

LUDGERSHALL TOWN COUNCIL



FINANCE & POLICY COMMITTEE

Minutes of the Finance & Policy Committee held on Wednesday 31st July 2013 at 7-00pm in the Council Chambers.

Present: C’lir Gardner in the Chair, C’lir Pickernell, C’lir White, C’lir Giles & C’lir Crane.

1. Apologies were received from C’lir Allan (holiday)

2. Declaration of Interest C’lir White declared a pecuniary interest in agenda item 5 & 9. C’lir Crane declared an interest in agenda item 5.

3. Minutes of the previous meeting had been approved and signed at the July 2013 full Town Council meeting. Matters arising – 6) Annual Return sent to Grant Thornton. 11) Facebook not set up yet as C’lir Allan had to cancel arranged date.

4. Financial Statement

A financial statement produced from the balance of accounts after reconciliation between bank statements from Lloyds TSB and accounts package dated 30th June 2013 had been circulated (appendix A) and approved.

5. Bills for Payment – invoices listed on the agenda plus the following invoices: - Mr Ward July small works £190-00p, Shaw & Sons Ltd, Exclusive Right of Burial £117-88p & S. Water ½ yr charge at toilets ££225-33p. The Clerk requested payment of B. Gas Business £69-56p & Wiltshire Council £21-00p, plus a transfer of £10,000-00p from the current account into the Business 30 day account, agreed.

A thank you received from Castledown Radio for the continued financial support from the Town Council and receipt of the first donation of £2500-00p.

6. Fixed Term Investment – confirmation received from Lloyds TSB that £75,381-45p has been re-invested for 6 months, maturing 8th January 2014, interest rate 0.7% total interest to be paid on maturity £266-00p. The £10,000-00p from original investment retained for new Town Office/Community Hub has been transferred into Business 30 day account until required.

7. Remembrance Sunday Service – no further information from Wiltshire Council regarding road closure policy. The clerk will contact Mark Smith and copy in C’lir C. Williams requesting an update to report at Ludgershall full Town Council meeting on 13th August 2013.

8. Town Council Office – Chairman and Clerk called into our solicitor’s Ludgershall office today as no confirmation received regarding a cap on the service charge. Sovereign’s solicitor has been on annual leave & returns to work 1st August 2013, Bs&I will contact Pennington’s regarding this issue again tomorrow.

9. Clerks’ Salary Confirmation received from NALC & National Joint Council for Local Government Services of a pay increase of 1.0% from 1st April 2013. The new hourly rate for clerk will be £12-94p, increasing annual salary to £16822-00p; C’lir Gardner proposed the increase is accepted, seconded by C’lir Crane, carried. The payment of back pay x 5 months will total £70-40p to be included with August salary. The new monthly salary commencing September 2013 will be £1401-83p. (Appendix b).

10. Committee Reports

Allotment, Cemetery & Car Park – The purchase of a new exclusive Right of Burial book from Shaw & Sons costing £98-23p + VAT agreed. The spotlights at War Memorial failed so clerk was given permission to have repairs carried out. AJK Services need to replace the PIR costing £46-00p plus labour.

Recreation, Leisure & Environment – The committee request a new litter bin made from Duracore (a sample of the material has been received) be purchased costing £526-55p to replace the damaged bin by adult swings. The clerk will investigate if permanent ground fixing bolts are included in the above cost.

Civic Events – A TENS licence is required for the Mr & Mrs Ludgershall competition costing £21-00p.

11. Any Other Business

C’lrr Crane has a certificate design programme and offered to design a new Ludgershall in Bloom 2013 certificate.

Following from R, L & E meeting, C’lrr Allan confirms Festive Lighting will obtain permission from Wiltshire Council to erect Christmas lights from lighting columns install necessary switching within the column, erect and take down decorations for a set price, costs to be discussed at next meeting. C’lrr Allan questioned had replacement Christmas lights in the car park as stated in Allotment minutes been purchased. No spares from last year had been used as replacement lights to repair the damaged lights.

20mph speed limits & zones – following DfT guidance earlier this year Wiltshire Council has reported on how they will apply ‘Setting of Local Speed Limits and the policy has been circulated for Parish & Town Councils to comment. The clerk will e-mail relevant documents to members.

There being no further business to discuss the meeting closed at 7-55pm.

Signed.....Date.....