

LUDGERSHALL TOWN COUNCIL



Minutes of the Interim Full Town Council meeting held on 29th January 2026 at 7pm at The Council Offices, 10-12 High Street, Ludgershall, SP11 9PZ.

Present: Cllr J Bowyer – Chairman, Cllr M Williams, Cllr M Howard, Cllr M Smith, Cllr J Walker, Cllr I Beveridge, Cllr D Lansley-Smith.

Staff: V Roper – Assistant Town Clerk

Absent: 0

Public: 0

AGENDA ITEM

350-25/26 1. Apologies for Absence, Cllr M McCrum, Cllr S Garmonsway, Cllr J Plews, Cllr J Swallow, Cllr P

Foreshew

- Cllrs RESOLVED to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.

351-25/26 2. Declaration of Interests (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest) – Cllr I Beveridge declared an interest in agenda item 7.

352-25/26 3. General Public Questions – None.

353-25/26 4. Minutes a) *FTC meeting 12th January 2026* the council resolved to accept the minutes **Office to action.**

354-25/26 5. Planning Application - *PL/2025/10040* Proposed new low noise gas cooler, carrier compressor pack with acoustic housing, 3 x mounted AC Units to be installed within acoustic enclosures. 41 Andover Road, Ludgershall, Andover, SP11 9L. After a discussion the council resolved to support this application with no comments. **Office to action.**

355-25/26 6. *PL/2025/09010* - Demolition of existing front porch, rear conservatory and kitchen extension. Erection of two-story rear extension and flat roof external canopy over new side entrance to the house. **Approved with Conditions, Noted**

356-25/26 7. To discuss & resolve grant applications – Application received from Ludgershall Memorial Hall requesting £4000 - Cllrs RESOLVED to award £1500 towards the Memorial Hall's application- **Office to action.**

357-25/26 8. To receive update report from allotments –The Allotment Report for January 2026 was received. At Dewey's Lane, three plots have been re-let since the last report, with five plot holders giving up their plots. There are currently ten applicants on the waiting list, no evictions to date, and three outstanding payments which may result in evictions if not resolved. It was noted that a meeting with the allotment committee needs to be arranged ahead of inspections commencing. At Bell Street, four plots have been re-let since the last report, six plot holders are giving up their plots, and there are nine applicants on the waiting list. Two additional empty

plots are to be re-let, and there is the possibility of one eviction pending receipt of an outstanding payment. It was also noted that a meeting with the allotment committee needs to be arranged ahead of inspections commencing. **Noted.**

358-25/26 9. To receive update from Civic Events working group – a) Cllr DLS to give a brief update on Thursday 22nd events meeting –Cllr DLS provided a brief update from the events meeting held on Thursday 22nd. The report was received and **noted.** **b) Cllr MS** gave the Council a brief introduction to Martyn’s Law. He confirmed that he would prepare a policy and risk assessment to ensure the Council remains compliant for events and would also investigate the necessary training requirements. **Action:** Cllr MS **c) Purchase of LTC Logo Gazebo** – The Council resolved to purchase a 20 ft x 20 ft gazebo with the LTC logo. **Action:** Cllr MS to forward costings to the office. **d) Cllr M Smith – Santa’s Sleigh and sound** - Cllr M Smith advised that he has ideas to improve the Santa’s sleigh and sound system for next year. He will submit suggested items and associated costings for consideration. **Action:** Cllr MS.

359-25/26 10. To receive update Play areas, Rec & skate park- Cllr MS advised that he would review the most recent inspection reports and discuss with the office and the contractor a list of required remedial works in order to obtain quotations. **Cllr MS to action.**

360-25/26 11. To receive update from Cemetery – a) Update from DLS Cllr DLS provided a brief update from the events meeting held on Thursday 22nd. The report was received and **noted.** **b) Skip concerns** – The Council considered the concerns raised and resolved to purchase a more robust No Fly Tipping sign. The Council also resolved to purchase a lock box and key, with the access code to be issued solely to authorised contractors, in order to prevent unsolicited waste disposal. **Office to action.**

361-25/26 12. – Correspondence – The office received correspondence from Bloor Homes regarding the planning that is due to take place at the outskirts of Ludgershall the council’s stance is still that they are not open to discussion at this early stage. appropriate changes. **Office to action.**

362-25/26 13. Laptops and office equipment - Discussions with the IT technician have commenced, and KA has circulated a request for the Council to specify priority requirements for the laptops. It was noted that the relevant policies are nearing completion **Noted.**

363-25/26 14. To resolve which Water tariff to go forward with – After a discussion the council resolved to stay with the current provider. **Office to action.**

364-25/26 15 Oaks at 80 project –Due to the criteria of the Oaks at 80 project, the Council resolved to purchase a tree independently and to plant it in a suitable garden in memory of the late Janet White. Cllr IB will research an appropriate species of tree and a suitable location and will liaise with the office. **Action:** Cllr IB and Office

365-25/26 16. LHFIG Request Form – a) Parking on Pretoria Road – The Council resolved to support the application and to submit it to LHFIG. **Office to action.**

366-25/26 17. Update from Wiltshire Town & Parish Clerks meeting with Wiltshire Council Officers – The Council discussed the possibility of Wiltshire Council cutting funding for the LINK Scheme. It was agreed that Ludgershall Town Council would write to their Wiltshire councillors requesting support to maintain the scheme. It was also noted that this item will be included on the FTC agenda to allow discussion with Wiltshire councillors in person. **Office to action.**

367-25/26 18. Finger Post – Cllr JW requested to confirm the exact locations for the posts and the positioning of the fingers with the inscription before accepting a quote. Cllr JW and Cllr SG will liaise and provide their decision to the office. **Action:** Cllr JW and Cllr SG / Office

368-25/26 19. Stock Holdings in all LTC’s properties requesting help – Cllrs

volunteered for the following areas. Container in the Cemetery – Cllr MH, Container in the Deweys Lane Allotment – Cllr IB Shed in the Deweys Lane Allotment – Cllr IB & MH, The old chambers – Cllr IB, The archive room in the memorial hall – Cllr IB & MH, The toilets including the back room – Cllr PF, Small meeting room – Cllr JB & JW, Large meeting room – JW & JB, Kitchen & toilet areas – Staff, TC Office – TC, Main reception and lobby area – Staff, Cupboard 1 & cupboard 2 – Staff.

369-25/26 20. Skip Sign/key box – As above is in minute number 358-25/26

370-25/26 21. Annual Town Meeting 20th April 2026 – a) resolve format & awards ceremony-The Council resolved that the meeting would include only the necessary speakers, with no additional groups speaking. Information stands will be available for viewing before and after the meeting. An awards ceremony will follow the meeting, with a maximum of six categories. Councillors are asked to submit their suggested categories by 13th February. **b) Rewards and coins** – The council liked the idea of celebratory coins for those that have excelled in the community, office to look into costings. Office to action.

371-25/26 22. To Discuss Tree line replanting from Parnhams Old site – The Council expressed concerns regarding the potential increase of the border and resolved to hold a site meeting with the developers to discuss the situation and their expectations for the tree line. Cllrs JB, SG, and JW will arrange the meeting with the developers.

372-25/26 23 Agenda points for next month

Cllr J Bowyer – LINK scheme funding

Cllr J Walker – The maintenance of the Baptist graveyard

There being no further business to discuss the meeting was closed at 8.30pm.

The next FTC meeting will be held on Monday 9th February 2026 at 7pm

The next Interim meeting will be held on Thursday 26th February 2026.

Signed.....

Date.....