



# LUDGERSHALL TOWN COUNCIL

## GRANT AWARDING POLICY

### **The council will only consider applications that:**

Support the voluntary and community sector in improving the quality of life for residents of the Ludgershall community.

Demonstrate that there is a clear need for financial support

Demonstrate that the organisation is non-profitmaking

Provide evidence and supporting documentation of having sought financial support from other organisations.

### **The council will not normally support:**

More than one application from the same organisation within a 12 month period.

Applications from individuals for sponsorship purposes

Retrospective applications: the Town council will not consider granting aid to any event or activity which has already taken place.

Applications that cover general revenue costs such as: routine maintenance, repair of equipment, salary or administrative costs.

### **Grant application forms are available from:**

Ludgershall Town Council office at 10-12 High Street, Ludgershall SP11 9PZ

Email: [info@ludgerhsall-tc.gov.uk](mailto:info@ludgerhsall-tc.gov.uk)

All completed applications will be acknowledged on receipt. If an application is illegible or incomplete, it will be returned to the applicant to correct or complete.

The application will be an agenda item for the next Financial Meeting. They will consider the application for eligibility and viability and recommend to the Full Council if the grant should be supported. Applicants will be informed of the Council's decision within 3 months.

Applications for grants must be made using the forms available from the Town Council; any other format will be rejected. Approaches to individual Councillors for support does not alter the process, as all documents must come forward to the Committee.