

# LUDGERSHALL TOWN COUNCIL



Minutes of the Allotment, Cemetery and Car park Committee meeting held on Tuesday 17 December 2013 in the Council Chambers at 7.00pm

**Present** Cllrs Pickernell (chairman), Cllrs Giles, Hollis, Dixon, White and Mr Jarrett (Gardening Club rep) Member of public: Mrs Prescott.

1. **Apologies** for absence, Cllr Cordery & Cllr Dance
2. **Declaration of Interest.** No Declaration of interest received.
3. **Minutes** of the previous meeting had been circulated and approved at the December 2013 full council meeting.
4. **Allotments**, The committee agreed that if allotment rent is not received in full by 28<sup>th</sup> January 2014 then a termination letter would be sent to those tenants and the plot will be repossessed.

**Bell Street**, It was agreed quotes for the repair to the path leading from Coronation Road to Bell Street would be obtained. Cllr White agreed to take the measurements to include in the specification for quotes. Aster Communities have not cut their side of the hedge, which was now overhanging the same path. A letter will be sent by the Town Clerk to request cutting of their hedge.

The pathway from Bell Street into allotment entrance was now partially blocked owing to a broken fence of the adjoining property and the section of fence leaning over the path. The Town Clerk had already written to the resident of 32 Bell Street requesting repair to the fence but as no action has been taken by the resident it was agreed a recorded and final letter should be sent requesting repair to the fence.

With reference to previous claim made regarding a trip instance on the same pathway, our insurance company have informed us this has been settled with no cost against the Council.

It was agreed to ask the Town Clerk to issue a works order for cutting the Council's side of beech hedge running along allotment plot number one. The new information signs have been received and Cllr White has agreed to install them. It was agreed the water supply should be turned off for the winter period.

**Dewey's Lane**, Specifications for the installation of one gate and the repair of the fence at plot 34 is ongoing.

A works order has been issued for cutting of the beech hedge that is protruding through wire fence from the Jubilee Garden.

C'llrs White & Pickernell agreed to investigate the installation of a spring loaded wheel on the main vehicular entrance gate.

The reported overhanging Berberuss/Catoniastor shrub near the gate will be investigated by Cllr Giles and the plot owner contacted.

The contractor for cutting the grass will be asked to lower the blades for future cutting. A number of sheds on the allotments had been broken into; this has now been reported to the police.

It was agreed the water supply should be turned off for the winter period.

Mrs Prescott as a member of public was invited to ask a question regarding waiting lists and allocation of allotments, the Allotment Chairman explained the procedure.

5. **Jubilee Garden**, BBLP our contractors have been contacted regarding the weeding of main pathway through gardens, owing to the weather at this time the contractors had been unable to carry out any spraying.

6. **Rose Garden**, NTR

7. **Car Park**, A letter has been received from Aon Insurance regarding snow clearance etc the situation will be monitored.

8. **Toilets**, One of the stainless steel cubicle dividers had been damaged by someone trying to drill a hole through it, C'llr White will investigate repairs. Owing to the urgency the Allotment Cemetery & Car Park Chairman authorized repairs to the cracked and leaking toilet cistern. In his absence C'llr Dance had reported that some of the lead flashing on the building roof was lifting, it was agreed to have this investigated. The committee agreed owing to recent incidents they would periodically monitor the toilets.

9. **Cemetery**, Amended rules for the Cemetery presented at the previous meeting were now accepted. A previously reserved plot is no longer required; the clerk will correspond with the owner. It was agreed the water supply should be turned off for the winter period.

10. **War Memorial**, NTR

11. **AOB**. C'llr Hollis reported two new fruit trees have been planted in the allotments.

From the Market Towns meeting C'llr White suggested the installation of a town map in the car park, it was agreed to remit this to full Town Council for discussion.

The next meeting will take place on Tuesday 21 January 2014.

There being no further business the chairman closed the meeting at 8.25pm.

Signed.....Date.....  
Chairman

