

## LUDGERSHALL TOWN COUNCIL



Minutes of the Allotments, Cemetery and Carpark Committee held on 21 <sup>st</sup> June 2016 at the Council Office, 22 High Street, Ludgershall at 7.00pm		
<b>Present:</b>	Cllr Pickernell (chair)	Cllr Dixon
	Cllr Giles	Cllr White
	Mr. J Hollis (Garden Club)	Mr. B Jarrett (Garden Club)

	<u>Agenda Item</u>	<u>Action</u>
49/16	<b>Apologies.</b> Apologies have been received from Cllr Langley (holiday) and Cllr Cordery (family commitment).	
50/16	<b>2. Declaration of interest.</b> Cllr Dixon declared an interest in item 13.	
51/16	[Admin Assistant's note: the agenda went out with no item 3 or 4. The numbering of the items will therefore follow the numbering given in the agenda.] <b>5. Minutes of the previous meeting.</b> The amendment requested at the full Town Council meeting had been completed. The Clerk advised that the graves had been levelled. She had also received a complaint from Maddocks – their gravedigger complained that the side of the skip was too high, and requested that a drop-down side skip be ordered in future. These skips cannot hold as much, and need to be emptied more frequently, leading to increased costs for the council. No other gravedigger has complained. Cllr Pickernell proposed that the situation be left as it is, Cllr Giles seconded, carried. Maddocks will be advised.	Clerk
52/16	<b>6. Allotments.</b> a) Draft revised allotment letters. The Admin Assistant had re-drafted an initial warning letter to allotment holders as a starting point. The committee agreed that they would meet to discuss this at a later date. b) Allotment Rents. Costs of running the allotment (grass cutting and hedge maintenance, water rates, and repairs) have increased. After discussion, Cllr Giles proposed that the rent for a full plot be increased by £3 to £32 a year, with the smaller plots increasing proportionally. Cllr White seconded, carried. Letters will be sent to all allotment holders <i>Bell Street.</i> a) Monthly Report. The tenant of plot 1 has contacted the office	Clerk  Clerk

	<p>– he is currently unwell and waiting for the results of tests. A letter requesting confirmation of his intention to continue renting the plot will be sent to him. He lives in Eastleigh, and Cllr Dixon suggested that the rules be amended so that tenants have to give up their plot if they move out of the Ludgershall and Perham area. Those plots currently being satisfactorily maintained by residents of Tidworth and other villages outside the area will be allowed to retain them. This will be discussed at the next meeting. Warming letters will be sent to the tenants of plots 15, 16, and 26. b) A written request to split plot 35 had been received by the tenant. The committee will inspect the plot on 23<sup>rd</sup> June 2016 before making their decision. c) Weeds problem on neighbour's plot. An email had been received from a tenant complaining of weed seeds blowing over from another tenant's plot, and offering to keep these weeds cut whilst the tenant was ill. The official position is that no-one can cut anything on another tenant's plot without permission. Cllr Pickernell also advised that the weeds at the perimeter needed to be strimmed. A work order will be given to the contractor.</p> <p><i>Dewey's Lane.</i> a) Monthly Report. Two of the tenants have stored their manure on the path. The committee will meet at 9am on 23<sup>rd</sup> June 2016 to inspect this, before moving on to Bell Street, after which letters will be sent requesting that the manure heaps be moved. The grass on some of the paths is also very long and a reminder that allotment-holders keep allotment paths trimmed and free of obstructions will be included in the letter advising them of the rent increase. b) The Garden Club requested and received permission to erect a lock-up by the side of the Allotment Hut for the storage of bags of manure. c) Allotment resignation. The tenants of plots 27 and 23 have terminated their plots. Plot 23 is in fairly good condition, but plot 27 is not. Other tenants of the allotments have offered to help to clear the plot to make it more attractive to a new tenant. No charge will be made for these plots for the rest of the year. Unfortunately the notice of repossession for plot 30a went to the wrong address and the process will have to begin again. d) Returned letter to allotment holder. This referred to plot 27 and has since been resolved.</p>	<p>Clerk</p> <p>Clerk</p> <p>All</p> <p>Clerk</p> <p>Clerk</p>
53/16	<b>7. Jubilee Gardens.</b> A complaint had been received regarding youths congregating there in the evenings	
54/16	<b>8. Rose Garden.</b> No problems have been reported. However Mr. Hollis commented that the roses might be coming to the end of their life.	
55/16	<b>9. Carpark.</b> Nothing to report.	
56/16	<b>10. Toilets.</b> a) Inspection of disabled toilet door for repainting. Cllr White had inspected the door following a comment from the contractor. He and Cllr Dixon will undertake the work.	White/Dixon
57/16	<b>11. Cemetery.</b> A) Cemetery Hedge quotation. The contractors had quoted a price of £924.14+VAT to reduce the height of the hedge. The Clerk will write to accept the quote, with the work to be done at the time that they recommend. b) Cemetery Bollards. These have been broken. Cllr Pickernell proposed and Cllr White seconded that replacements be ordered with the Bell Street Allotment Bollard. c) Memorial Stone Application. A request had been	Clerk

	received for a memorial stone in Royal Green granite. The committee approved this application.	
58/16	<b>12. War Memorial.</b> The wooden edging around the memorial flower beds are rotting. Cllr White suggested that edging stone is purchased. The Clerk will investigate the costs of rope-edged terracotta edging stones.	Clerk
59/16	<b>13. Allotment Hut Lease – update.</b> The insurance document has been inspected by the Garden Club chairman and secretary in the office. However, the treasurer has asked for written confirmation of what the hut is insured against. Cllr Pickernell asked for a list of exactly what the treasurer is seeking.	Cllr Hollis
60/16	<b>14. Planters in High Street – Repair of damage.</b> A repair kit has been purchased. Willmont Building Services will be asked to quote to move the planter back into position and the bill sent to the person who damaged it.	Clerk
61/16	<b>15. Public Rights of Way and Hedging.</b> This item is outside the scope of the committee.	
62/16	<b>16 Any other business.</b> None.	

There being no further business, the meeting closed at 8.30pm. The next meeting will be held on 19<sup>th</sup> July at 7.00pm

Signed: ..... Date: .....