

**Minutes of Ludgershall Town Council Meeting held in the
Scout Hall, Chapel Lane, Ludgershall on Tuesday 11th June 2013**

Present: C’Ilr White in the Chair, C’Ilr Crane, C’Ilr Dixon, C’Ilr Downie, C’Ilr Pickernell, C’Ilr Giles, C’Ilr Cordery, C’Ilr Dance, C’Ilr Betteridge, C’Ilr Gardener, C’Ilr Hollis & C’Ilr Allan.
Representatives: C’Ilr C Williams, Wiltshire Council & Steve Dancey, Andover Advertiser.
The Chairman welcomed everyone to the June 2013 meeting, C’Ilr Downie duly signed his Declaration of Office form.

1. Apologies were received from C’Ilr M. Williams (work).

2. Declaration of Interests C’Ilr White declared a pecuniary interest in Finance & Policy agenda item 12 -Clerks’ Overtime.

3. Casual Vacancy – Co-option of one new member for North Ward & one new member for South Ward.

One application received for the South Ward, Mr Peter Unwin, unfortunately he is away on holiday, Peter has already helped the Town Council in many ways. It was agreed unanimously Peter Unwin should be co-opted as a C’Ilr representing South Ward. The declaration of office form and Register of Interest form will be completed at July meeting. One new member is still required for North Ward.

4. Chairman’s Report during the month the Chairman had represented the Town Council at the following meetings & events; Tidworth Community Area Board, Parish Exercise, Local Highways & Streetscene workshop, TCAP, Police Neighbourhood Task Group & other committee meetings. He also thanked other C’Ilrs who represented Ludgershall at various events such as the Big Lunch and the Parish Exercise.

5. General Public Questions – no members present.

6. Wiltshire Council – Report by C’Ilr C. Williams.

This month has seen training taking part following the elections. At a Legacy meeting Ludgershall Big Lunch was announced, any advertising will help with our economic growth; give details our next event to Visit Wiltshire.

11th July 2013 – a Market Towns meeting is being held at Warminster Civic Centre.

2012 Benchmarking Survey – Local Highways & Street Scene have responded to residents comments and will arrange a ‘blitz day’ to carry out repairs in High Street & Andover Road. Youth Services are still investigating the suggestions.

Landowner of car park and access road in Andover Road has not carried out repairs as promised; Mr Parnham has made a temporary repair to large pothole in the road.

A reply for C’Ilr Hollis – plastic flower pots can be recycled at Everleigh.

C’Ilr Dance asked about damage to vehicles resulting from potholes, there is a procedure to follow contact Local Highways. C’Ilr C. Williams left the meeting at 7-50pm

7. Minutes from the previous meeting had been circulated; an amendment requested from C’Ilr Dixon, she had also volunteered to be a bank signatory. C’Ilr White from the Chair proposed the minutes after amendment should be signed as a true record, seconded by C’Ilr Pickernell, carried.

8. Correspondence

a) Wiltshire Council – information that C’Ilr Mrs Christine Crisp was re-elected Chairman of Wiltshire Council and C’Ilr Roy White was re-elected as Vice-Chairman.

b) Wiltshire Council – Application for Temporary Events Notice for the Fair at the Rec from 1st July – 7th July has been granted, a copy of the endorsement will be handed to Mr Stokes for the duration of his visit and he will be invoiced for payment of £21-00p.

c) Local Highways & Streetscene – confirmation by e-mail that a ‘blitzing day’ to target the repairs in High Street & Andover Road will be arranged during July 2013.

d) Aspire Defence – confirms work to pollard tree in Castle Street & removal of tree in Dewey’s Lane will be undertaken by Gavin Jones, the clerk reports the work has been completed..

e) Newsletters & other correspondence received will be given to the relevant committee who will report back to full Council if necessary.

Police Report – PCSO Aaron Heath attended to report crimes and incidents during the month: theft of handbag from pub, nuts removed from adult swing in the Rec, pedal cycle taken from Johnson Way, a house martin nest was destroyed with a stick, incident against a person in both Perham Crescent & Short Street. A discarded beer bottle was driven over and the vehicle sustained tyre & suspension damage. The anti-social behaviour priority in Andover Road & Fleming Close will finish 30th June 2013, the new areas commencing 1st July are: the Rec, Jubilee Gardens, Public toilets in the car park and the Old Castle. Retailers would be reminded to comply with the Law when selling alcohol.

The Police & Crime Commissioner wants to tackle anti-social behaviour and there is funding available to the Police. The police would like to make an application for a youth shelter in Ludgershall if the Town Council is prepared to site the equipment on the Rec, insure it and undertake repairs in the future. The youth would be encouraged to apply for funding from TCAB as well, plus Plain Action might also have some funding. Photos of a shelter provided by the police in Studley Green, Wiltshire was circulated and a report highlighted the drop in ASB. It was agreed this matter would be discussed by R, L & E committee but Town Council agree in principle to locate a shelter on the Rec.

The Chairman thanked Aaron for his attendance at the The Big Lunch, it was appreciated.

PCSO Heath left the meeting at 8-20pm.

13. Ludgershall T C Facebook – this item has been brought forward . C’lIr Allan suggests the following: - For sharing/advertising of meetings and events with a wider community. People would only be able to view, no comments could be left. The clerk would be responsible to update the facebook with details of any event and dates of meetings etc. Remit a draft policy to Finance & Policy committee, C’lIr Allan will help the clerk set up the facebook on a six months trial.

9. Committee Reports

Finance & Policy Committee –C’lIr Gardner reported on the meeting held 29th May 2013, minutes had been circulated. Final Internal Audit Report for 2012/2013 concludes that LTC has effective controls in place. Section 137 donations for Ludgershall Pre-School Playgroup for £250-00p and Wiltshire Bobby Van Trust for £100-00p has been agreed. Clerk’s overtime payment of £470-76p has been agreed. **Bills for Payment** – see list of cheques totalling £11,648-37p, plus a transfer of £5000-00p from the Business 30 day into the current account. The appropriate forms will be completed by C’lIr Dixon to be a signatory of the cheques. C’lIr Gardner proposed this report should be approved, seconded by C’lIr Crane, carried.

Allotment, Cemetery & Car Park Committee – minutes of the May meeting had been circulated, an emergency works order had been issued to clear rubbish from rear fence of 223 Andover Road to allow resident to paint their fence, no other issues raised. C’Ilr Pickernell proposed this report should be approved, seconded by C’Ilr Giles, carried. C’Ilr Pickernell requested the date for next meeting would be Tuesday 25th June 2013 due to holidays, carried.

Recreation, Leisure & Environment Committee- minutes of the May meeting had been circulated; the new water supply was used at the Big Lunch. The electric meter will be fitted on 13th June 2013, no other issues raised. C’Ilr Crane proposed this report should be approved, seconded by C’Ilr Dance, carried.

Planning Committee – minutes of a meeting held during May 2013 had been circulated, no issues raised. C’Ilr Crane proposed this report should be approved, seconded by C’Ilr Cordery, carried.

Civic Events – The Chairman thanked everyone for their help in making this a very successful day, Andover Food bank thank LTC for the donation of 72.26kg of food collected. A wash up meeting will be held on 4th July 2013 in Council Chambers at 7-00pm, Ludgershall In Bloom needs to be discussed and volunteers to look at gardens to be nominated for judging. C’Ilr Allan left the meeting at 8-45pm.

10. Accounts 2012/2013 & Annual Return

Finance & Policy committee recommends the accounts 2012/2013 and figures for the Annual Return should be adopted by full Town Council. A copy of 2012/2013 accounts, annual return and assessment summary had been circulated along with the conclusions from internal audit report. C’Ilr Crane proposed the accounts should be adopted with the Chairman and RFO signing them off and then both to sign the Annual Return to send to the External Auditors, Grant Thornton, seconded by C’Ilr Pickernell, carried.

11. Emergency Plan – Review Following the recent Parish exercise it was agreed the Ludgershall Town Plan needs to be reviewed, it was agreed C’Ilr M Williams, C’Ilr Betteridge & C’Ilr White will make any necessary alterations and remit a draft plan back to full Council.

12. Shadow Campus – Update Plans for a new Community building in Tidworth were presented, they were informed any Council jumping the gun with a new build now will not receive Campus funding at the present time. The Youth consultation has taken place at Wellington Academy and results are being collated. There is a vacancy on the SCOB committee & Chairman of LTC has applied.

14. Town Council –Update Sovereign Housing has offered to carry out an in house survey at 22 High Street, Ludgershall to try and progress towards signing the Lease. It was agreed to accept the free of charge survey of the building with photographs and any written report to be attached to the lease.

15. Any Other Business

As agreed at Finance & Policy 2nd edition of the Newsletter to go ahead with 300 copies – 1 page printed both sides of A3 and folded like a leaflet.

Ludgershall Library is recruiting volunteers, poster displayed on Notice boards.

The Clerk will be on holiday from 18th – 23rd June 2013.

There being no further business to discuss the meeting closed at 9-20pm.

Signed.....Date.....