

LUDGERSHALL TOWN COUNCIL



Minutes of the Interim Full Town Council meeting held on 26th March 2026 at 7pm at The Council Offices, 10-12 High Street, Ludgershall, SP11 9PZ.

Present: Cllr J Bowyer – Chairman, Cllr J Swallow, Cllr J Walker, Cllr D Lansley-Smith, Cllr M McCrum, Cllr S Garmonsway, Cllr I Beveridge, Cllr J Plews, Cllr M Smith.

Staff: V Roper – Assistant Town Clerk

Absent: 0

Public: 0

AGENDA ITEM

420-25/26 1. Apologies for Absence - Cllr P Foreshew, Cllr M Howard, Cllr M Williams & Cllr J Swallow Cllrs RESOLVED to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.

421-25/26 2. Declaration of Interests (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest) – None.

422-25/26 3. General Public Questions – None.

423-25/26 4. Minutes a) *FTC meeting 9th March 2026* – Council resolved to accept the minutes. **Office to action.**

424-25/26 5. Planning Application – **a) *PL/2026/01415*** Single storey wrap around extension comprising a new sunroom and an external store, under a shallow pitched zinc roof with new window and door openings at 17 Granby Way, Ludgershall, Andover, SP11 9GB. After a discussion and consideration, the Council resolved to support the planning permission with no comments **Office to action** **b) *PL/2026/01763*** Consent under Tree Preservation Orders Lime tree – fell land to rear of 23 Byron Close, Ludgershall, Andover, SP11 9QX. After a discussion the council resolved to object to planning application as they would like to clarify with Wiltshire planning who owns the tree and the land the tree is on and if permission has been gained. **Office to action.**

425-25/26 6. Planning Decisions – None.

426-25/26 7. To receive update from Cemetery – **a) *Quotation for turfing***. The council received a quotation for returfing 18 plots, the quote came to £753.30 + £150.66 VAT the council resolved to accept this quote and ask that the quote be carried out ASAP **Office to action.** **b) *Cemetery Update from Cllr DLS*** – Cllr DLS offered a brief update from the cemetery committee regarding the recent clean-up of the cemetery **Noted.**

427-25/26 8. Ludgershall Newsletter - a) *Decide number of editions per year?* The

council resolved that for the first edition would like to start with 500 copies, Office to obtain quotes for copies. **b) Decide first copy start date?** The first edition will be June 2026 then September 2026 January 2027 March 2027 and so on. The newsletter should be distributed to all local community groups, doctors, food and drink, leisure establishments along with the business park. **c) Discuss budget** – we have an annual budget of £1000 per year and there's £650 remaining for this financial year. The council would like CB to work on an annual forecast of potential content depending on what the council will be working on at that time, Cllr IB and JB would like to work with CB on the first edition and

include aspects such as the town's history and the medieval street party. The council resolved to name the newsletter, Ludgershall Town Council Newsletter, with a tag line underneath that involves Faberstown

428-25/26 9. To receive update report from Allotments - The Allotment Report for March 2026 was given by VR. It was also noted that a meeting with the allotment committee needs to be arranged to commence inspections, **Noted.**

429-25/26 10. To receive update from Civic Events working group – Cllr JB provided an update on the civic events, everything is in hand for the upcoming easter event, Cllr SG emphasised the importance of meeting with the local businesses regarding the upcoming street party.

430-25/26 11. To receive update Play areas, Rec & skate park- a) Inspection contract – The council felt there wasn't enough information and wanted to know why they issued the contract rather than LTC and what the contract consists of VR to go back to the provider and obtain more information. **Office to action**

431-25/26 12. Correspondence – a) Price increase from grist. – Grist supplies the Skip used for town council waste have confirmed they are increasing their fees by 7% across the board from the 1st of April **Office to action.** **b) Men's shed thank you** – the office received a letter from the men's shed expressing their gratitude for the grant and the work on the toilet has been completed **Noted.**

432-25/26 13. Policies for review/adoption: a) Website accessibility policy and statement – The website accessibility statement was approved and is to be published immediately, the policy still requires some work and will return to council for approval shortly **Office to action.**

433-25/26 14. To Discuss Parnham/Stonewater Tree/hedge line – Cllrs JB,SG,JW are still having meeting with the developer to ensure the hedge line is adequate and maintained until established.

434-25/26 15. To Discuss Quotes for the Fencing at The Baptist Burial Ground – The office went out for three quotes and received two quotes back. The council viewed the quotes thoroughly and Cllr DLS proposed that they accept the quote by TDF Metal Work for £4010.00, (it was not specified in the quote if this figure is excluding VAT) Cllr IB seconded all in favour with two abstentions, It was later mentioned by Cllr JP that perhaps some of the funding can come from the WTP grant as it fits well with the project of the town. **Cllr DLS to action.**

435-25/26 16. First Aid Course Cllr MS – Cllr MS is to provide full costing of the first aid course along with any relevant details at his earliest convenience **Cllr MS to action.**

436-25/26 17. To Discuss and resolve CCTV quotes – The office provided a quote to the council to upgrade the storage on the CCTV in the toilets, £914.93 inc VAT. The council resolved that they are not wishing to upgrade the storage at this time.

437-25/26 18. Wiltshire Towns Programme Fingerposts & maps – Cllr SG and JW produced a report with ideas on how best to spend the WTP grant money. After a discussion the council resolved that they would like to go ahead with the following, Finger Posts £1325 +VAT (if a 4th arm is required the cost would be £1650 +VAT) to be situated by market cross, Hand drawn Illustrated Map by D Goodman Graphics

£1250 + £250 for watercolour and Panel and Lectern £890 + VAT to display the map within and 6x village gateways for £4014+VAT total the Cllr SG to accept quotes on behalf of LTC

438-25/26 19. Agenda points for next month – To be sent into the council one week prior to meeting.

There being no further business to discuss the meeting was closed at 8.58pm.

The next FTC meeting will be held on Monday 13th April 2026 at 7pm

The next Interim meeting will be held on Thursday 30th April 2026.

Signed.....

Date.....

DRAFT