LUDGERSHALL TOWN COUNCIL



Minutes of Ludgershall Town Council meeting held in the Scout Hall, Chapel Lane,		
Ludgershall on Tuesday 8 th March 2016 at 7-00pm		
Present:	Cllr White in the Chair	Cllr Cordery
	Cllr Pickernell	Cllr Dixon
	Cllr Langley	Cllr Burgon
	Cllr Hall	Cllr Downie
	Cllr M Williams	Cllr Giles
	Cllr Hindson	
Representatives:	Cllr C Williams, Wiltshire Council	WO1Richard Hines, 26Engr Rgt
	Cllr Ecclestone Andover TC	Cllr James Andover TC
Absent:	Cllr Dance	Cllr Allan
	Cllr Hollis	PCSO M Downham

	Agenda Item	Action
	Before the meeting commenced Cllr White requested that item 17 be	
	discussed at the same time as Item 9 Finance and Policy. Agreed.	
38/16	1. <u>Apologies</u> were received from Cllr Crane (Absence agreed), approved.	
39/16	2. <u>Declaration of Interest.</u> Cllrs Burgon, Giles and Pickernell declared an	
	interest in Item 10.	
	A former councillor, John Newham, died in Jan 16. He had served for 27	
	years on the council, and Cllr White requested a minute silence for him as a	
	mark of respect	
40/16	3. Branch Reinstatement. A short presentation on the activities Andover TC	
	had taken with a view to getting the Ludgershall-Andover Line reinstated	
	was given by Cllr Ecclestone. There is a possibility that this could be	
	achieved as a condition by the Franchisees of the SW Train contract which is	
	up for renewal. Cllr White suggested that the way forward locally was for a	
	feasibility study and a working group to be set up. Cllrs Ecclestone and	
	James left the meeting at 7.30pm	
41/16	4. <u>Chairman's Report</u> – Ludgershall Town Council has been represented at	
	the following meetings: - Castledown Business Park meeting, TCAP	
	Economic and Built Environment Committee, the formation meeting of Mens	
	Shed, and Child Poverty. Members of the committee had also visited	
	Westbury Leigh Community Hall, and taken part in the Clean for the Queen	

	event. He also wanted to thank Peter Unwin for providing vouchers for free	
	portions of chips for participants.	
42/16	5. General Public Questions — No public questions	
43/16	6. <u>Wiltshire Council</u> - Report by Cllr C Williams. –The Child Poverty event at Wellington Academy was well attended – its basic premise had been to raise awareness. As a result, a working group was being set up. He also thanked everyone who had taken part in the Clean for the Queen litter pick.	
	He had attended a Youth Awareness event in Trowbridge, and confirmed that the group would also be performing at the Community Awards Event on 21 st April	
	The next Tidworth Area Board Meeting would be held on 14 th March in the Garrison Theatre.	
44/16	7. Police Report – No report or apologies received.	
45/16	8. <u>Minutes</u> from the previous meeting had been circulated. Cllr White from the Chair proposed the minutes to be a true record, seconded by Cllr M Williams, carried.	
46/16	 9. Correspondence a) Wiltshire Council- Leader's Budget speech. A copy of this is available in the office. b) MOD SPTA monthly Newsletter for March is also available in the office. c) Notification received of a variation to a Premises License for Mughal Restaurant to sell alcohol for consumption off the premises. 	
	d) Tower Mint Queens 90 th Birthday Medal. A sample had been sent to the office. However, it was felt that it was rather expensive at £1.99 each. An additional item had been received after the agenda was issued. This was regarding training sessions on the Wiltshire Community Infrastructure Levy (CIL) Charging infrastructure. The nearest session was at Salisbury on 11 th April at 6.15pm.	
47/16	Finance & Policy – Cllr Giles reported on meeting held 24 th February 2016, minutes had been circulated. A new Fixed Term account had been opened at Lloyds – none of the other banks offered a suitable product. The interest rate was poor – only 0.080%. The Garden Club's S137 request had been approved but would be paid from the following year's budget – a letter would be sent to the Club advising them of this. The Clerk had received notification of the re-evaluation of the ratable value of the carpark. Wiltshire Council also presented a bill for outstanding rates dating from May 2014 to March 2016 – this was due to the Recycling bins being removed by Wiltshire Council contractors. The Clerk had challenged the initial amount charged and an amended bill was received, although no explanation as to how the figures were calculated in either case had been received, either verbally or in writing. However, a clothing bin had been collected at a later date. Cllr Pickernell stated that the Allotment, Cemetery and Carpark Committee hadn't discussed this issue, but this was unavoidable due to the date the letter was received, and the date that the money had to be paid. Cllr M Williams proposed that the bill be paid in full to avoid any legal	Clerk

	penalties, but that a letter be sent regarding the Clothing Bank, to see if the	
	bill could be reduced further. [Secretary's note: after the meeting, it was	
	discovered the Clothing Bin had only remained for approx. 3 days, so no	
	further action was taken]. Bills for Payment- See list total £10,477.95. A	
	transfer of £689.00 from the current account to the Bus 30 day Gratuity	
	account being the agreed 3.75% of the Clerk's annual salary. Also a transfer	
	of £11,000.00p from the Business 30 day account to current account for	
	signature. Cllr Giles proposed this report should be approved and cheques	
	signed, seconded by Cllr Langley, carried.	
	Allotment, Cemetery & Car Park - Cllr Pickernell reported on meeting held	
	16 th February 2016, minutes had been circulated. Cllr Pickernell proposed	
	this report should be approved, seconded by Cllr Cordery, carried.	
	Recreation, Leisure & Environment – Cllr Hindson reported on meeting	
	held 15 th February 2016, minutes had been circulated. Sovereign [Play	
	Equipment] had confirmed that their staff would be adding extra pegs to the	
	matting sometime next week. Cllr Giles confirmed that the Finance	
	Committee had already approved the purchase of the replacement for the	
	frayed rope and that the item was on order. Cllr Hindson proposed this	
	report should be approved, seconded by Cllr Giles, carried.	
	Planning Cllr White reported on meeting held 16 th February 2016, minutes	
	had been circulated. Cllr Cordery proposed the report should be approved,	
	seconded by Cllr Pickernell, carried.	
	Civic Events – Cllr Giles reported on meeting held 18 th February 2016,	
	minutes had been circulated. The Easter Event is in place, although the start-	
	time was now 2pm, and has been advertised. The Fete & Queen's 90 th	
	Birthday celebrations work is ongoing, Cllr Langley requested that	
	councillors contributed items for her to make up a food hamper for the raffle,	
	but one of the other councillors offered to sponsor this. WO Hines suggested	
	that the new CO may be more amenable to the regiment taking a more active	
	role in the event, and thought that the cadets based at Wellington Academy	
	may also be interested in taking part. CriticalCare have not responded to our	
	request to provide first aid at the event. Cllr M Williams will speak to him.	
	Cllr Giles proposed this report should be approved, seconded by Cllr	
	Langley, carried.	
	11. Bell Street Allotments – Another letter has been sent to the resident of 6	
	Hyson Crescent, but there has been no response. Neither has the fence been	
	reinstated. This will be referred back to the Finance and Policies Committee	Clerk
	12. Town Council Clock Project – no reply from the WW1 committee	0.00.11
	13. Health & Wellbeing Facility – The Steering Group has now been split	
	into two: the proposed users of the facility, and those who are providing the	
	requirements. The next users meeting will be 5 th April at 2pm. A request for	
	a small portion of the available land has been received from Wiltshire	
	Council. Cllr Pickernell as Chair of the Steering Group advised that Wiltshire	
	Council will be looking for Ludgershall TC to commit to the adoption of the	
	building by April 2017.	
51/16	14. Defibrillator – The Clerk raised questions regarding the Public Liability	
	Insurance and the installation charges with the Community Engagement	

	Officer. As a result, Tesco has subsequently withdrawn permission for siting	
	the defibrillator on their building. After discussion it was agreed that the	
	Memorial Hall would be an ideal location. Cllr M Williams advised that the	
	defibrillators in Pewsey didn't need a dedicated power supply and	
	consequently were much cheaper. This will be referred back to the Finance	Clerk
	Committee.	
52/16	15. <u>Ludgershall Youth Club Building</u> – no further progress to date waiting	
	for results of survey and report from Trustee solicitors.	
53/16	16. Standing Order & Financial Regulations – The clerk issued the revised	
25/10	Standing Orders and Financial Regulations on 7 th March. It was agreed that	
	these will be debated in the next Council Meeting	Clerk
54/16	17. Car Park Non-domestic Rates Alteration and Backdated Invoice.	CICIK
34/10	See item 10, Finance and Policies Committee Report.	
<i>EE/14</i>	•	
55/16	18. <u>Thematic Group</u> – Update by Cllr Pickernell, - CATG. Wiltshire	
	Council confirmed that they are carrying out consultations of freight in 2	
	areas for each board, and one of the chosen areas for TCAP was Butt	
	Street/High Street. He also confirmed that the Pelican crossing outside the	
	Co-operative was being replaced with a Puffin crossing – there were no	
	sounds with this, and it contains a sensor to ensure there was someone	
	waiting to use the crossing when the button was pressed. This is in line with	
	Wiltshire Council's policy. Economic and Built Environment. Minutes from	
	the previous meeting were on the website, it includes details of what land is	
	available for renting or building.	
56/16	19. Annual Town Meeting and Venue. This meeting is a legal requirement.	
	It was agreed that it would be held on Tuesday 12 th April at 6.30pm in the	
	Scout Hall, with the Full Town Council meeting following on afterwards.	
	Invites will be sent to Wellington Academy, Castle Primary School, the	
	Preschool, the Police and the new CO 26Engr – see below in Item 18, AOB.	
	Cllr Dixon confirmed that she would not be able to attend due to annual	
	leave.	
57/16	20. Any Other Business For information –Cllr Hindson had identified a typo	Clerk
37/10	in the Allotments page of the website which needs to be corrected.	CICIK
	Cllr Pickernell confirmed that Perry's Cottage was now let. Part of the back	
	garden had been fenced off, and enquiries were being made with Wiltshire	
	Council to see whether it was possible to build another house on it. He also	
	advised that the RA Band concert on 18 th March was almost completely	
	'sold' out and that the Fire Brigade for Wiltshire and Dorset had a new Fire	
	Safety presentation and were looking for details of groups who would be	
	interested in seeing it. Also, Develop Wiltshire had lost its funding. This	
	particularly affected charities in the area.	
	WO1 Hines advised that the new CO for 26ENGR, Lt Col Simon Doyle, was	
	due in post in April 2016. The outgoing CO, Lt Col Charlie Battey, would	
	leave by end of April. A letter thanking him for his work with the council	Clerk
	will be sent to him. Wo1 Hines confirmed that communications with both	
	men could be sent through him. He also confirmed that he would not be able	
	to attend the next council meeting due to annual leave. In addition 26ENGR	
	have been working on developing closer links with Wellington Academy and	
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the Army Cadets based there.	
The Clerk asked about Remembrance Sunday as work needed to begin on	
organizing road closures and traffic diversions. WO1 Hines confirmed that it	Clerk
would follow the same procedure as last year. Castledown Radio's	
involvement with the event was really well received by the public, and they	
have already confirmed that they wish to be involved again this year.	
Cllr White advised that there was a Visit Wiltshire meeting on 16 th March 10	
am in the Council Office.	
Copies of the photos of the soldiers who took part in the litter pick would be	
sent to WO1 Hines	Clerk
Sovereign Housing Association's agent has advised that their contractors will	
be staring work on replacing the canopy outside the Town Council Office on	
14 th March.	
Cllr Giles confirmed that there was a big hole developing in the road along	
the A342 approx. 1 mile outside Ludgershall - at the same place as appeared	Clerk
last year. This needs to be referred to Hampshire County Council. He also	
requested that Freedom Proposals be discussed at the next Financial and	Clerk
Policies meeting.	
There being no further business to discuss the meeting closed at 8-50pm.	

Signer	[Date
Signe	l	Date