

LUDGERSHALL TOWN COUNCIL



Minutes of the Full Town Council meeting held on 11th August 2025 at 7pm at the Council Offices, 10-12 High Street, Ludgershall. SP11 9PZ

Present: Cllr J Bowyer – Chairman, Cllrs J Swallow, J Walker, I Beveridge, S Garmonsway, P Foreshew, M Howard & M Smith.

Representatives: Wiltshire Cllrs C Williams & D Lumsden. PC Jodie Kinge

Public: 0

Absent: 0

AGENDA ITEM

133-25/26 1. Apologies for Absence – Cllrs D Davies, J Plews, D Lansley-Smith. Cllrs RESOLVED to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40-

134-25/26 2. Declaration of Interests – (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest) Cllr M Howard and Cllr J Bowyer declared interest under agenda item 12. Cllr M Howard declared interest under agenda item 10 – Bills for payments **Noted.**

135-25/26 3. General Public – there were no public questions.

136-25/26 4. Planning Application – None

137-25/26 5. Planning Decisions – None

138-25/26 6. Chairmans Report – The Chairman updated the council on the month and gave a special thanks to all those who attended and helped at the Mayors appreciation BBQ, office to send letters. The Chairman also reminded everyone about the VJ Day gathering.

Office to action.

139-25/26 7. Reports From Outside Representatives – a) Police – PC Kinge updated the council on the increased AS behavior they are seeing over the school holidays, answered questions on abandoned vehicles and E – scooters **b) Wiltshire Cllrs-** Cllr C Williams updated the council regarding the Full Wiltshire Council meeting including updates on Corporate Parenting Panel, Youth Council and a report on the Youth Justice Plan. Cllr D Lumsden followed on by letting us know what meeting he had attended and the work he had in the pipeline and raised his own concerns regarding the noise pollution coming from cars on the Andover Road. PC Kinge helped advised on the best ways to report this **c) 26 Engr's** – Not in attendance no report received.

Wiltshire Cllrs C Williams & D Lumsden left the meeting.

140-25/26 8. Reports from LTC's representatives – a) Memorial Hall –minutes from AGM have been provided to the council, **Noted.**

141-25/26 9. Previous Minutes for ratification – a) FTC Interim meeting 31-07-25

Were discussed and with some minor clerical alterations the FTC resolved to ratify. **Office to Action.**

142-25/26 10. Bills for Payment – The bills for payment questions had been asked and answered– Total bills for payment sent out was £26,535.73 - the Cllrs resolved to accept.

Action: Office.

143-25/26 11. Correspondence - a) Thank you from the Scout Hall in agenda pack Noted.

144-25/26 12. New Rental Property – Cllr JB updated the council on a property on Wood Park the council after a discussion resolved not to put an offer in at this time and to continue looking. **Cllrs to action.**

145-25/26 13. Carpark & Toilets a) Discuss & vote on new lead of this group - Cllr DD is now lead of the Toilets and Carpark b) Discuss & vote re quote for work to be done to help unblock the urinals more permanently – The council would first like to reach out to the waste water company and ask them to come and have a look to see if it is a problem they can resolve. **Office to action.**

146-25/26 14. Community Family Passes – After a discussion this is not something the office would be interested at pursuing at this time.

Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items were closed to the public due to its confidential nature.

147-25/26 15. To receive update from Staffing Committee – a) Noting of the Local Government Services Pay Agreement 2025 / 26 – PF updated the council Noted. b) Confirm Line Manager for Town Clerk - The Town Clerk is employed by the Council. No one Councillor has Line Management responsibility of the Clerk. The Staffing Committee have management oversight as collective. For the purposes of Performance Management (appraisals and absence management for example) the LTC Chairman (Mayor Joyce Bowyer) is responsible for conducting relevant activity. It was noted this aligns to the Town Clerk's contract, and any LTC policies will be amended to ensure accuracy and transparency. It was further added that the Staffing Committee would have access to the Town Clerks performance report/appraisal (and the staff's). This was then proposed 1 proposer, 1 seconded, 8 For, 1 Against 2 Absent, vote carried. **office to action.**

148-25/26 16. Agenda Points for next month – Christmas meeting dates, trees on castle street update.

There being no further business to discuss the meeting was closed at 20.53pm.

The next interim meeting will be held on Thursday 28th August 2025

The next FTC meeting will be Monday 08th September 2025 at 7pm

Signed.....

Date.....