

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2025” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Ludgershall Town Council**

County area (local councils and parish meetings only): **Wiltshire Council**

Financial year ending 31 March 2025

Prepared by (Name and Role): **Karen Allingham Clerk/ RFO**

Date: **01/04/2025**

	£	£
Balance per bank statements as at 31/3/25:		
<i>Lloyds Business Account</i>	4,404.89	
Lloyds Commercial instant access account	5,958.04	
Lloyds 3	14,068.61	
Lloyds 4	8,120.69	
CCLA deposit fund	412,392.39	
	<hr/>	444,944.62
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx <i>(normally only current account)</i>	<hr/>	0.00
Add: any un-banked cash as at 31/3/xx <i>e.g Allotment rents banked 30/3/xx (but not credited until 2 April)</i>	<hr/>	-
Net balances as at 31/3/25 (Box 8)		<u><u>444,944.62</u></u>