

LUDGERSHALL TOWN COUNCIL



Minutes of the Full Town Council meeting held on 13th November 2023 at 7pm at the Council Office, 10-12 High Street, Ludgershall.

Present: Cllr O White, Cllr M Williams, Cllr J White, Cllr J Bowyer, Cllr E Williams, Cllr L Coombes, Cllr P Porter, Cllr D Lillywhite, Cllr D Davies, Cllr J Walker & Cllr I Beveridge
Representatives: Wiltshire Cllr C Williams, WO1 Marc Rees 26 Engrs

Public: 1

Absent: Cllr D Lansley Smith & Cllr T Webber

AGENDA ITEM

290-23/24 1. Apologies for Absence – Cllr N Gregory & Cllr J Swallow Cllrs RESOLVED to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.

291-23/24 2. Declaration of Interests - (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest) Cllr O White declared interest under Bills for Payment.

292-23/24 3. General Public – the new chairman of Castledown introduce himself and explained the changes at the radio station.

293-23/24 4. Planning Application – *a) PL/2023/09434* – Garage Extension at 2 Empress Way, Ludgershall, SP11 9SD – the committee discussed and had no objections – **office to action** *b) PL/2023/09437* – Garage extension and porch at 3 Empress Way, SP11 9SD - the committee discussed and had no objections – **office to action** *c) PL/2023/09281* – Proposed rear single story extension at 49 Tidworth Road, SP11 9QE - the committee discussed and had no objections, however Ludgershall Town Council would like to ask for a condition to be written in that all materials are to be delivered within the curtilage of the site – **office to action.**

294-23/24 5. Planning Decisions - None.

295-23/24 6. Chairmans Report - Reported to the council at the meeting **Noted.**

296-23/24 7. Update from outside representatives: - *a) Police Report* – Not attended, report provided **Noted.** *b) Wiltshire Council Report* – Cllr AJK Pickernell sent his apologies. Cllr C Williams reported to the council at the meeting **Noted.** *c) 26 Engr's W01* Marc Rees **Noted.**

297-23/24 8. Reports from LTC's representatives - *a) Memorial Hall* – Cllr D Lillywhite confirmed that the Memorial Hall are having a problem with damp but are looking into it and waiting for quotes from tradesmen to fix the problems, the memorial hall have regular bookings and are preparing for the AGM. *b) LHFIG* – Cllr O White reported from the meeting: * Butt Street – collision reduction measures, WC discussing with Atkins (the contractor) as it requires more than resurfacing. The plans will come back to LTC for consideration. * Meade Road – waiting restrictions, no further update. * High Street –

disabled parking bay, awaiting lining lorry to visit site. *Empress way – road lining, cost £2000 but requires 25% (£500) from LTC before the work can go ahead. The committee agreed to this payment. Office received a LHFIG request from a resident of Rawlings Court requesting box hatched markings to keep the entrance clear of queuing cars, The Cllrs discussed and although sympathetic, due to an ongoing planning application asked the office to contact Highways, to check on their insights on the planning app before going any further with this request. **Action: office.** **c) Counter Terrorism Personal Security Awareness update** – Cllr J White had attended a webinar by Amesbury police and updated the council. **Noted.** **d) Town and Parish Council Clerks / Wiltshire Council Meeting update** – the clerk updated the council regarding the new StreetScene contract with Idverde & the proposed council tax reductions. **Noted.**

298-23/24 9. Update from Working Groups: - a) Town Plan notes- presented to council further meetings will be after point b) has been arranged. **b) Visioning day from Review, dates** – the draft review had been circulated the first recommendation is to have a visioning day asap. **Action Cllrs to email available Saturdays from now till mid-February.**

299-23/24 10. Minutes of the Full Town Council - Meeting held on Monday 9th October 2023 Cllrs resolved to accept the minutes for ratification. **Action: Office**

300-23/24 11. Bills for Payment – all in favour accepted **Action: KA.**

301-23/24 12. Grant Application – Castledown FM – paperwork had been sent to Cllrs they discussed and asked a couple of questions from the chairman of Castledown FM. The council resolved to pay the full grant applied for at £3080.00.

302-23/24 13. Wallgate Renewal – service of handwash/dryers in Toilets – the council discussed and resolved to agree to the 3-year contract costing £2973.72. **Office to action.**

303-23/24 14. Query from resident regarding Bell Street Allotments drive – the committee discussed, unfortunately the gate cannot be left open during the winter months due to the inclement weather, even if the path were to be repaired. However, Ludgershall Town Council will put this on the Town Plan for future costing for budgets. **Office to let resident know outcome.**

304-23/24 15. Use of Meeting room by Walking Group – the committee discussed and decided to have a month's trial, the walking group to use the back door and cover boots. **Office to action.**

305-23/24 16. Defibrillators – Full funding for the office Defib has been applied for, Woodpark SWAST defib has been ordered, cleaning of the post-box quote received £35 Cllrs resolved to accept. **Office to action**

306-23/24 17. Councillors Surgeries - Update, the most recent surgery was cancelled **Noted.** **Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature.**

307-23/24 18. Refresh of Website – Cllr J Walker proposed to use Smart Marketing for refreshing the website, Cllr M Williams seconded all in favour. **Office to action**

308-23/24 19. Staffing report from Review – Following the review the staffing committee have agreed the following changes. Redesignate Admin Assistant (VR) to Assistant Clerk, with new evaluated SCP grade & change hours to 30 per week, Admin Assistant (CB) new evaluated SCP grade & change contacted hours to 30 per week, Formal Time Off in Lieu system & policy **Noted.** **NO decision on TOIL has been agreed and this is to be brought back to the council.**

309-23/24 20. Interim Meeting December – Cllrs Decided there's to no be no interim

meeting in December.

310-23/24 21. Agenda Points for next month – Memorial Hall, Food Bank, DBS checks

There being no further business to discuss the meeting was closed at 8.58pm

Next meetings – Interim FTC Thursday 30th November 2023 at 7pm & FTC Monday 11th December 2023 at 7pm

Signed.....

Date.....