

LUDGERSHALL TOWN COUNCIL



Minutes of the Allotments Cemetery and Car Park committee meeting held on Tuesday 15th October 2013 in the Council Chambers at 7pm.

Present Cllr Pickernell (Chairman) Hollis, Dixon, Dance & White. Mr Jarret (Gardening Club)

1. **Apologies** Cllr Giles & Cordery.
2. **Declaration of Interest** No Declaration of interest received
3. **Minutes** of the previous meeting had been circulated and approved at the September full town meeting
4. **Matters Arising (a)** The Town Clerk had contacted Aspire, but had received no reply to date. **(b)** Reference the previous meetings discussion the keeping Cockerels and Ducks. **It was agreed as no official complaint had been received no further action would be taken.**
5. **Allotments**
 - a) **Bell Street** (1) The Town Clerk had received an email from the owner of an adjoining property, complaining that Hawthorne chippings had been left against the bottom of their fence, which could cause the fence to rot when winter sets in. Both Cllr Pickernell and the Clerk visited the site and agreed the chippings should be removed. A works order was to be issued requesting Mr Ward to clear the chippings away from the fence, at a width of 1ft.
 - (2) A tenant had complained about the state of allotment no.16. The plot had been completely neglected; The Chairman and Town Clerk inspected the site and agreed the plot had not been cultivated. The Town Clerk had previously written to the tenant of plot 16 asking him to cultivate the plot. The Clerk was to write again informing the tenant if no action was taken by the end of December his lease would be terminated.
 - (3) Coronation Road Footpath -The poor state of the footpath leading from Coronation Road to Bell Street was discussed. The path is owned by Ludgershall Town Council and is in need of major repair. As well as providing

access to the allotments it has been regularly used to access Bell Street by the general public. Health and Safety and costs to repair the path were discussed by the committee. It was decided in the short term to obtain estimates to install spring loaded metal gates at each end of the path, with notices stating **PRIVATE PROPERTY. ALLOTMENT HOLDERS ONLY.** This would then show the council boundary. It was felt it would not be possible to close the path to the general public as previous fences erected at the top of Bell Street, had been pulled down within a few days of installation, also access must remain for tenants of the allotments. The Town Clerk had written to Aster Communities asking them to cut back their hedge which runs along the length of the path on one side. (A Claim for injury on an adjoining path owned by the Town Council is already in the hands of our Insurers.) It was agreed to ask the Town Clerk to obtain estimates for the complete repair of the path, these estimates would then be presented to the full Town Council for discussion.

b) Dewey's Lane

(1) Cllr White would report to the next meeting with costs for installing two gates and fence repairs at plot 34. (2) Following sheds being broken into the police had asked for the names and addresses of tenants at Dewey's Lane. The Town Clerk was reluctant to give this information quoting the Data Protection Act. Or Freedom of Information Act. Following this the police served an order on the Town Clerk. (The Crime and Disorder Act 1998) The Clerk subsequently provided the information. (3) Cllr Hollis reported two fruit trees had died in the allotments and suggested they should be replaced. The committee agreed and would ask the Town Clerk to obtain quotes. Cllr Hollis also reported the remaining trees would require winter pruning, he was happy to undertake this task at no expense to the council. The Chairman thanked Cllr Hollis for his offer and said the committee would be pleased for him to continue with the work.

6. Jubilee Gardens Nothing to report

7. Rose Garden The old plants had now been removed and new plants were in place.

8. Car Park It was agreed a works order should be issued to clear leaves and to cut back brambles before Remembrance Sunday.

9. Toilets (1) Cllr White reported the disabled toilet door was now working correctly. (2) Cleaning Solutions had reported the toilet paper was not lasting all day, and should extra toilet dispensers be placed in the toilets. After some discussion it was agreed not install extra dispensers.

10. Cemetery

(1) A member of the community had telephoned the Town Clerk asking if they could place some form of memorial in the cemetery to remember their mother, although the mother's ashes would not be interned in the Ludgershall Cemetery. It was agreed the Town Clerk should discuss the matter with the person further. (2) The Garden of Remembrance rules were discussed and the Town Clerk would be asked to present the revised wording to the next meeting for agreement.

11. War Memorial

1) Amended statements for the repairs to the lighting had now been received; (The wrong address had been shown on the statements). 2) An electrical test has been carried out by AJK Services on the flood lights and a current certificate has been issued, invoice has been received for this work costing £117-60p and will be paid at November full Town Council meeting.

12. Signs - Various signs were discussed for both Bell Street & Dewey's Lane allotments, and the Cemetery. Cllr White was to obtain quotes.

13. Any Other Business. There being no other business, meeting was closed at 8-20pm.

Signed.....Date.....