

## LUDGERSHALL TOWN COUNCIL



### STAFFING COMMITTEE

Notice is hereby given that a meeting of the above committee will be held on Tuesday 7<sup>th</sup> April 2026 at 6.30pm, in the Council Offices, 10-12 High Street, Ludgershall, SP11 9PZ.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out here under.

Dated this day 30th March 2026

Signed: *K Allingham*, Town Clerk

### AGENDA

#### THIS MEETING WILL BE RECORDED FOR MINUTING PURPOSES

1. **Apologies for absence**
2. **Declaration of interest.** (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest).

To Resolve Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature.

3. **To Ratify Previous Minutes-** dated 3rd March 2026 in agenda pack
4. **Review of Staff Timesheets-** sent previously
5. **Outstanding Actions Review** – update in agenda pack
6. **Training Activity** – report in agenda pack
7. **Staff Performance, Reporting and Support**
8. **HR Policies for Review & Approval a) Ludgershall Town Council Absence Management, b) Whistleblowing Policy, c) Redundancy Policy**
9. **Contract Updates**
10. **Locum Reports** – discuss sent separately
11. **Agenda Points for Next Meeting**

Date of Next Scheduled Meeting: Tue 5<sup>th</sup> May 26