

LUDGERSHALL TOWN COUNCIL



Minutes of the Recreation Leisure and Environment meeting held on 26th April 2021 remotely using Microsoft Teams at 7pm.

Present: Cllr J White, (Chair), Cllr M Williams, Cllr V Dixon, Cllr CA Allan, Cllr D Downie (from 7.15pm).

Absent: Cllr M Giles

Public: No members of the public attended the meeting

AGENDA ITEM

Cllr J White opened the meeting by thanking Cllr V Dixon for all her efforts as this is her last RLE meeting.

053-20/21: 1. Apologies – Cllr B Cordery, Cllr P Burgon – The Committee resolved to accept these and record under the LGA 1972 Section 99 and Sch 12 para 40.

054-20/21: 2. Declaration of Interest – none.

055-20/21: 3. Minutes of the previous meeting held 15/03/2021, ratified at FTC 13/04/2021. Under this section the agenda points for next meeting were discussed as they should have been agenda items but were overlooked in error. Footpath Inspections – will go onto agenda in May, Skatepark will also go on May Agenda (plans for moving forward/expanding the skatepark, involving the Community in the discussions). Footpath 34 (also known as New Drove an unadopted Road– The office and Cllr J White had received enquiries about potholes in the tarmac and who is responsible for the repair. The Clerk has done some research and According to the Highway Authority, when a road is private or unadopted, the “frontagers” are responsible for maintenance and repairs. “Fronting” is defined in the Highways Act 1980 as “adjoining” and so a property need not specifically front the road for the owners to be deemed responsible. The Clerk will respond to the enquiry that Cllr J White had received.

056-20/21: 4. Update on Anti-social Behaviour – there have been 9 reported incidents since the last meeting – mostly in the last week, of empty drug bags found in the Rec by the teen shelter and bottles being smashed over the skate park ramps. The local police have started a new patrol route to cover this.

057-20/21: 5. CCTV upgrade – The Clerk advised that due to the way the quotes evolved from the other two companies they have not ended up being “like for like” so she has contacted a large CCTV company and given them the information relating to what LTC would like (including the office alarm system). Once that has been received, she will send the specification back to the other two companies for new quotes, so the Council has 3 like for like quotes as required under the Transparency Code.

058-20/21: 6. Play Areas –

i) Dewey’s Lane –

Weekly Inspection Reports – nothing to report, all work completed as agreed with SJ Aplin Playgrounds. Invoice being paid now matting has been sorted.

Damaged stepping stone repaired for H&S reasons – this has been replaced with a rubber stepping stone (the previous one was plastic and spring loaded, but they are no longer available). The cost is £248 + VAT.

Dog mess in play area – there have been several reports of people allowing dogs inside the play area (which is not permitted) and some are letting them mess on the ground and aren’t picking up after them. The Clerk showed photographic evidence. CCTV – it is very difficult to see who

the offenders are. All that can be done is to keep reminding people that it is not permitted and dogs should be on the lead in the Rec anyway.

Safety surface trip hazard around roundabout – the quote received from SJ Aplin is high and includes new safety surface around the roundabout at Dewey's Lane and around the multiplay unit (the Committee were not aware that this needed replacing). Cllr J White will go and have a look and see if the surface under the multiplay area needs replacing and the Clerk will go back to SJ Aplin to ask if just the small areas needing replacement around the roundabout can be done and a new quote obtained.

ii) *Pretoria Road* –

Weekly Inspection Reports – nothing new to report.

New accessible entrance to play park – meeting with SJ Aplin on 19th April – Cllr J White advised that having met to discuss this, the entrance would need to be moved slightly to accommodate the different levels (the ground rises steeply). The quote and drawings are awaited and there is £10K in the budget for a new fence, already for this project. This will need to be put out to other companies under the Transparency Code rules.

Multiplay weld update – this has been completed and the invoice received for payment.

059-20/21: 7. Recreation Ground – `

Floodlight query from resident – a resident on Central Street has had their rear hedge cut back drastically by Aster (at their request) and as it is below their fence line, they are concerned that now the CCTV can see into their garden/house and they cannot see out due to the glare from the floodlights on the CCTV system. The Clerk has checked CCTV and the cameras cannot see into the garden or property. The Clerk is going to visit the resident to explain this and Cllr M Williams offered to accompany her. Regarding the floodlights – these are operated on a timer & PIR, the angle of them can be altered but moving the flood light could then cause problems to cars driving past, causing accidents. As the resident requested that their hedge was cut back and there were no issues prior to this, the committee felt that this was not LTC's responsibility.

Signs ordered for vehicle entrance, entrance to playpark and dog exercising area – proposed sign design and costings from Re-design have been received and were shown to the Committee. This was discussed in conjunction with the point below. There is another cut off signpost at the bottom of the Rec that used to have a Dog Exercise sign on it. It needs cutting off and making safe. The Committee all voted in favour of putting a new sign there with a new pole. They also all agreed to go with the quote from AG&G Timber to cut off the old pole and concrete a new one in for £140+ VAT and to add the additional pole as above. They also confirmed to go ahead with the signs and just add the additional Dog Exercise sign to the job.

Dog Exercise poles – see above.

060-20/21: 8. Environment

- i) *Issues for Parish Steward/'Sparkle Team'* – the office has opened out to FTC for a more comprehensive view of Ludgershall and the issues that the parish steward/sparkle team can do, and any updates once work is completed will be emailed out and not put through a committee. RLE committee were happy with this.
- ii) *Bus Shelters* – parish Steward has cleaned the 3 additional bus shelters, graffiti is a problem – sparkle team have been asked to do and will update office, once completed, an inspection will be needed to clarify if paint will be required. Sparkle team will apply paint if LTC buy product.
- iii) *Footpath 3 behind Woodpark* – broken fence being repaired by Aster.

061-20/21: 9. Agenda Points to be discussed for next month – “Dogs should be on a lead” signage is being ignored – discuss if need larger ones with larger lettering, footpath Inspections and Skatepark renovation.

There being no further business to discuss the meeting was closed at 1930hrs.

Signed.....

Date.....