

LUDGERSHALL TOWN COUNCIL



Minutes of the Interim Full Town Council meeting held on 26th February 2026 at 7pm at The Council Offices, 10-12 High Street, Ludgershall, SP11 9PZ.

Present: Cllr J Bowyer – Chairman, Cllr J Swallow, Cllr M Howard, Cllr J Walker, Cllr D Lansley-Smith, Cllr M McCrum, Cllr S Garmonsway, Cllr J Plews.
Staff: V Roper – Assistant Town Clerk

Absent: 0

Public: 0

AGENDA ITEM

395-25/26 1. Apologies for Absence - Cllr P Foreshow, Cllr I Beveridge, Cllr M Williams, Cllr M Smith. Cllrs RESOLVED to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.

396-25/26 2. Declaration of Interests (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest) – None.

397-25/26 3. General Public Questions – None.

398-25/26 4. Minutes a) FTC meeting 9th February 2026 – Under minute number 387-25/26 (15. New Property Report), the mayor provided an urgent update advising that both the management company and the freeholder are in the process of going into liquidation. It was therefore proposed that the Council cease with the purchase. Full Council was unanimous in favour of this proposal. Subject to this update, the Council resolved to accept the minutes **Office to action.**

399-25/26 5. Planning Application - None.

400-25/26 6. Planning Decisions - None.

401-25/26 7. To discuss & resolve grant applications – None.

402-25/26 8. To receive update report from allotments –The Allotment Report for February 2026 was **given by VR**. It was also noted that a meeting with the allotment committee needs to be arranged ahead of inspections commencing and arrangements for turning the water on at the end of March, Noted.

403-25/26 9. To receive update from Civic Events working group – Cllr JB provided an update on the civic events, everything is in hand. b) Martyn's law council/staff training update from Cllr MS. As Cllr MS was not in attendance no update was given.

404-25/26 10. To receive update Play areas, Rec & skate park- The council received a complaint regarding the upkeep of Pretoria Road playpark, the council discussed this and Cllr MM offered to clean the playpark. Cllr to Action

405-25/26 11. To receive update from Cemetery – CB advised that she will be attending the cemetery on Thursday, March 5, to clear debris and ensure the

grounds are clean and tidy. It was noted that cemetery maintenance has become a priority due to an increase in negative feedback from the community. Additional assistance on the day was welcomed and would be appreciated; the cleanup will be weather-dependent. If it is raining, the visit will be postponed. CB will monitor the forecast and provide updates as necessary. Noted

406-25/26 12. – Correspondence – The office received correspondence from 3iC Ltd – Drone Training Assessments enquiring whether any appropriate council owned land or open training grounds within the Ludgershall area might be available for occasional use to conduct ad hoc drone flying assessments. Cllrs discussed the request and carefully considered the availability and suitability of council owned land. It was agreed that Ludgershall Town Council (LTC) does not have any land deemed appropriate for this type of activity. LTC to respond advising that no suitable council land is available and recommending that enquiries be directed to the MOD or local landowners **Office to action.** **b) Donation of a Yew tree** – Cllrs considered an offer from a resident wishing to donate a four-year-old yew tree, currently in a pot, it was agreed that, while the Council appreciates the kind and generous offer, it is not in a position to accept the donation at this time. respond to the resident thanking them for their thoughtful offer and politely declining on this occasion. **Office to action.** **c) To Review Visit Wiltshire and decide whether to continue membership.** Cllrs reviewed the Council's current membership with Visit Wiltshire and considered its value and level of use over previous years. It was noted that the membership has not been actively or effectively utilised in recent years, and limited benefit has been identified. The Council agreed not to renew the Visit Wiltshire membership for the forthcoming year. **Office to action**

407-25/26 13. Policies for review/adoption: **a) Lone Working Policy** - Cllrs reviewed the Lone Working Policy. It was agreed that the policy be accepted, subject to consistent use of the wording "staff and elected members" throughout the document. **b) Rec Hire Policy** - The policy was accepted as presented **Office to action.**

408-25/26 14. Finance statement from Clerk – Cllrs were advised that detailed income and expenditure reports, together with the detailed balance sheet, will be circulated monthly via email for information purposes to ensure Council remains up to date with current finances. It was noted that these reports are not for detailed questioning at Full Town Council, as the Finance & Policy (F&P) Committee reviews financial matters in detail and will report back to Council as necessary. Draft minutes of the F&P Committee are available on the website. Cllrs were advised that the precept request was submitted on 16th January 2026. The first half of the precept will be received in April, with the second half due in September **Noted.**

409-25/26 15. To Discuss Restoration of the Fencing at The Baptist Burial Ground - It was noted that this agenda item was brought forward and discussed earlier in the meeting due to **Cllr J. Walker leaving the meeting at 19:49** Cllrs considered a formal request that the Town Council restore the fencing in the Baptist Burial Ground Cllrs discussed the current condition of the fencing and the wider implications for safety and appearance within the burial ground area. It was agreed that the Council will write to the Scout Hall to enquire whether the existing fence line can be extended up to the Scout Hall building and obtain a quotation to remove the old fencing and reinstate new fencing along the front of the burial ground. **Office to action.**

410-25/26 16. To resolve new Water tariff to go forward with – After a discussion the council resolved to stick with the current water provider. **Office to Action.**

411-25/26 17. LHFIG Request Form – **a) Recreation Road**- Cllrs held a lengthy discussion regarding the LHFIG request form for Recreation Road It was noted that this matter had been discussed and rejected within the last six months. The Council resolved not to support the LHFIG request form at this time. However, Cllrs

acknowledged that there is an ongoing issue within the area and expressed the view that reducing the speed limit to a 20-mph zone would be the most appropriate solution. **Office to action.**

412-25/26 18. To discuss Aerial Maps of Ludgershall – The aerial maps are part of a larger project being developed in line with the town’s heritage and signposting, funded through the WTP grant. Cllr SG and Cllr JW are to liaise with CB and prepare costings to present to the Council for consideration. **Cllrs to action.**

413-25/26 19. Fun Fair hire of rec – discuss & agree dates and fees. – The council resolved to allow the fair to hire the recreation ground, subject to good weather. **Office to action.**

414-25/26 20. To discuss Cyber Security Training & Testing – This is being reviewed as part of the overall IT review within LTC no action needed.

415-25/26 21. Website Accessibility – as part of the website accessibility review it has become clear that the website needs some work to become compliant and this might have a cost attached to it, **Noted.**

416-25/26 22. Agenda points for next month

Cllr J Bowyer – New property

Cllr J Bowyer – Quotes for Baptist fence

Cllr J Bowyer – Trees on new development

Cllr J Swallow – Structure of new electoral year

There being no further business to discuss the meeting was closed at 8.47pm.

The next FTC meeting will be held on Monday 9th March 2026 at 7pm

The next Interim meeting will be held on Thursday 26th March 2026.

Signed.....

Date.....