

LUDGERSHALL TOWN COUNCIL



Minutes of the Civic Events meeting held on 27th May 2021 at the Church Hall, Ludgershall at 7pm.

Present: Cllr CA Allan, Cllr J Langley, Cllr B Dance, Cllr C Giles, Cllr P Burgon

Public: No members of the public attended the meeting

AGENDA ITEM

001-21/22 1. Election of Chair – Cllr B Dance proposed Cllr CA Allan for Chair, Cllr P Burgon seconded, all in favor.

002-21/22 2. Election of Vice-Chair – Cllr J Langley proposed Cllr B Dance for Vice Chair, Cllr CA Allan seconded, all in favor.

003-21/22 3. Apologies – none.

004-21/22 4. Update to Terms of Reference – new wording agreed, additional person to represent at Finance & Policy meetings if needed, agreed to be Cllr P Burgon. Terms of Reference to go forward to F&P.

005-21/22 5. Declaration of Interest – (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest). No interests declared.

006-21/22: 6. Updates:

- a) **Christmas Lights** – these have been ordered but there are issues importing them from Germany due to Brexit. We will be informed as soon as there is any further update and when they arrive the contractor will install.
- b) **Marquees** – 4 x replacement marquees have been received along with the appropriate weights for stability. At this point Cllr CA Allan stated she had been talking to residents and businesses in Ludgershall and many have said they would like a type of Fete perhaps in August, where businesses could sell and advertise themselves as well as a few fete type stalls. The committee discussed and felt this was a good idea, as long as covid rules are followed properly. The committee agreed on the date of Saturday 28th August (bank holiday weekend), the name of the event was not decided but something like Post Lockdown Summer Fete will be looked at. Cllr CA Allan will contact the regular people that have activities at LTC's fetes and ask the Memorial Hall Friday Market Stall holders as well. Charges for stalls were discussed and £20 was muted. Admin to book toilets, for the event. The LTC will do their usual stalls and the committee will contact those residents that have helped in the past. Admin stated that when the welcome pack went out to all Cllrs, that all are asked to help at LTC's events. Nearer to the event there will be an allocation of jobs.
- c) **Santa Sleigh** – earmarked funds are available – a suitable product needs to be sourced – Cllr CA Allan has been looking and has a couple of ideas in the pipeline, table this for the next meeting.

- d) *Remembrance Sunday* – Road Closure and bugler – a quote for the Road Closure Management company has been received and they have kept the cost the same as last years price, as the event was not able to go ahead, at £684.86 plus VAT. The committee agreed the price and asked admin to start the road closure application. Cllr P Burgon said he would contact 26 regarding the bugler.

007-21/22: 7. Agenda Points for next meeting – none.

There being no further business to discuss the meeting ended at 19.15pm.

Signed..... Dated.....