

LUDGERSHALL TOWN COUNCIL



Minutes of the Town Plan Sub Committee meeting held on 24th March 2026 in the Council Offices, 10-12 High Street, Ludgershall, SP11 9PZ at 7pm.

Present: Chair: Cllr S Garmonsway & Cllrs J Bowyer, J Swallow, J Walker

Public: 0

Absent: Cllrs I Beveridge, M Williams & M Smith

AGENDA ITEM

030-25/26 1. Apologies for Absence – none.

031-25/26 2. Declaration of Interest - (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal or a pecuniary interest). None declared.

032-25/26 3. General Public – Questions – none

033-25/26 4. Previous minutes for Ratification dated 30th September 2025 - the council resolved to accept the minutes as an accurate record. - **Office to action.** The Town Clerk and Cllr S Garmonsway will share the action log and forward to the committee once updated. **Cllr SG & Town Clerk to action.**

034-25/26 5. Updates from items that have moved forward –**a) Youth Project**, has moved forward at a meeting with the Army Equine Charity, the new head of health and wellbeing has put in place the leader of the team and will now start recruiting a team for the outreach programme. The Young Swindon & Wiltshire Group are going to coach and mentor the new team and are able to take them through though the Youth Worker qualification. The aim is to be up and running the latest June ½ term and to start with 1 night a week alternating between Ludgershall & Tidworth. **b) IT Review**, the first laptop has been taken by Hightrees for testing and initial enrolment with a test user. He is sorting out our licenses because we are around the same time for renewal he is trying to get the best deal for us. Once this is all ok, he will finish the initial test with a full Business Premium License which enables extra functionality. Then he will move on to 3 more and testing with Cllr PF, and 2 staff members by the end of next week. The Clerk has an IT policy from NALC which will pass the Assertion 10 guidance to cover us. **Town Clerk to Action c) Health & Wellbeing**, just 2 updates the Health & Wellbeing information event will take place on 01/06/26 10am - 12noon at the Memorial Hall with a concert after & the first Digital Inclusion session to support people with how to use IT will take place on 20/05/26 1pm-3pm at the Tidworth Library, posters to follow **d) Emergency Plan**, the Town Clerk will speak with Cllr I Beveridge and ascertain if plan has been sent to Wiltshire and when the table top exercise will be . Suggestion to bring one of the grab bags to the Annual meeting of the town to showcase what LTC are doing. **Town Clerk to action. e) Links with schools** There was a long discussion about safe routes to school and how to get the children of Wellington Academy interested in what the council do. Wiltshire Cllr K Allen has started a student group to gain feedback and ideas of activities they would like to see to feed into the Youth Outreach Project which LTC needs to hear feedback from. There is a new head starting after Easter, so June seems a good time to introduce what we would like to do. Also try for the Council to have space as a governor.

035-25/26 6. Visioning Meeting Ideas – There were many ideas that came from the Visioning meeting in January some of which are already on Ludgershall Town Council's list as objectives and others which Ludgershall Town Council can take forward to action as follows; Ludgershall becoming a Royal Town, Organised Sports Events (speak with Sports Club to work with them on this project),

Partnerships with other organisations in Ludgershall, recruit more community volunteers & community leaders, Protect the conservation area, ways to help low income families in Ludgershall, ways to engage/consult with residents & better communication.

036-25/26 7. The Draft Business Plan objectives after the discussions at point 6 Cllr S Garmonsway and the Town Clerk can update the objectives within the business plan and then send out to the committee. **Action Cllr SG & Town Clerk**

The Chair asked the committee if they could change standing order 3x and go past the 2 hours for a meeting all agreed.

037-25/26 8. Wiltshire LEVI proposal – there was a brief discussion regarding the suggestion of where the EV street chargers were to go in Ludgershall, but not a decision on the answers from the posed questions from Wiltshire, apart from some are in a conservation area and others have off street parking. The Clerk will do her best to answer the questions on Ludgershall Town Council's behalf. **Town Clerk to Action.**

038-25/26 9. Date of next meetings – the next meeting will be within the next council year on 28/05/26.

039-25/26 10. Agenda points for next meeting – none.

There being no further business to discuss the meeting was closed at 9.07pm.

Signed.....

Date.....

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