

**Minutes of Ludgershall Town Council meeting held in the  
Scout Hall, Chapel Lane, Ludgershall on Tuesday 10<sup>th</sup> September 2013.**

**Present:** C’Ilr White in the Chair, C’Ilr Unwin, C’Ilr Cordery, C’Ilr Hollis, C’Ilr Giles, C’Ilr Dixon, C’Ilr M Williams, C’Ilr Dance, C’Ilr Allan, C’Ilr Betteridge, C’Ilr Crane & C’Ilr Pickernell. Representatives: C’Ilr C. Williams, Wiltshire Council, Sgt M Phipps, & Steve Dancey, Andover Advertiser. Member of the Public: Mrs L Laing.

**1. Apologies** were received from C’Ilr Gardner & C’Ilr Downie (work).

**2. Declaration of Interests** – C’Ilr White declared a pecuniary interest in Finance & Policy minutes agenda item 8.

**3. Vacancy on North Ward** – an application received from Mrs Lisa Laing to become a new member, Mrs Laing introduced herself to the Council, C’Ilr Allan proposed Mrs Laing should be co-opted, seconded by C’Ilr Crane, carried. A Declaration of Acceptance form was signed & a Register of Interest form handed out to be completed, Lisa joined the meeting.

**4 Chairman’s Report** – meetings and events where the Chairman e had represented the Council during the last month: - an informal meeting with Mike Wilmott, Planning Officer @ Wiltshire Council to discuss refused development for site at 4-6 Andover Road. Monthly SCOB meeting for the proposed Campus & Wiltshire Council Youth Area manager Kevin Sweeney re Benchmarking Survey. Invites received for Health & Wellbeing Workshop 7<sup>th</sup> & 8<sup>th</sup> October for Army rebasing proposals, plus R. British Legion, Lydiard Park 8<sup>th</sup> Nov 2013.

**5. General Public – Questions & Police Report**

Sgt M Phipps reported on crime statistics for the 12months up to July 2013 – Crime & Criminal Damage/Arson slightly up while domestic burglary & vehicle crime down significantly.

Incidents during the last month shop lifting & road rage in Andover Road, burglary of laptop & windscreen wipers, neighbours dispute & fight in High Street, 2 vehicles damaged in Dewey’s Lane & Drivers View.4 incidents of ASB reported.

C’Ilr Allan raised complaints of loud music from the Crown, please report at time of incident, as this premises has a devise to cut off electricity if too noisy. Speeding vehicles late at night are also a nuisance; the police would like any information to help find the vehicles.

C’Ilr Unwin asked how is crime down when manpower is also down – more work with local Councils as joint agency and different ways of dealing with Anti-Social behaviour and individual departments investigating specific crimes such as child abuse & sexual assault.

It was agreed the priorities for Ludgershall area should continue for a further 3 months and add the Old Castle.

The Chairman requested agenda item 11 Remembrance Sunday Service should be discussed while the Police are present. Due to manpower cuts the police cannot promise full coverage for stopping the traffic at this event and if a major incident happened elsewhere they could be called away, therefore it has been decided event organisers should obtain permission for temporary road closure from Wiltshire Council, consult with the public and have volunteers in place to assist during the period while the road is closed. The application for temporary road closure has been submitted to Wiltshire Council, the cost to purchase signs and have a public notice re consultation in Andover Advertiser will be discussed later. Sgt Phips left the meeting at 8-15pm.

**6. Wiltshire Council** – C’Ilr C Williams reported a quiet month.C’Ilr Williams this term of office is portfolio to Library’s and he had visited a number in the area including the one at Earlstoke Prison. You can now down load an e-book to your kindle and the Summer Challenge for children had been successful. An extra Ordinary Meeting had been called to discuss Wiltshire Council’s Business Plan.

The next meeting of TCAB will be held on Monday 16<sup>th</sup> September 2013 in the Memorial Hall Ludgershall at 7-00pm, agenda item new 6<sup>th</sup> Form for Wellington Academy on Castledown Business Park will be discussed. C'Ilr Williams left the meeting at 8-25pm.

**7. Minutes** from the previous meeting had been circulated; matters arising: - 6) Secure storage in local area for Castledown Radio – still waiting for confirmation from Scout Hall Chairman. 9d) C'Ilr Pickernell had a meeting with English Heritage – very positive they are keen to support & work with the Town Council re medieval events at the Castle, information signs will be replaced & enhanced this year and they will look to replace the Market Cross sign with a lectern style sign if funding available. The area around the Market Cross will be weeded but not cleaned and English Heritage would be happy for the Town Council to have stone containers inside the fencing for flower planting.

They were impressed with the forward thinking of Town Council to promote tourism and would help where possible to have leaflets & trained volunteer guides to show groups around the Castle, Market Cross & Church during May- September, they advise a business plan to cover the above to be presented to our Civic events committee. 14) The chairman thanked C'Ilr Unwin for removing the trainers from overhead cables in Andover Road. The Chairman will remit request for statistics relating to the Ambulance Service response times to be an agenda item at next TCAP Thematic Health Group meeting. C'Ilr White from the Chair proposed the minutes were a true record and should be signed, seconded by C'Ilr M. Williams, carried.

Minutes of the extra Ordinary meeting held Wednesday 28<sup>th</sup> August 2013 had been circulated; C'Ilr White proposed these to be a true record and should be signed, seconded by C'Ilr Cordery, carried.

### **8. Correspondence**

a) Wiltshire Council – i) Agenda and minutes for next TCAB received, meeting to be held on 16<sup>th</sup> September 2013 in Ludgershall Memorial Hall at 7-00pm. ii) Flood Working Group & Severe Weather Emergency Seminar being held on 2<sup>nd</sup> October 2013 at Highpost Salt Depot 1-30pm to 4-30pm, C'Ilr Allan & C'Ilr Pickernell volunteered to attend. iii) Wiltshire Council public service survey goes live 2<sup>nd</sup> September until mid October 2013 please advertise encouraging people to complete on-line or the clerk will have some hard copies. iv) Information of Temporary Road Closure of (part) of A.342 from its junction with Hei-Lin Way to its junction with A346 Shaw Hill to enable carriageway resurfacing and associated works from 5 December 2013 for 1 day.

b) Heritage Steam Railway – various e-mails received on this project, Andover TC has contacted Sir George Young for his support and suggest Ludgershall TC should write to Claire Perry for her support, it was agreed the Chairman should contact Claire and maybe a committee should be formed to take this project forward.

c) Our Commendation certificate from 2013 Towns Alive National Awards has been received following LTC application in the Sports & Leisure Section with our Skateboard Project. It was agreed to display in our new office and send a copy to Wiltshire Council for information.

d) Newsletters, reports and other correspondence received will be given to the relevant committee who will report back to full Council if necessary.

### **9. Committee Reports**

**Finance & Policy Committee** - C'Ilr White reported on the meeting held 28<sup>th</sup> August 2013, minutes had been circulated. Clerks ¼ overtime payment of £621-12p recommended for payment, Play area caretaker hourly rate to be increased from October 2013 to £8-50p per hour. **Bills for payment** – see list of cheques totalling £5653-90p, plus a transfer of £5000-00p from Business 30 day account into the current account was requested for signing. C'Ilr Crane proposed this report should be approved, seconded by C'Ilr Pickernell, carried.

**Allotment, Cemetery & Car Park Committee** – C’Ilr Giles reported on meeting held 20th August 2013, minutes have been circulated, no issues raised C’Ilr Giles proposed this report should be approved, seconded by C’Ilr Cordery, carried.

**Recreation, Leisure & Environment Committee** – C’Ilr Allan reported on meeting held 21<sup>st</sup> August 2013, minutes had been circulated. The Clerk was asked to contact Lightmain regarding the number of broken rivets, there being no further issues C’Ilr Allan proposed this report should be approved, seconded by C’Ilr crane, carried.

**Planning Committee** – C’Ilr Crane reported on meeting held 27<sup>th</sup> August 2013, minutes had been circulated, please note all Councillors are invited to attend Planning meetings and will receive agendas. No issues raised, C’Ilr Crane proposed this report should be approved, seconded by C’Ilr Dixon, carried.

**Civic Events** – no meeting to report but a reminder next meeting will be held on Thursday 12<sup>th</sup> September 2013 to discuss final arrangements for Mr & Mrs competition.

**10. Shadow Campus** – Report by C’Ilr Crane, this committee has undertaken targeted consultation with local groups & organisations to find out what is important to them as part of a community campus. The next meeting will include a presentation from Leisure Services.

**11. Remembrance Sunday Service**

A quote from Sun Traffic for ‘Road Ahead Closed’ signs & frames will cost £45-00p + VAT and delivery charge of £45-00p, C’Ilr M Williams volunteered to collect the signs from the depot, C’Ilr Crane proposed an order is placed for 3 signs at £45-00p each + plus VAT, seconded by C’Ilr Giles carried.. The public notice in the Andover Advertiser as part of the consultation exercise will cost £104-72p + VAT for one week; C’Ilr Crane proposed payment for this notice, seconded by C’Ilr Pickernell, carried. Sgt Phipps had mentioned the Town Council could investigate having yellow advanced road closure signs.

Sunday 10<sup>th</sup> November 2013 -volunteers required to work with the police while the roads are closed C’Ilr Crane agreed to work with the police, the clerk to invite Mr & Mrs Ward to fill the other two posts, and Town Council will compensate with 1 hours pay.

**12. Town Office** - although cap on service charge has been agreed the formula to use over the 5 years for any increase is now being questioned. The Town Council had asked that the lease was ready to sign tonight otherwise we would walk away, after discussion on the cost involved in walking away it was agreed the Clerk & chairman to keep chasing our solicitor to complete as soon as possible.

**13. Any Other Business**

It was agreed C’Ilr L Laing would join the Recreation, Leisure & Environment committee.

C’Ilr Betteridge invited all councillors to attend a Big Coffee morning on Friday 27<sup>th</sup> September 2013 at 12noon at his home address.

C’Ilr Dance requested that the Town Council consider holding an event next year to celebrate 1<sup>st</sup> World War, remit to Civic Events committee. LTC should consider purchasing a larger wreath for remembrance service next year.

There being no further business to discuss the meeting closed at 9-40pm

Signed.....Date.....