

LUDGERSHALL TOWN COUNCIL



Minutes of Allotment, Cemetery & Car Park committee held on Tuesday 20th January 2015 in the Council Office at 7-00pm.		
Present:	Cllr T Pickernell in the Chair	Cllr Dixon
	Cllr Hollis	Cllr Cordery
	Cllr Giles	Cllr Langley
	Cllr White	Clerk Janet White
	Admin Assistant Michelle Kirk	
Apologies:	B. Jarret Garden Club rep	
Absent	Bob Dance	

	<u>Agenda Item</u>	<u>Action</u>
01/15.	2. Declaration of Interest no declarations received.	
02/15	3. Minutes of the previous meeting had been circulated and approved at the January 2015 full Town Council meeting and signed.	
03/15	<p>4. Allotments – Cllr Pickernell has confirmed that all the rents that were owed from Deweys Lane and Bell Street have now been paid. Totaling £1821.60.</p> <p>Bell Street a) Pedestrian Gate quote – The quote from Willmont Building Services for £864.84 + vat, it was agreed not to go ahead with this work as locking one side of vehicular gate had stopped vehicles driving down the path. Cllr White will put a notice up to notify the public that the locked gate will be re-opened again in spring 2015.</p> <p>b) Quote for repairs to footpath from Bell Street – The quote from Willmont Building Services was received costing £1025.40 + vat. It is essential to have this work carried out for safety reasons. Cllr Pickernell proposed this quote is accepted, seconded by Cllr Hollis, carried. Ludgershall Town Council will approach Aster Communities and ask if they could lay any surplus tarmac from Coronation Road down to the entrance of allotment footpath to stop the mud from going onto allotment path.</p> <p>c) Request to increase number of hens. – A request was sent in by an allotment tenant asking if they could increase their number of hens. Cllr Pickernell explained that the number cannot be increased due to animal welfare. An email will be sent back to the resident explaining that we cannot accept the request.</p> <p>d) Hedge – Remit to the March 2015 agenda to discuss the hedge being cut.</p>	<p>Cllr White</p> <p>Clerk</p> <p>Clerk</p>

	<p>Dewey's Lane a) Leaking Trough – the repair and reposition of water trough still outstanding. Cllr White will look into this with Cllr Hollis when the weather improves. Cllr Hollis reported a large trailer has been parked against the fence to the Jubilee Gardens on Deweys Lane for a while now. The clerk will take a photo and see if the owners have permission to park there. The car park area has been cut up during recent wet weather, next year the committee will investigate how to prevent this maybe by locking the vehicular gate and use the pedestrian gate only by the cemetery. Cllr Hollis also mentioned some tenants are encroaching the main path and claiming more land. Cllr White and Cllr Pickernell will inspect the site and letters can then be sent to offending tenants.</p>	
04/15	<p>5. Jubilee Garden a) The repair of the damage that has occurred to the commemorative plaque of Diamond Jubilee Beech tree & the tree guard is ongoing due to weather.</p>	Cllr White
05/15	<p>6. Rose Garden – It was agreed by the councilors that a budget of £100 can be used to buy flowers to include the rose garden. Cllr Dixon and Cllr White will go through the flower catalogues to choose flowers and plants for planting. Cllr Hollis has offered to donate Sunflowers to be included with the flowers.</p>	Cllr Dixon Cllr White
06/15	<p>7. Car Park a) Leaf sweeping - Cllr White has organized a working party to undertake this work on Thursday 22nd January 2015 at 10am. The Clerk will obtain a quote from Wiltshire Council to clear the gully/ drains. It was agreed by the councillors that if the quote is the same as last May (2014) to go ahead and get a quote. The quote last year was £374.22 + vat</p>	
07/15	<p>8. Toilets a) Information – The outside photo cell 50W LED light on the ladies toilet side of the building has been fitted by AJK Services Ltd. b) Work to clean the toilet guttering has been completed by Beechfield Cleaning Solutions. c) Renewal of Wallgate service contract has been agreed for a further 12 months.</p>	
08/15	<p>9. Cemetery a) Work to form a new bark headstone border has been accepted and is still outstanding due to holiday period and the weather. b) There are a number of graves that now need to be leveled. The clerk will list the graves involved and give a works order to Mr Ward to complete this work. There may be a problem to purchase new turf now our Garden Centre is closed, the clerk will investigate another source to purchase it. c) The Church of England 2015 charges after discussion it was agreed Ludgershall Cemetery Burial Fees should increase as follows: The cost of the Interment into a burial plot for a resident to be increased from £270.00 to £300.00. The Interment of the ashes of a resident into the Garden of Remembrance to be increased from £140.00 to £150.00. For non - residents the cost of Interment into a burial plot to be increased from £400.00 to £430.00. The cost of Interment of cremated ashes for a non - resident to be increased from £200.00 to £210.00. Increased charges to take effect from 1st April 2015.</p>	Clerk Clerk

09/15	10. War Memorial – The flowers and plants for the War memorial will be included in the £100 budget as discussed with the planters.	
10/15	11. High Street – Flower Planters – Cllr White confirms that we have been granted permission by Wiltshire Council Highways to go ahead with installing planters on the High Street. Following consultation letters an email has been received from a concerned resident about the planters, this has been answered and hopefully been resolved. The cost for the planters will be £ 2160.92. An application has been submitted to Aster Communities requesting a grant of £1800 towards this community project. The committee agreed that the maintaining of the planters will be the responsibility of this committee. It will be remitted to Finance and policy meeting for the purchase of the planters.	
11/15	12. Any Other Business – The SSE Community Day has undertaken more work in the Rec so proposed work at the Baptist Burial Ground will not be included. Cllr Pickernell will investigate the possibility of Aspire carrying out a community works day to include Ludgershall so this work in Chapel Lane will be listed.	

There being no further business to discuss the meeting closed at 8pm.

Date of next meeting Tuesday 17th February 2015.

Signed.....Date.....