

**Minutes of Ludgershall Town Council meeting held in the  
Scout Hall, Chapel Lane, Ludgershall on Tuesday 12<sup>th</sup> November 2013.**

**Present:** C’Ilr White in the Chair, C’Ilr Gardner, C’Ilr Dance, C’Ilr Allan, C’Ilr Laing, C’Ilr Betteridge, C’Ilr Crane, C’Ilr Pickernell, C’Ilr Dixon, C’Ilr Giles, C’Ilr Downie, C’Ilr Hollis, C’Ilr Cordery & C’Ilr Unwin. Representatives: Steve Dancey, Andover Advertiser, Mr G McBride, Andover Town Council, Mr D. Harland, Sunset Club and Mr C Stevens, 5<sup>th</sup> Wiltshire B-P Scouts . Members of Public: Mrs W. Dixon & Mrs Loveless.

**1. Apologies** were received from C’Ilr M Williams & C’Ilr C Williams, Wiltshire Council.

**2. Declaration of Interests** - C’Ilr White declared a pecuniary interest regarding Finance & Policy agenda item 10.

The Chairman requested agenda item 7 Heritage Railway Project should be brought forward, agreed.

**7. Heritage Railway Project** - A Resolution was presented for LTC to work in partnership with Andover |Town Council and other organizations to form a Steering Committee: a group to investigate the viability of opening a Steam Heritage Railway between Andover Town Station and Ludgershall Railhead. C’Ilr G McBride, the Chairman of Andover Town Council confirmed a similar resolution would be put to ATC on 21<sup>st</sup> November 2013 at their meeting commencing 7pm, Ludgershall councillors were welcome to attend. It was agreed unanimously to approve the resolution and the following C’Ilrs volunteered to sit on the Steering committee C’Ilr Cordery, Hollis and White. The Garrison Commander would be invited, TCAP Coordinator & a representative from DIO. C’Ilr G McBride left the meeting.

**3. Chairman’s Report** – meetings and events where the Chairman had represented the Council during the last month: - 20/20 Health Impact Assessment, TCAP Health Forum, Garrison Theatre opening, RBL Remembrance event at Lydiard Park with C’Ilr Giles & Pickernell Wellington Academy for Seeing Stars event and meeting with Deputy Principal of Wellington Academy on their Policy and Way Forward.

The Chairman then thanked everyone involved with Remembrance Sunday Parade and the volunteers who helped the police with the road closure, which seemed to go without any problems.

**4. General Public – Questions & Police Report** - Mrs Win Dixon is very keen that Ludgershall should commemorate the 1<sup>st</sup> World War next year, she suggests a small committee to investigate the names on our War Memorial and maybe publish a book, then to hold an exhibition in the Memorial Hall with the findings and raise funds for the Royal British Legion. C’Ilrs were invited to complete Win’s list if interested and the inaugural meeting to be held either 8<sup>th</sup> or 15<sup>th</sup> January 2014 at Win’s house. Mrs Dixon left the meeting.

Mrs Loveless reported it was a great honour to lay a wreath on Remembrance Sunday on behalf of the Mission Hall.

**Police Report** – copies of police updates available, no officer present the Chairman at next NPT meeting will suggest ¼ visits of an officer at full Town Council and also ask about police presence at 2014 Remembrance Sunday. There was a small problem with parked cars in Dewey’s Lane near A.342 junction although Town Council had delivered letters and offering

parking in the Cemetery. A white van parked in Dewey's Lane is taxed but has not moved for quite a while; the Clerk has reported it, giving the police registration number.

**5. Wiltshire Council** – C'llr C Williams unable to attend, he has e-mailed a reply to C'llr Unwin regarding Commercial Waste and also advertise the next TC Area Board to be held on Monday 18<sup>th</sup> Nov 2013 at Netheravon All Saints School at 7-00pm.

C'llr Unwin reports the reply from Wiltshire Council does not improve the present situation, he feels businesses that wish to take their recycling to household recycling centres should be issued with an exemption Certificate.

**6. Minutes** – from the previous meeting had been circulated; matters arising C'llr Dance complained his question re Clerks' overtime had not been answered from last month, it was agreed all members of the Finance & Policy Committee would receive Clerks timesheets in the future. C'llr White from the Chair proposed the minutes were a true record and should be signed, seconded by C'llr Cordery, carried.

### **8. Correspondence**

a) Wiltshire Council – Civic Carol Service, the Chairman has received an invitation to attend Malmesbury Abbey on 10<sup>th</sup> December 2013 at 7pm as this is full Town Council meeting he will decline.

Temporary Road Closure – Butt Close from its junction with A342 for its entire length work to commence 28<sup>th</sup> November 2013 and will take one day.

b) HCC – Proposed speed limit restrictions A342 Faberstown to reduce the existing national speed limit to 50mph on A342 from the County Boundary to approximately 780m south of the County Boundary. It was agreed LTC support this proposal and suggest they would welcome a lower limit.

For information - Hampshire Minerals & Waste Plan was adopted on 15<sup>th</sup> October 2013.

c) Aon policy guidelines on snow clearance, salting and gritting – it is acceptable on our insurance policy for the areas the Council are responsible, providing they adhere to certain guidelines. Agreed copy of letter to be discussed by Allotment, Cemetery & Car park committee

d) Market Towns – next meeting will be held on Thursday 12<sup>th</sup> December 2013 at Calne 10am-1pm. C'llrs Laing, Allan and white volunteered to attend.

e) Newsletters, reports and other correspondence received will be given to the relevant committee who will report back to full Council if necessary.

### **9. Committee Reports**

**Finance & Policy Committee** – C'llr Gardner reported on meeting held 30<sup>th</sup> October 2013, minutes had been circulated. C'llr Laing requested a breakdown of Civic Events funds be made available; the clerk will make this available at their wash-up meeting following the Christmas Fayre.

Direct Debits will soon be able to be set up for regular bills as a bill is going through Parliament at the moment. Fixed Term deposits it was resolved to reinvest capital plus interest for respective terms again in January 2014. Remembrance Sunday service – residents of Dewey's lane have received a letter offering parking in the Cemetery for the period of service. **Bills for Payment** – see list totalling £8559-24p, plus a transfer of £3,500-00p from

Business 30 day account into the current account was requested for signing. C'Ilr Gardner proposed this report should be approved, seconded by C'Ilr Giles, carried.

**Allotment, Cemetery & Car Park Committee** – C'Ilr Pickernell reported on meeting held 15<sup>th</sup> October 2013, minutes had been circulated. C'Ilr Crane commented that allotment rents are very cheap, the committee raise the rent by 10% annually, there being no further issues raised, C'Ilr Pickernell proposed this report should be approved, seconded by C'Ilr Dixon, carried.

**Recreation, Leisure & Environment Committee** - C'Ilr Crane reported on meeting held 16<sup>th</sup> October 2013, minutes had been circulated, no issues raised. The clerk raised concerns regarding the length of time this committee took to carry out repairs listed on the ¼ inspection sheets, especially with the Pretoria Road entrance gate declining S D Playgrounds quote for repair and committee making a temporary alteration to the mechanism. After discussion it was carried S D Playground should be instructed to carry out repairs and contact C'Ilr Crane with date when work will be carried out. C'Ilr Crane proposed this report should be approved, seconded by C'Ilr Dance, carried.

**Planning Committee** – minutes for two meetings had been circulated.

C'Ilr Pickernell reported on meeting held 15<sup>th</sup> October 2013, no issues raised, C'Ilr Pickernell proposed this report should be approved, seconded by C'Ilr Dixon, carried. C'Ilr Crane reported on meeting held 30<sup>th</sup> October 2013, item 6a had been strongly objected by the Town Council, but Wiltshire Council has now granted permission. C'Ilr Crane proposed this report should be approved, seconded by C'Ilr Cordery, carried.

**Civic Events** - next meeting to be held on Thursday 15<sup>th</sup> November 2013 to discuss final arrangements for Christmas Fayre on Saturday 30<sup>th</sup> November 2013. C'Ilr Crane has an invoice for £14-00p to purchase wood for banner.

World War 1 – grants may be available from Tidworth Community Area Board to support certain events.

**10. Christmas Lights** – Memorial Hall quote received from AJK Services £925-00p + VAT and quote from Mr R Benjamin £500-00p + VAT (this had been obtained by committee after first quote was known) the clerk had obtained Mr Benjamin's insurance & EAL Certificate but pointed out these were either in the name of his firm or another named person. C'Ilr Gardner proposed the quote from AJK Services should be accepted, seconded by C'Ilr Allan, carried. (The clerk will invite 3 firms next year to quote and all to be opened at the same meeting). Christmas lights along Andover Road on lighting columns – Wiltshire Council has given permission for 11 columns, C'Ilr Allan has found some battery operated lights and 11 sets would cost £109-89p each set requires 3 AA batteries (C'Ilr Crane volunteered to supply batteries) The clerk had been instructed to invite AJK Services to quote to install and take down this cost will be £600-00p + VAT. C'Ilr Gardner proposed this quote should be accepted, seconded by C'Ilr Pickernell carried.

**11. Shadow Campus** – C'Ilr Crane reported the next meeting will be held on Friday 15<sup>th</sup> November 2013.

**12. Town Council Office/Community Hub** – after receiving the keys on Friday 1<sup>st</sup> November 2013 a meeting to agree required work was held in the office on 6<sup>th</sup> November 2013. The

following services were agreed – telephone broadband with Virgin Media, electric supply with Scottish Power, register with Wessex Water, Southern Water and Wiltshire Council non-domestic rates. Add glass frontage to Town Council insurance. Lighting heating quote from AJK Service – to alter lighting, height of sockets and repair fans will cost £791-13p + VAT , C’Ilr Gardner proposed this quote should be accepted, seconded by C’Ilr Giles carried. The quote for 2 inverter air conditioning units would cost £4383-58p + VAT, the clerk pointed out this would need the landlord’s permission due to pipes through outer wall of premises, it was agreed not to go ahead with this quote. Decorating – 3 quotes from local firms to be obtained. Computers 2 quotes for similar equipment had been received to be decided at a later date. Window film quote of £290-00p + VAT accepted. The chairman had received an offer of two work desks & drawers, bookcase, meeting table and chairs, Town Council may need to collect these items, agreed the offer should be investigated.

**13. Benchmarking 2013** – Forms for this survey had been printed by MTP costing £28-08p, C’Ilr Pickernell & C’Ilr Dixon would deliver forms to all business premises in the Town centre. All C’Ilrs requested to obtain 5 completed surveys from members of the public visiting Ludgershall and return these forms at December full Town Council meeting.

**14. Any Other Business** – Remembrance Sunday – immensely proud of the Town’s attendance and special thanks to 26 Engineer Regiment, Wellington Cadets, 5<sup>th</sup> Wiltshire B\_P Scouts & Royal British Legion Bikers, standard bearers and bugler. C’Ilr Betteridge reported potholes in Recreation Road, the clerk will pass to Clarence. C’Ilr Dance asked what arrangements would be in place for day to day running of Council while the Clerk was on holiday. The chairman explained day to day running handed over to the Vice-Chairman of the Council and that the Chairmen of the appropriate committees would handle any problems. The Burial Register was been held by Vice-Chairman and undertakers notified.

There being no further business to discuss the meeting closed at 21-40.

Signed.....Date.....