fly-tipping – An email from Rebecca Davies at Wiltshire Council had been circulated to all Cllrs prior to the meeting. This confirms that ownership of the path where the building supplies are dumped cannot clearly be established so she has referred the matter to the Environmental Health Team. She had also copied in the resident who had made the complaint, so they are fully aware of the situation.

020-20/21: 8. Un-numbered wheelie bins on Andover Road and dumping of general household waste – Cllr J White had reported that 2 x blue bins, a green bin and a black sack have been sat on the pavement on Andover Road near the bottom of Bell Street for some time. The black sack had been attacked by vermin and was spilling onto the path and the contents of the green

waste bin were not green waste at all and highly unpleasant! She has reported it on the MyWilts reporting facility, and the green bin and black sack have been removed but the 2 blue bins remain. They are obstructing the pavement, but they are unmarked, and the Committee considered that Wiltshire Council might know whose they are from the serial numbers. It was decided that we will leave this until after Christmas to see if they get moved and Cllr J White will see if she can find any serial numbers on the bins.

Cllr Dave Downie joined the meeting at 7.23pm.

021-20/21: 9. Play Areas – Maintenance and Inspections. The Committee had voted by email to use, moving forward, Steven Day from Elite for Quarterly inspections and SJ Aplin in Calne for maintenance. Admin to notify each company that they have been selected and advise the others that they have not been successful. The Committee started to discuss the list of items that Steve Aplin had identified as needing to be done at both play areas. For the Recreation Ground item i) was agreed at £5 plus VAT and item ii) we need to ask what the recommendations are as we have never had these before. The solution proposed for the potential head entrapment on the junior multiplay was also agreed – quote to be obtained. It was then agreed that it is best to see what comes from the next Quarterly Inspection in January before anything else is decided upon. Admin to arrange Inspection with Steven Day and book in agreed works with Steve Aplin.

i. *Dewey's Lane – Weekly Inspection Reports* – nothing major has been reported other than the small hole in the skatepark tarmac (that Evolution will pick up again at next Quarterly Maintenance Inspection). Also, there is a hole in the ground around the swing in the Rec that is already known about.

Picnic benches – the Committee had previously been sent the quote from AG&G Timber to replace the damaged board (that could cause splinters) and pressure wash all tables for £180 + VAT. All Cllrs in favour – Admin to instruct works and arrange access to water and electricity supplies.

ii. *Pretoria Road – Weekly Inspection Reports* – nothing to report other than the fence that needs replacing, which has been temporarily repaired by AG&G Timber.

fence – quotes and suggestion for revised design and update –

Cllr J White and Cllr P Burgon had been to meet with the resident of 14 Pretoria Road who has been cutting the grass on the corner of land that LTC wishes to obtain for the last 22 years. It appears that the ownership of this land got “lost” when Kennet District Council was dissolved back in 2009. It was not on their list of areas/verges to be maintained so did not transfer over to Wiltshire Council as it should have. It appears that this happened because the resident was so appalled at how badly it was maintained that he asked (back in 1998 when he moved in) if he could take over the maintenance of it and Kennet District Council kindly agreed to this. This is how it has disappeared. The resident is happy for LTC to claim the land and the front verge (approximately 1m deep) to make the playpark accessible. The office to commence the process of adopting the land and registering the playpark with Land Registry. Steve Aplin needs to be informed as he had provided a quote for the fence with the playpark as it is.

022-20/21: 10. Recreation Ground –

Skatepark – Cllr J White confirmed the A3 signs are finally in situ.

Eastern hedge – Cllr J White confirmed that there has been no further word from the resident of Central Street or Aster regarding the tree that LTC refused to remove following the discovery that the hedge does not fall under their remit and is owned by Aster/the residents of Central Street.

fence at Rec entrance – Admin showed the Committee the proposed solution to re-attach the fence to the new vehicle entrance gate post. This was discussed and all Cllrs were in favour of instructing AG&G Timber at a cost of £340 + VAT. Admin to instruct AG&G Timber.

gate post and bollard – Cllr J White advised the Committee that a bollard can be obtained from Barriers Direct at a cost of £81.90 + VAT (a plain black one) and that AG&G Timber can install into the concrete (bolt down is not recommended due to potential tyre damage) at a cost of £220 + VAT. The Cllrs were all in favour – Admin to instruct AG&G to proceed.

sign for entrance gate – Cllrs J White and Cllr AKJ Pickernell had agreed to have their phone numbers on the sign for emergency access, however as Cllr Pickernell has resigned another number is needed. Cllr D Downie agreed for his mobile number to be added to the sign.

023-20/21: 11. Environment

- i) *Issues for Parish Steward/'Sparkle Team' – updates/anything to add* – Admin confirmed that the Sparkle Team are not attending at all during December as they have been re-allocated elsewhere. However, the Parish Steward is coming on 11/12 Jan 2021, the road sweeper is coming on 22 Jan and the Sparkle Team are back on 22/23/24/25 February and the same dates in March 2021. If anyone notices jobs that need doing, please let the office know.
- ii) *Bus shelter quote to re-paint* – A quote from GW Shelters had been emailed to the Cllrs prior to the meeting as it was previously agreed to investigate getting the paintwork re-done to improve the overall appearance. The Cllrs discussed the quote and Cllr J White proposed that budget permitting, LTC get all the work done at the quoted cost of £3686.20 + VAT. All voted in favour – she will give the final go ahead once she has the paper copy of the quote (which it has been confirmed remains valid). Once notified by Cllr White, Admin to instruct GW Shelters.
- iii) *Metrocount Survey results update/s* – Cllr J White advised that the survey results had been returned for Simonds Road and the average speed recorded was 22.4mph (the speed limit is 20mph, and to be considered for community speed watch the speed would need to be 24.1mph) so no further action can be taken. The counts for Empress Way and Andover Road are still awaited and have been chased up despite apparently being in the same batch as the Simonds Road count.
- iv) *Tree Survey* – Admin had circulated the Tree Survey to the Cllrs and showed the spreadsheet with the work needed under the RLE Committee. There are only 4 trees that require work to be carried out within the next year – this item will be carried forward to the next meeting.

024-20/21: 12. Agenda Points to be discussed for next month – new picnic benches x 3 for the Recreation Ground and general dog waste in Ludgershall. Admin will add a post to Facebook to remind residents to pick up after their dogs and the health dangers posed by this.

There being no further business to discuss the meeting was closed at 8.25pm

Signed.....

Date.....