

LUDGERSHALL TOWN COUNCIL



Minutes of the Civic Events meeting held on 12 October 2021 Memorial Hall Council Chambers, Ludgershall at 7p.m.

Present: Cllr CA Allan, Cllr J Langley, Cllr C Giles, Cllr M Giles, Cllr J Tinkler.

AGENDA ITEM

039-21/22 1. Election of Vice Chair- Cllr M Giles proposed Cllr J Tinkler as Vice Chair, Cllr J Langley seconded, all in favour. Carried.

040-21/22 2. Apologies – Cllr CA Moore, Cllr G Paine, **the Cllrs RESOLVED to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.**

041-21/22 3. To Receive Declaration of Interests

All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct. **None were declared.**

042-21/22 4. Ratify minutes of Meeting Held on 14th Sept 21. – Having considered the minutes, Cllrs Resolved to accept the minutes of 14th September 21 as read, which the chair then signed as a true and accurate record.

043-21/22 5. Freedom of the Town – 6th November 2021 – EPD (event planning document) reviewed, 3 quotes requested for catering, one declined to give a quote, Carls Catering and At Your Leisure will give quotes, neither have been received yet. Glasses, tablecloths, and plates are already in memorial hall for use. **Action: Town Clerk to order Cava for the toast.** Cllr C Giles requested more delegation from Cllr CA Allan. Memorial Hall is confirmed, certificate has been received and waiting to be signed and framed. Mark Fell photography for 1 hour 12.30pm – 1.30pm at a cost of £100 for 100 photographs to be sent electronically, Cllr CA Allan proposed Cllr M Giles second, **All in Favour Action: AA to book Mark Fell.** AA will continue to work with Cllr CA Allan on EPD.

044-21/22 6: Remembrance Sunday - EPD (event planning document) reviewed, Concerns raised regarding the new RSM. Cllr M Giles confirmed the RSM has informed him the Bugler has been ordered, the office has not received confirmation of this yet. **AA to confirm.** Church service will be transmitted at a cost of £900.00. Mark Fell for the photographer, book for 1 hour to cover the laying of the wreaths along with the parade 10.45am – 11.45am **Action: AA to book Mark Fell** Cllr M Giles will use his truck to transfer the barriers to the office the day prior to the event. Cllr CA Allan will arrange the wreaths and all council staff will put in £2.50 per person to cover the cost of our own wreath. Tea and Coffee, biscuits and cakes were agreed to be put on by Cllr C Giles, Cllr CA Allan, and Cllr J Langley. AA will continue to work with Cllr CA Allan on EPD.

045-21/22 7: Christmas Events. Dates confirmed 7th/8th/9th for Santa to be out on the sleigh. 27th November confirmed for the Fete. Best dressed window 22nd December, AA will continue to work with Cllr CA Allan on EPD.

046-21/22 8: Queen's Platinum Jubilee Weekend. Talent show confirmed in the Rec 2nd June, still trying to find a lorry to use as a stage, Freedom Parade Friday 3rd, Saturday 4th Disco Dion 1-4pm 3 hours. 5th Music in the park Disco Dion 2-6pm 4 hours, Pizza van, Indian Food van, Bouncy castle with 4x castles Cllr CA Allan all is booked and confirmed. Face Painter to be arranged and confirmed by Cllr Allan. AA will continue to work with Cllr CA Allan on EPD. . **Action: AA to generate an advertisement Poster.**

047-21/22 9: Budgets for breakdown of events. Town Clerk covered budgets, Total budget for 2022 £20,100.00.

048-21/22 10. Agenda points for next meeting. **None**

There being no further business to discuss the meeting closed **at 7.54pm**

Signed..... Dated.....