

Minutes of Ludgershall Town Council Annual meeting held in

The Scout Hall, Chapel Lane, Ludgershall on Tuesday 14th May 2013 at 7-30pm

Present: C'lr White, C'lr Gardner, C'lr M. Williams, C'lr Dance, C'lr Allan, C'lr Betteridge, C'lr Crane, C'lr Dixon, C'lr Pickernell, C'lr Giles, C'lr Hollis & C'lr Cordery. Representatives: C'lr C Williams, Wiltshire Council, PC I Noyce, Wiltshire Police & Steve Dancey, press reporter.

1. Election of Chairman/Mayor - C'lr Cordery proposed C'lr White, seconded by C'lr Pickernell, no other nominations received. C'lr White was duly elected Chairman & he signed his Declaration of Acceptance of Office form and took the Chair, he welcomed the two new C'lr's Mike Giles & C'lr Vanessa Dixon.

2. Resolution – C'lr White proposed Ludgershall Town Council should continue with a Chairman and Vice-Chairman, seconded by C'lr Hollis, carried. (Appendix A).

3. Apologies were received from C'lr Downie (Family bereavement)

4. Declaration of Interests – no interests received.

5. Declaration of Acceptance Forms/Register of Interests Forms

All Councillors present were asked to sign their Declaration of Acceptance Form. The clerk asked permission to get C'lr Downie to sign his form at the June 2013 meeting carried. The 2 new C'lr's were asked to complete a Register of Interest form & all other C'lr's were asked to sign that the existing details were correct. The clerk pointed out that any changes to details held either for the C'lr or spouse should be notified as soon as practicable.

Relevant Councillor information package from WALC had been copied onto USB, the clerk handed a USB stick to all C'lr's present except for C'lr Cordery so that they had the information to hand plus LTC standing Orders, Financial Regulations & Code of Conduct had also been added.

6. Election of Vice-Chairman C'lr Pickernell proposed C'lr Gardner, seconded by C'lr Giles, no other nominations received. C'lr Gardner was duly elected Vice-Chairman so will duly take on Chairman of Finance & Policy committee.

7. Formation of Committees C'lr Giles & C'lr Dixon agreed to join Allotment, Cemetery & Car Park committee. C'lr Crane suggested that Planning Committee should be open for all C'lr's to attend as meetings were only held as and when necessary. C'lr White from the Chair proposed after the above amendments the committee's & representatives on outside bodies should remain status quo. At the first committee meetings the election of Chairman and Vice-Chairman will take place, seconded by C'lr Gardner, carried.

8. General Public – Questions Police report by PC Noyce: - Sgt Mark Freeman has left Tidworth for promotion to acting Inspector at Salisbury, Sgt Phipps will take over at Tidworth. PCSO Philippa Ryston has left Tidworth to become a police officer, a replacement PCSO will take over the duties at Wellington Academy and PCSO Aaron Heath will take Philippa place.

Crimes and incidents during the month:- 6 anti-social behaviour complaints causing damage at the Rec, police will continue to make patrols until 3am around this area. 2 thefts from

businesses, 1 dog bite- dog warden has served a notice. 5 incidents against a person. C'Ilr White highlighted youths entering Tesco's in large groups while staff are busy and then leaving without making any purchases.

The Big Lunch on Sunday 2nd June 2013 the council would appreciate 'Police Slow' signs x2 for Dewey's Lane. PC Noyce left the meeting at 8-05pm.

9. Wiltshire Council – Report by C'Ilr C. Williams

Congratulations to the Chair, Vice-Chair and all elected members for another term of office, the recent Annual Town meeting showed the work of Town Council is appreciated. C'Ilr Williams duties at Wiltshire Council is a Portfolio member will cover Area Board, Library, Community, Campus and Sports.

At the first meeting of Wiltshire Council the Wiltshire & Swindon Mineral Policy was approved (does not effect this area)

Jane Scott is interested in the Benchmarking undertaken last year and has received a copy of Ludgershall's report to view and comment. The clerk announced that Ludgershall had entered the Towns Alive competition nominating the Skateboard project.

The next Tidworth Community Area Board will be held in Collingbourne Ducis hall on Monday 20th May 2103. The Chairman will be elected and members to outside bodies. The agenda will discuss 20/20 Army, Local Highways & Streetscene and Area Board grants.

Work within the Community – following the Annual meeting C'Ilr Williams had spoken to Mr Munro regarding the condition of the car park in front of his properties in Andover Road and the Manager at Tesco's who had covered the largest pothole in access road with a sheet of metal. The schedule for delivery lorries was also discussed and will be reviewed.

Aster vans obstructing the pavement had been reported, C'Ilr Crane is not aware of it happening again.

C'Ilr Hollis asked about rules for recycling plastic flower pots at Everleigh as he had been refused, C'Ilr Williams will investigate.

C'Ilr White has concerns regarding TCAB representative changing on the Shadow Campus committee from C'Ilr Charles Howard to C'Ilr Mark Connolly, that this will unbalance the committee and the changes will be detriment to Ludgershall. A letter outlining the concerns will be sent to SCOB.

C'Ilr Williams left the meeting at 8-15pm.

10. Minutes from the previous meeting had been circulated, matters arising 6) A reminder of Emergency Planning meeting to be held on Wednesday 22nd May 2013 in the Council Chambers at 7-30pm. The address for Wellington Academy had changed with the new build; the Chairman had spoken at length with the Principal, Andy Scofield. The ratio of pupils attending the academy are 40% Ludgershall students, 40% Tidworth students and 20% boarders and students from other areas. 12. Tidworth Community Awards had a very successful evening at Wellington Academy on 24th April 2013, the Chairman thanked TCAP for organising this event. C'Ilr White from the Chair proposed the minutes should be signed as a true record, seconded by C'Ilr Cordery, carried.

11. Casual Vacancies – following the elections there is a vacancy on North Ward and one on South Ward, these will be advertised requesting interested persons to contact the Clerk for more details and should be filled by co-option as soon as possible.

12. Correspondence

a) Community First Membership – this organisation is a charity that works at the forefront of community development in Wiltshire & Swindon. By being a members Ludgershall would be supporting the development and delivery of a range of community programmes that bring, social, economic and environmental benefits to local people in Wiltshire. Members receive the flagship First news magazine , bi-monthly e-newsletter Headlines as well as benefit from discounted rates for all Community First charges for training and events. C’Ilr Betteridge proposed Ludgershall should subscribe £36-00p to become members, seconded by C’Ilr Gardner, carried.

b) WALC elections – Ludgershall Town Council as part of TCAB may nominate a representative to be a member of this committee, closing date for nominations 3rd June 2013, please contact the clerk if interested.

c) Newsletters & other correspondence received will be given to the relevant committee who will report back to full Council if necessary.

13. Committee Reports

Finance & Policy Committee – C’Ilr Gardner reported on the meeting held on 23rd April 2013, minutes had been circulated. 7) Section 137 donation recommended £600-00p to PCC st James to help with rising churchyard maintenance. 9) Insurance renewal premium £2966-01p an increase of £208-01p from last year but we have made 2 claims and added several new assets. 11. Towns Alive National Awards – the clerk has received acknowledgement of our application. **Bills for Payment** – see list of cheques totalling £11,806-37p, plus a transfer of £42,000-00p from the current account into the Business 30 day account as our 1st precept payment from Wiltshire Council has been received. Due to C’Ilr Freeman not standing this time the clerk requested any volunteers to become a signatory of the cheques, it is helpful if C’Ilr is already a Lloyds TSB customer, C’Ilr Dance volunteered the appropriate forms will be obtained and completed.

Allotment, Cemetery & Car Park Committee - minutes o the April meeting had been circulated, no issues raised. C’Ilr Pickernell proposed this report should be approved, seconded by C’Ilr Cordery, carried.

Recreation, Leisure & Environment Committee – minutes of the April meeting had been circulated. C’Ilr Crane thanked C’Ilr White for his work regarding water and electricity supply at the Rec. The water supply is now complete so will be able to be used at The Big Lunch event. Quotes for electric are still being obtained. A table of fee to be charged will be an agenda item at next R, L & E meeting. The Right to Light complaint, clerk to send a reply to Mr Taylor based on the information received. C’Ilr crane proposed this report should be approved, seconded by C’Ilr Dance, carried.

Planning Committee – minutes of e-mail or telephone contact of applications received during April 2013 had been circulated, no issues raised, C’Ilr Crane proposed this report should be approved, seconded by C’Ilr C’Ilr M Williams, carried.

Civic Events – notes of meeting held on 8th May 2013 had been circulated, C’Ilr M Williams confirmed First Aid cover had been arranged. Raffle prizes received to be listed for final meeting & decision made on any cash prize. C’Ilr White proposed this report should be approved, seconded by C’Ilr Allan, carried.

14. Market Towns – the date for the next Wiltshire Market Towns Network has been set for the morning of 11th July 2013 in Warminster Civic Centre, more details will be confirmed later.

Benchmarking training day has been set for 25th June 2013 at Corsham Town Hall, C’Ilr Picernell & C’Ilr White have volunteered to attend.

15. Shadow Campus – Update further to comments_ in Wiltshire Council report C’Ilr Crane reported the next meeting would be held next week.

16. Town Office – Update Copy of lease with plans, the rent deposit deed, B,s & i report & asbestos report all circulated to members prior to meeting. Concerns raised a) rent Deposit Deed wording and figures differ on page 2. B) Premises insurance details due to low cost. C) Canopy, wall & gate repairs when will these be completed & Town Council require confirmation they will not be charged. D) Service charge still concerns about 1/6th of any repairs. The clerk to arrange a meeting with the solicitor to discuss these issues, C’Ilr Gardner, C’Ilr Pickernell & C’Ilr White to attend.

17. Litter Clean-Up Day- The Town Council is very aware of the areas listed by the concerned resident but unfortunately most involve private land so permission would be required. If the resident would like to arrange a date, permission to enter private land and labour to undertake the task, the Council will support where they can.

18. Any Other Business – Concerns that front line services will be affected @ Wiltshire Council with an announcement of 340 jobs to be axed. A question will be asked at next TCAB meeting.

C’Ilr Pickernell reported the Transport Group were investigating the enforcement of 20mph near schools along Short Street, Ludgershall.

Wellington Academy is bidding to run the new school to be built on the North East quadrant site, Tidworth.

Newsletter – an article on Ken Beard’s lifelong achievement award at the Area Awards will be submitted. All the interviews of the winners can be heard via Castledown Radio website. C’Ilr Dance complained that Aster vans were parking in difficult places, it was agreed many Aster properties were being modernised at the moment, the situation will be monitored. There being no further business to report the meeting closed at 9-30pm.

Signed.....Date.....